



A meeting of the Senate of Acadia University occurred on Monday, 9 November 2009 beginning at 4:06 p.m. with Chair Ian Wilks presiding and 37 present.

1) Minutes of the Meeting of  
13 October 2009

It was moved by J. Eustace and seconded by E. Cullen *that the minutes of Monday, 13 October 2009 be approved as distributed.*

The following amendments were made to these minutes:  
Item 2)a) Para 3 should read "Acadia Planning Committee"  
Items 4)a), 4)b), 4)d) should read "presented for information".  
Item 4)b) and statement by A. Quéma to read "Anne Quéma stated that, contrary to misrepresentation, the Senate By-laws committee does not instruct or require anything. As a Senate committee, its function is to make recommendations."  
Portion of 4)b) should actually be 4)c)  
Throughout minutes spelling correction for D. Holmberg  
Item 5) should read "R. Cunningham gave notice of motion to come before the November meeting to move that Senate be provided with access to ....."

**MOTION AS AMENDED WAS CARRIED.**

2) Announcements and  
Communications

a) From the Chair  
-re Regrets

I. Wilks noted regrets from W. Elliott, B. Hagerman, H. Hemming, T. Hergett, A. Irving, D. Seamone, C. Shields, M. MacVicar, R. Perrins, A. Vibert and J. White.

-re Agenda

The following changes were made to today's agenda:  
Removed 3)c)  
Deferred 3)g) until December  
Added under Other Business as 5)a) report from the Tenure Track Teaching Complement Allocation Committee  
Added under Other Business as 5)b) a motion from the Tenure Track Teaching Complement Adjudication Committee  
The Chair noted that for the convenience of Senators, a handout was available outlining four amendments to the Constitution and By-Laws to be considered today.

-re Senate Membership

The Chair welcomed newly appointed Board of Governors representative, James Stanley to the University Senate.

b) From the President

R. Ivany expressed thanks to the faculty members who participated in this year's Open House for high school students. The numbers were positive and showed an increase over last year.

He commented on the recent MacLeans' ranking which put Acadia University up one position.

He congratulated faculty for their participation in the Tri-Council submissions this year, especially with the increasingly difficult Tri-Council environment.

In response to a question from the floor, the President said that nine members' terms on the Board of Governors were completed in October and Paul Jewer had been appointed Chair. He offered to distribute an updated BOG membership list, to Senators.

c) From the Vice-President  
(Academic)

T. Herman noted the Tri-Council applications from Acadia University amounted to nearly \$6 million which was a record. There were applications for 11 SSHRC Standard Grants, 20 NSERC Discovery Grants, 15 NSERC Research Tools and Instruments Grants, 1 CIHR Meetings, Planning and Dissemination Grant and 1 SSHRC Aids to Research, Workshops & Conferences. He applauded the effort given by the Division of Research & Graduate Studies in the submission process of these applications; in particular, Leigh Huestis, Peggy Crawford and David MacKinnon.

In response to a question from the floor he said there was no replacement named for vacancies in the R&GS Offices at this time.

3) Business Arising from the  
Minutes

a) Nominating Committee –  
Senate Representatives on  
the Acadia Planning  
Committee **(910-21-NOM)**

It was moved by A. Quéma and seconded by R. Sparkman *that the following nominations (to be Senators) be considered for the newly formed Acadia Planning Committee: R. Cunningham (Arts), A. Vibert (Professional Studies), A. Mitchell (Science) and H. Gardner (Theology) as per attached report from the Senate Nominating Committee (APPENDIX A).*

The chair called for further nomination three times and hearing none declared nominations closed.

MOTION WAS CARRIED.

In reply to a question from the floor, R. Ivany clarified that the Acadia Planning Committee was formerly the Presidential Advisory Committee.

b) Nominating Committee –  
MPHEC Representative  
**(910-22-NOM)**

It was moved by A. Quéma and seconded by B. Latta *that D. MacKinnon be appointed Acadia University's representative on the Maritime Provinces Higher Education Commission for a three-year term (APPENDIX B).*

The chair called for further nomination three times and hearing none declared nominations closed.

MOTION WAS CARRIED.

