

A meeting of the Senate of Acadia University occurred on Monday, **14 February 2005**, beginning at 4:05 p.m. with Chair Ian Wilks presiding and 46 members present.

1) Minutes of the Meeting of
10 January 2005

It was moved by G. Bissix and seconded by R. Perrins *that the minutes of Monday, 10 January 2005 be approved.*

MOTION WAS CARRIED WITH MINOR AMENDMENTS.

2) Announcements and
Communications

a) From the Chair

-re Regrets

Regrets were received from S. Bondrup-Nielsen, R. Gossage, A. Irving, and P. Lauzon.

- re Guests

I. Wilks welcomed the following guests: Dr. Richard Keeling of Keeling Associates Inc.; Shane Donovan of the VP (A) Office, and Peter Eirickson, Acadia Student.

-re Agenda

It was agreed that Item 4)f) VP (A) Strategic Planning Presentation, would be moved to the end of the agenda.

Additions to the agenda: under Item 5) Other Business - By-laws Committee with two notices of motion; and R. Cunningham with questions to be consider. Also as part of Item 2) Announcements and Communications - VP (Student Affairs) has a report on enrolment figures.

-re Ad hoc Committee
Membership

The Chair expressed concern that too much time was needed in selecting members for Ad hoc committees of the Senate. An Ad hoc committee is typically formed to fill an immediate need; however, by going to the current membership selection process, much time passes. Such is the case with a request from G. Hirschfeld, for a Senate recommendation for an Senator to sit on the Equity Officer/Training Coordinator hiring committee. Therefore, he asked permission to have the Senate Executive Committee make a decision on this selection. P. Corkum noted that if the upcoming motion is passed, allowing the Executive Committee to do this, a report of all decisions made between meetings would be presented at the regular meeting of Senate.

-re Senate Meeting Space

I. Wilks noted that the location of today's meeting (Wheelock Lounge) is on a trial basis and feedback at the end of the meeting or

via email would be appreciated.

-re Teaching Hours
Guidelines

Communications from the Timetable, Instruction Hours, and Examination Committee indicates a report on the teaching hours guidelines will be finalized for the next meeting of the Senate.

b) From the President

G. Dinter-Gottlieb reported:

- The User Committee for the biology building is making progress in the use of Patterson Hall.
- The project director for the new building position is being advertised.
- A proposal for federal funding for this project has been submitted.
- An architect has been hired for the conversion of McConnell Hall into a Learning Commons.
- The launch of the capitol campaign will take place in a couple of months.
- The equity office position is being reviewed.

c) From the Vice-President
(Academic)

-re Strategic Planning
Update

R. Nilson noted that there has been a lot of activity concerning the Strategic Planning process and a "snap shot" of the data obtained will be shared later at this meeting.

-re Internationalization

An internal report on internationalization will be release this week to the community after the Internationalization Committee has had an opportunity to respond to it. Dr. Don Wells will be on campus to answer questions on this report. A number of interesting issues for Senate to consider and debate will be brought forward as a report on this matter.

-re Learning Commons

R. Nilson reported that the Writing Centre is open and active in Michener Lounge, where sessions have been held for both students and faculty. Positive response has been received in answer to a call for service on various committees to be established for the Learning Commons. In particular, the call for input on establishing working themes and designs in the Learning Commons. S. Lochhead chairs a committee (with representation from across the University Community) to oversee this task.

-re Academic Sector
Planning Committee

R. Nilson gave a history of the Academic Sector Planning Committee and one of its sub-committees (the ASPC on Positions). He spoke on the sub-committee's role in the approval of new positions and the retirement of positions. He noted that the ASPC, while approved by Senate, did not provide a lot of input from the academy. Neither is this body providing the necessary guidance or leadership. He asked, "How are we moving forward with academic planning at Acadia?"

He suggested Senate needed to look at this to reaffirm this structure or to look at planning a structure that includes the academy.

In reply to questions from the floor, the VP(A) noted that the Seminary (Divinity School) has provided input in the Strategic Planning process and there is no reason the Baptist Convention could not do so as well. It will be looked into.

Students are included on the committees for the Learning Commons and further information will go to students as well as faculty and staff.

ASPC never handled CLT appointments; it was done through the VP (A) Office. Ongoing business of hiring at present is being done through the Dean's Council and the Committee of Administrative Directors. R. Nilson stressed that the academic planning rests at Senate. There is no blockage, as far as VP (A) is concerned, between the various faculty planning committees and the Dean's Council.

d) From Vice-President
(Student Affairs)
-re Enrolment (**045-30-**

P. Cook spoke to a report on enrolment. This report compared enrolments in Atlantic universities as of 1 October 2004 and also showed enrolment at Acadia University as of this date, by geographic region (**APPENDIX A**).

-re Integrated Scholarship
Program (**045-31-VPS**)

A second report was on Acadia's Integrated Scholarship Program as of this date (**APPENDIX B**). This scholarship program has been aggressively advertised to make prospective students and parents aware it is available. None of these scholarships are renewable at this time.

Discussion was held on the decreased number of local area students applying. Scholarships include a room for top students and it was asked if local students might have the option of a second year, rather using the room in residence. Incoming students in Maritime universities were down across the board; Acadia University's retention rate was not as high as other institutions. More information on numbers and recruitment may come from the Internationalization Committee.

3) New Business
a) Registrar - Course
Requirements for Various
Programs (**045-32-REG**)

A handout, prepared by the Registrar's Office on course requirements for various programs (**APPENDIX C**) was deferred until next meeting of the Senate.

b) Nominating Committee
-Ad hoc Committee to

Examine the Graduation
Ceremonies Membership
(045-24-NOM)

It was moved by P. Corkum and seconded by P. Abela *that the following Senator nominations be accepted for membership on the Ad hoc Committee to Examine the Graduation Ceremonies: Antonio Franceschet, Faculty of Arts; Susan Markham-Starr, Faculty of Professional Studies; Darlene Brodeur, Faculty of Pure and Applied Science; Robert Wilson, Faculty of Theology; Alyson Nolan, Student; and Erika Naham, Student.*

This in addition to the University Marshall and the Vice-President (Student Affairs).