As mentioned previously, Item 3)c) was removed from the agenda as it was dealt with at the previous meeting.

d) By-Laws Committee –  
Review of Library  
Committee Changes as  
attached to Agenda for  
13 Oct 09 (**910-14-LAW**)

It was moved by S. Lochhead and seconded by D. MacKinnon *that the Senate By-Laws be amended to read:*

*(i) Senate Library Committee*

*Duties:*

*On the Senate Library Committee, the University Librarian, liaison Librarian, students and faculty members work collaboratively*

- to consult actively with their constituents, to offer another conduit through which constituents convey their academic concerns regarding the library and to address these concerns by various means, including the formulation of policies;*
- to advocate for necessary and appropriate resources for the academic functions of the library;*
- to develop policy recommendations with regard to the library's collection development;*
- to develop policy recommendations with regard to the library's support of research;*
- to make an annual report.*

MOTION WAS CARRIED.

e) By-Laws Committee –  
Review of Archives  
Committee Changes as  
attached to Agenda for  
13 Oct 09 (**910-15-LAW**)

It was moved by S. Lochhead and seconded by S. Markham-Starr *that the Senate Constitution and By-Laws be amended to read:*

*(ii) Senate Archives Committee*

*Duties:*

*As representatives of their various constituents, members of the Senate Archives Committee will work collaboratively:*

- 1. To advise and guide on long-term and short-term directions that are consistent with the mandate and strategic direction of the Archives;*
- 2. To advocate for the Archives within the University, the Convention of Atlantic Baptist Churches and the local community;*
- 3. To make an annual report;*
- 4. To address other Archives-related issues that shall arise from time to time.*

New wording for the Senate Constitution and By-Laws was approved in principle on 14 Sep 09. A friendly amendment (as reflected above), to the opening statement under 'Duties', from the Senate By-Laws Committee was accepted.

S. Lochhead clarified that this was a reflection of the current procedure.

MOTION WAS CARRIED.

f) By-Laws committee –  
Addition of Senate  
Academic Technologies  
Committee to the By-Laws  
as attached to Senate  
Agenda for 13 Oct 09  
(**910-16-LAW**)

It was moved by G. Hepburn and seconded by W. Brackney *that Senate approve the inclusion of information for the newly created Senate Academic Technologies Committee in the Senate Constitution and By-Laws as follows:*

*VIII (w) ACADEMIC TECHNOLOGIES COMMITTEE*

*i. The membership of the Academic Technologies shall be as follows:*

*Vice-President Academic*

*Coordinator, Academic Technologies (Sheldon L. Fountain Learning Commons)*

*One elected faculty representative from each of the Faculties of Arts, Professional Studies and Pure & Applied Science*

*One elected Librarian*

*Director of Technology Services*

*Director of Open Acadia University*

*One student representative from each of the Faculties of Arts, Professional Studies, and Pure and Applied Science.*

*The Chair of the Senate Academic Technologies Committee will be elected by the committee members. Quorum for the committee's meetings will be **six** members of the committee.*

*ii The duties of the Academic Technologies Committee shall be:*

*a. To develop and submit policy recommendations to Senate regarding the infrastructure and service support needs of faculty, staff and students related to academic technologies;*

*b. To advocate through Senate for appropriate resources for academic technologies;*

*c. To address academic concerns regarding academic technologies on campus by making recommendations to the Director of Technology Services and where appropriate by making motions for consideration by Senate;*

*d. To consult annually with representatives of programs, departments and schools regarding their computing needs;*

*e. To submit an annual report to Senate detailing the committee's activities.*

I. Wilks noted that this committee has evolved from a previous one and has a long history.

MOTION WAS CARRIED.

g) Proposed Elimination of  
"Application for Alternative  
Method of Evaluation"  
Form (910-10-TIE)

This item was deferred until the December meeting of Senate.

h) By-Laws Committee –  
Proposed By-Laws  
Amendment to Tenure  
Track Teaching  
Complement Allocation  
Committee (910-23-LAW)

It was moved by D. Holmberg and seconded by R. Murphy *that further to an attachment to the Senate agenda of 13 Oct 09, the Senate By-Laws regarding the Duties of the Senate Tenure Track Teaching Complement Allocation Committee be amended as follows:*

*ii*

*a. To compile a ranked campus-wide master list of open (unfilled) and new tenure-track positions from the Faculties of Arts, Professional Studies and Pure & Applied Science based on the ranked lists submitted by the Faculties listed above. The final list compiled by this committee will be a collated synthesis of the ranked lists submitted by the three Faculties by September 1<sup>st</sup> of each year. This list will be submitted to the Office of the Vice-President (Academic) and such list will determine the allocation of tenure-track positions to be advertised by the University.*

*b. To compile a revised master list, collating revised lists from Faculties that experienced late openings into the existing master list, if additional openings in tenure-track positions should arise after the Committee has completed its initial annual ranking procedures, but before December 15. If openings in tenure-track positions should occur after December 15, they*

*shall be considered in the next academic year's ranking procedure.*

*c. To create, update and regularly distribute to Senate criteria upon which rankings are based.*

A friendly amendment to change the second sentence of duty a. to read "The final list compiled by this committee will be a collated synthesis of the ranked lists submitted by the three Faculties by September 1<sup>st</sup> of each year." was accepted (as reflected above).

MOTION AS AMENDED WAS CARRIED.

i) Financial Envelopes Access  
(910-24-FIN)

It was moved by R. Cunningham and seconded by J. Eustace *that Senate be provided at its next meeting (December 14<sup>th</sup>) access to the financial envelopes of each Faculty, the Library and Research & Graduate Studies, for the fiscal years 2006-2007, 2007-2008, 2008-2009 and 2009-2010.*

R. Cunningham spoke to this motion and said the University Community needs open discussion on money distribution. He felt this was necessary before each Faculty can justify the size of its own envelope and what if any pattern exists.

R. Ivany replied his office is more than willing to share this information. The Budget Advisory Committee has been created to tabulate such information and have it available to any institutional body at Acadia, upon request. The first meeting of this group is scheduled for next Friday and it includes a position for the Chair of Senate.

MOTION WAS CARRIED.

4) New Business

a) Senate Committee Annual  
Reports for 2008-  
2009 (089-82-REP)

i) Committee on Students  
with Disabilities that Affect  
Learning

It was moved by D. Holmberg and seconded by R. Raeside *that Senate receive the annual report of the Senate Committee on Students with Disabilities that Affect Learning for the academic year 2008-2009 as attached to the agenda for this meeting.*

D. Holmberg spoke to this motion and said that this committee has been revitalized after some time. She noted the comments in this report under accessibility which indicates that a variety of buildings on campus do not meet required standards. Advised a motion on policy was included in this report and would be brought forward later in the meeting.

Discussion was held on accessibility at Acadia University with the following points brought forth:

► It should be essential that buildings be accessible to all and unacceptable that a two-year-old building on campus is not accessible through its front door, for those with a physical disability.

► Acadia University far behind most educational institutions in this regard and problems in this area should be address by the proper body at Acadia. Who might that be? Who receives such recommendations? Budget necessary to address this.

R. Ivany advised such an issue should be directed to his office for action.

I. Wilks suggested that if it was desirable, it could come forward under “other business”.

MOTION WAS CARRIED.

b) Committee on Students  
with Disabilities that Affect  
Learning – Proposed  
Policy Change  
(910-26-SLD)

It was moved by D. Holmberg and seconded by P. Rigg *that Senate approve the proposed amendments to policy, and associated recommendations, of the Senate Committee for Students with Disabilities that Affect Learning, as outlined in the committee’s 2008-2009 Annual Report” and as attached to today’s agenda.*

D. Holmberg spoke to this motion and said that this document, with tracked changes and comments, was distributed to Senators electronically for their information. This policy was to be reviewed annually but had not been done since 2006.

In reply to a question on recommendation #6, from the floor, D. Holmberg clarified that the means of promoting “self advocacy and independence in students with disabilities” would be to have the student speak and seek remedies on his/her own behalf and take an active role in negotiating services required. Thus, putting more responsibility on the student to figure what is needed and to seek it. The previous policy had the Disability Resource Facilitator do this on behalf of such a student.

Discussion followed and included the following points:

- ▶ These points should be built in a preamble to the recommendations so all are up front.
- ▶ Disability Resource Centre could bring students, requiring services, together to work on development of services for themselves rather than each working alone.
- ▶ Regarding alternative examinations, a policy is needed to include any instructor involved. A friendly amendment was accepted to recommendation #13 to add “instructors will be consulted in regards of location for alternative examinations”.

MOTION AS AMENDED WAS CARRIED.

c) Curriculum Committee –  
Proposed Course Additions  
from Mathematics &  
Statistics (910-27-CRE)

It was moved by A. Quéma and seconded by R. Raeside *that the proposed course additions for Department of Mathematics and Statistics as attached to today’s agenda be approved (MATH 3012 and MATH 3023).*

MOTION WAS CARRIED.

d) Curriculum Committee –  
Transdisciplinary Program  
Proposal (910-28-CRE)

It was moved by A. Quéma and seconded by R. Raeside *that the Acadia Planning Committee examine and plan processes leading to the development and implementation of transdisciplinary program proposals across and within faculties while taking into consideration: the totality of university programs and the way in which*

*transdisciplinary programs across and within faculties support the University's mission, students' interests and faculty's teaching and research activities.*

A. Quéma spoke to this motion and said the Curriculum Committee felt the newly formed Acadia Planning Committee was a pan-institutional body and was the body to consider the process of creating transdisciplinary programs. The term “across faculties” was amended to read “across and within faculties” in this motion (as reflected above).