The Chair called for further nominations three times and hearing none declared those named accepted.

MOTION CARRIED.

P. Corkum encouraged Senators to consider serving on the Nominating Committee, where many vacancies will occur 1 Jul 05. She also noted that the Senate Executive Committee could be more active.

c) Honorary Degrees
Committee-Colours for
Honorary Degree "Doctor
of Humanities"
(045-25-HOD)

It was moved by G. Dinter-Gottlieb and seconded by B. Matthews *that:*
Whereas Senate has approved the Honorary Degree Doctor of Humanities,

Be it resolved that the Doctor of Humanities hood be black silk lined with white corded silk with border of white velvet.

MOTION WAS CARRIED.

d) Curriculum Committee-
re - Faculty of Arts
(045-26-CRE)

It was moved by B. Matthews and seconded by R. Cunningham *that the curriculum changes for Faculty of Arts, as attached to today's agenda be accepted.*

A. Quema spoke to this curriculum change, noting that the changes have been approved by the Department of English. A friendly amendment was made, changing "Women's Studies" heading to "English".

MOTION WAS CARRIED AS AMENDED.

Applied Science
(045-27-CRE)

It was moved by G. Iwama and seconded by P. Cabilio *that the curriculum changes for Faculty of Pure and Applied Science, as attached to today's agenda be accepted.*

MOTION WAS CARRIED.

e) Registrar - Report on
Inactive Courses
(045-28-REG)

R. Jotcham spoke to a report on inactive courses, as attached to today's agenda. This report indicated there is one course, currently listed in the 2004/2005 university calendar, which has not been offered in the last five years. She also noted that there are a number of courses offered, but not in the current calendar.

G. Dinter-Gottlieb clarified that the original question arose from students who complained they could not finish their course requirements because courses were not being offered. Perhaps another look at courses not offered the last three years would be more appropriate.

Discussion on this matter noted the following: a faculty member on administration and/or sabbatical leave may result in a course not being offered for three years; there are two issues - 1) need a rule for required courses; 2) need another rule for electives. These questions should be left in the hands of individual department heads and school directors.

g) Acadia Divinity College -
Curriculum Changes
(045-29-DIV)

It was moved by R. Wilson and second by H. Hopkins *that the curriculum changes for the Acadia Divinity College as distributed electronically, as a late addition to today's agenda (APPENDIX D), be approved.*

MOTION WAS CARRIED.

5) Other Business

a) By-laws Committee -
Notice of Motion re
By-laws Amendment to
Article VII and VIII
(045-33-LAW)

The By-laws committee recommends that The Constitution and By-laws of the Senate of Acadia University be amended to insert the following:

1) *Article VII. EXECUTIVE COMMITTEE*
(d) In extraordinary circumstances dictated by time constraints, the Executive Committee, acting on a name(s) submitted by the Nominating Committee, may appoint a Senator(s) to specific Senate and/or other University Committees.

The Senator(s) so appointed may serve on the specific committee prior to the upcoming meeting of Senate where the appointment will be confirmed or modified.

2) Article VIII. (b) NOMINATING COMMITTEE

iii. In extraordinary circumstances dictated by time constraints, the Nominating Committee will recommend to the Executive Committee of Senate, the name(s) of a Senator(s) to specific-Senate and/or other University Committees.

NB: Item VIII(b)iii will be revised to VIII(b)iv to accommodate this change.

4)f) VP (Academic) - Strategic
Planning Presentation
(045-34-VPA)

R. Nilson introduced Dr. Richard Keeling, who gave an interesting "snap shot" view of the data received through the electronic survey to students, faculty, and staff at Acadia University. This material may be found on the web in summary form at:
<http://admin.acadiau.ca/vpaoffice/newsite/planning/planning.htm>.

6) Adjournment

D. Duke moved this meeting be adjourned. It was 6:35 p.m.

D. Murphy, Recording Secretary

Recommendation from ADC Senate to Acadia University Senate

No. 1 Doctor of Ministry

To replace the course **DMIN 8516 Ministry Practicum**, (6 credit hours) which presently consists of three components Orientation, Research Methodology and Ministry Supervision with:

DMIN 8511 Orientation (1 credit hour)

Orientation is the first component of the Ministry Practicum which is three to four days on campus in the fall. Residency is required for this first component. Participants will become familiar with the program and are encouraged to develop a personal philosophy of advanced professional education. Foundations are laid for a peer learning experience and an integrated learning program.

DMIN 8512 Research Methodology (2 credit hours)

Research Methodology is the second component of the Ministry Practicum in which participants examine expectations and methodology for graduate research. The major assignment is the identification and projection of a major research project in their major areas of pastoral interest which is likely to form the basis of their thesis-project.

DMIN 8513 Ministry Supervision (3 credit hours)

Ministry Supervision is the third and final component of the Ministry Practicum. Participants establish an interactive learning relationship with a trained ministry-supervisor, who becomes a senior friend, mentor, advisor, objective evaluator, and advocate. Selection of a ministry-supervisor is made by the Director in consultation with the participant and will be dependent on location, denominational affiliation, and other relevant factors. Students will register for this final component of Ministry Practicum by the beginning of their second year in the program.

No. 2 Masters Level Changes in Course Number

BIBL 7213/7223/7233 Special Topics in Biblical Studies to be changed to

BIBL 7313/7323/7333