In reply to a question from L. Lusby regarding consideration given to existing interdisciplinary programs on this campus, T. Herman said once a program is in place there were Senate guidelines for a reviewing process and there was no reason why we could not in the existing policy for the Academic Program Review Committee create an appropriate mechanism to review those transdisciplinary programs. He believed one of the issues which was important here in the development of programs, there traditionally has not been clear structure available for the element programs across faculties. There was, to a certain extent, process for transdisciplinary programs with a single faculty but no structure for those across faculties and this motion will help move in the right direction.

MOTION AS AMENDED WAS CARRIED.

#### 5) Other Business

- a) Tenure Track Teaching Complement Allocation Committee – Report on Re-Ranking of Unfilled Faculty Positions  
**(910-29-TAC)**

D. Holmberg, Chair of the Senate Tenure Track Teaching Complement Allocation Committee presented a report dated 3 Nov 09 on re-ranking for the remaining faculty positions, as circulated electronically prior to this meeting (**APPENDIX B**). This report was presented for information, announcement of results and discussion of procedure.

In reply to a question from the floor, R. Ivany said that all open positions (administrative and otherwise) at Acadia University had been looked at in light of the financial circumstances at Acadia. The intent was to follow through, but the cautionary note was that those decisions are challenging in the current environment.

D. Silver expressed concern, on behalf of the School of Computer Science, on the decisions reflected in this report. He raise two issues. First, that it would be of considerable benefit to all if the committee could communicate the rationale for its decisions in a more thorough manner than the one-half-page report returned this fall. He said the decision made by the Faculty of Pure & Applied Science to place the Computer Science TTTCAC application ahead of Mathematics and Statistics was based primarily on the viability of the Computer Science program. This does not seem to have been reflected in the decision taken by the committee as outlined in the report. This raises concerns over the TTTCAC committee's understanding of the application and the subsequent decision. A more thorough report would serve to maintain the transparency of the process. Second, the decision to remove the prior existing Computer Science position from the TTTCAC ranked list was an error in procedure. Only one of two positions in the School of Computer Science was put forth because its loss presented a significant threat to program viability. The understanding was that the existing position would remain as the two new

ones were integrated in. This strategy would also give a second Science position (Mathematics and Statistics) the potential to go forward. This was a choice made in consultation with members of the TTTCAC committee prior to the Faculty of Pure & Applied Science meeting and confirmed at that meeting. He asked that the prior Computer Science position be returned to the list so that it properly reflects the loss of two faculty members within the School.

D. Holmberg briefly reviewed the procedure used by the TTTCAC to create the reranked list, as presented at the last Senate meeting. If a Faculty experiences a late resignation, then all of that Faculty's positions are pulled out of the original list. Any unit that has experienced a late resignation may prepare a two-page submission to the TTTCAC, making its case for a replacement position. In addition, if a unit that has experienced a late resignation already had another position on the original list, then they could, if desired, revise the two-page submission associated with the original position. The Faculty then reranks all of its available positions – new submissions, revised submissions, and original submissions (if any). That reranked list is what comes back to the TTTCAC.

This year, the TTTCAC was informed by FPAS that Computer Science had elected not to revise their existing submission, and had chosen to submit only one position for ranking at the Faculty level. The ranking that came to the TTTCAC from the Faculty of Science was two positions: Computer Science (new submission) over Math, with the original Computer Science application not ranked by FPAS. That is the ranking the TTTCAC used to prepare its revised list.

A lengthy discussion was held with the following points made:

- ▶ Last month at Senate, TTTCAC re-ranking procedures were approved for this year only. At this meeting, Senate approved those procedures on an ongoing basis.
- ▶ It was confirmed that a resignation in one department could result in another position in another department, or even another Faculty, being filled.
- ▶ Appears to be a mis-communication between Faculty of Pure & Applied Science Council and the TTTCAC; therefore, is it possible for FPAS to reconsider their ranking?
- ▶ A department should be entitled to two requests for positions.
- ▶ The TTTCAC might rank positions differently if two positions from one unit are being considered.
- ▶ D. Holmberg said her impression coming into the committee as Chair for the first time was that committee members took their job very seriously. They carefully reviewed all the information available to them. D. Holmberg noted that all in question agreed that if the original Computer Science position had been ranked at FPAS, it would have been ranked #3 on the FPAS list, below the Math position. Therefore, whether it is described as not ranked, or as ranked last, the outcome is the same.
- ▶ D. Silver requested a written explanation of the process and why a submission failed, from the committee.
- ▶ R. Raeside felt that written feedback for each case would be very difficult. This committee is charged with trying to assess where the most serious hole is in each case. The best source of information would be through the Dean or the representative on the TTTCAC. He thought it would be a very dangerous thing to start making a written list of all the reasons why a particular department or school was not successful.
- ▶ The committee bases its decision on the numbers from previous years' teaching, so each of these applications from Computer Science would actually



be off. They lost two people, which changes the relevant numbers.

► D. Holmberg noted that the official statistics the TTTCAC was using for the re-ranking were those prepared by the Registrar's Office for the original ranking. The committee elected to use those numbers because it would be a major exercise to redo all the numbers for this round; also, all other applications were made with last year's numbers, so for the sake of consistency it seemed best to use those numbers. However, in the proposal, units were encouraged to make note of any changes in numbers from last year which might be relevant, and the TTTCAC took those changes into account as well.

► Late resignations and replacements are troubling as committee could be running against Article 10.02 of the current contract, which states that each Faculty has a defined complement number. It would seem that late resignations from one department in one Faculty must be reallocated within the same Faculty to fulfil the mandate of the collective agreement. This would apply to any position, not just late resignation positions.

► Concern is not just with the legitimacy of the late resignations, but with the entire TTTCAC process.

► This is a year for Faculty negotiations, and this issue of the TTTCAC in relation to the collective agreement, will hopefully be considered at that time.

► D. Holmberg clarified that the second Computer Science position was not regarded by the TTTCAC as relinquished. Computer Science still has two unfilled positions, and is welcome to submit two applications to the TTTCAC for ranking in September.

► This committee was created for the sake of transparency in the process of filling positions. It would be unfortunate if division were created between the Senate and AUFA. Clarification is needed.

D. Holmberg noted she, as Chair of this committee, would be in touch with the President of AUFA for clarification of any conflicts regarding this issue.

b) Committee on Students  
with Disabilities that Affect  
Learning – Building  
Accessibility at Acadia  
University

This item was deferred until the December meeting.

6) Adjournment

M. Corbett moved this meeting be adjourned. It was 6:10 p.m.

**ORIGINAL SIGNED**

---

D. Murphy, Recording Secretary

**APPENDIX A**  
**Senate Minutes/9Nov09/Item 3)a) & b)**  
**910-21 & 22-NOM**

**TO:** Dr. Ian Wilks, Chair of Senate  
Dr. Tom Herman, VP Academic

**FROM:** Senate Nominating Committee  
K. Bowen, P. Callaghan (Chair), A. Mitchell, A. Quema and R. Sparkman

**RE:** Nominees for Acadia Planning Committee & Acadia representative to serve on  
MPHEC Nominating Committee

**(910-21-NOM)**

- I. The nominees to serve as faculty representatives on the Acadia Planning Committee are:
- Arts – Dr. Richard Cunningham
  - Professional Studies – Dr. Ann Vibert
  - Science – Dr. Andrew Mitchell
  - Theology – Dr. Harry Gardner

All nominees have confirmed their willingness to serve on this committee.

Note that the overview of the mandate, activities and membership for the Acadia Planning Committee specifies;

*Four faculty reps elected through Senate (one per faculty – two-year staggered terms)*

The Nominating Committee defers to the Planning Committee to establish how they would like to achieve the staggered terms among the four faculty representatives.

**(910-22-NOM)**

- II. The nominee to serve on the Nominating Committee (University Sector) on the MPHEC is Dr. David MacKinnon. <<< 3 years.

David has confirmed he is willing to serve on this committee.

Regards,  
Paul

Paul Callaghan

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**Report of the Senate Tenure Track Teaching Complement Allocation Committee**

The TTTCAC met on November 3, 2009, to complete re-ranking procedures on unfilled positions from the May 2009 ranking session, plus new positions that had opened up due to late resignations. We followed the procedures outlined in the TTTCAC's 2009 annual report to Senate. Recall that the four positions that had previously been give approval to advertise (i.e., Kinesiology, Biology, Education, and Economics) were set aside, and were not considered in this re-ranking procedure.

The re-ranked list for the remaining positions is:

1. Languages and Literature – Spanish and German
2. Business – Entrepreneurship
3. English – Literary Theory
4. Sociology – Women/Gender/Feminism
5. Computer Science
6. Mathematics

Note that although Computer Science currently has two unfilled positions, they elected to submit only one application for this re-ranking procedure. There is therefore one additional Computer Science position that was not ranked.

Respectfully submitted,

Diane Holmberg

Non-voting Chair, TTTCAC

Cc: Dr. Tom Herman, Vice President Academic

Dr. Janice Best, President AUFA