

**Office of the Senate Secretariat**

Acadia University  
Wolfville, Nova Scotia  
Canada B0P 1X0

Telephone: (902) 585-1617  
Facsimile: (902) 585-1078



Minutes of the Senate Meeting of Friday May 6<sup>th</sup>, 2022.

A meeting of the Senate of Acadia University occurred on Friday May 6<sup>th</sup>, beginning at 9:00 a.m., with Chair A. Kiefte presiding and 40 Senators plus one guest. This was a Teams meeting due to the University pandemic operations.

**1) Approval of Agenda**

The Chair called the meeting to order at 9:00am, noting that the meeting was scheduled for three hours and indicated that there would be a break at approximately 10:30.

**Motion to approve the agenda. Moved by D. Seamone and seconded by J. Fowles.**

Request by V. Provencal for an update on the Arts Council By-laws.

A. Kiefte responded that she would provide an update with the announcements.

MOTION UNANIMOUSLY APPROVED.

**2) Minutes of the Senate Meeting of April 11<sup>th</sup>, 2022**

**Motion to approve the Minutes of the Senate Meeting of 11th April, 2022. Moved by D. Rice, seconded by V. Provencal.**

MOTION UNANIMOUSLY APPROVED.

**3) Announcements**

**From the Chair**

A. Kiefte – Regrets were received from J. Colton, D. Looker, and T. Surette. D. Benoit and N. d’Amato would be arriving late. G. Bissix would be attending as a guest.

A. Kiefte – Welcomed new ASU members, President Sadie McAlear and VP Academic-External Danish Mohammed.

A. Kiefte – Indicated that there was an update on the Arts Council.

C. Mutlu – Called for a Point of Order about R. Hare being absent and the meeting not being recorded. Meeting recording started. Minutes were being taken by M. Bishop at this meeting.

A. Kiefte – Noted she was in the process of following up with Archives about what had occurred after the Acadia Fourth Quarter document had been

received by the Board of Governors in the 1980s. This would lead to a review of the creation and evolutions of the constitutions of the faculty councils (in particular the preamble language). The process is underway and ongoing.

V. Provencal – Thanked the Chair for the update.

### **From the President**

P. Ricketts – Referenced an in-person Convocation and excitement of parents and students. The budget will be delayed as it is still being prepared for the next Board meeting in June. Proposal of per course tuition fee went to Board in April. Board determined not to move forward at this point in time due to financial implications. Will however continue to be examined for next year. June budget will be based upon current fee structure. Overload charges will not be charged for 6 courses but will for 7 or more. Announcement of Maple League Innovation award by D2L regarding OLTC. All Maple League institutions awarded 3Ms. Olivia Stevenson, an Acadia student awarded a 3M National student scholarship.

A. Quema - In regards to the adjustment of the overload fee for this year. Excellent news, but frustrating as 6+ months work was done to address concerns of Theatre students for production credit courses. Overload fee was a problem for this past year. Colleagues persuaded to curriculum changes (non-credit courses) based upon fee structures. Frustrating that fees are now changing again in face of changes.

P. Ricketts – It is still the intention to move forward to course-based billing, so shouldn't need to return to previous curriculum. Suggestion was made to reach out to L. Robinson and M. Bishop.

A. Quema – There needs to be a discussion of impact of program-based fee approach change to course based billing. Request to have fulsome discussion of billing approach.

D. Seamone – Has there been any decision taken about special fee arrangements for student with disabilities? This has been raised two+ years ago by Senate Disability Committee.

P. Ricketts – Discussion occurred at the Board, but no decision happened. One of the reasons to move to course-based billing is an accurate reflection of fees. P. Ricketts and D. Keefe have had a discussion outside of Board about special fees for accommodated students. Will continue to discuss to provide fairer system for those students. Board is in favour in general.

D. Seamone – There are a larger number than ever of students seeking accommodations, and Senate Disability Committee raising this as an equity issue for three years. While appreciative of discussions, disappointed by one size fits all decisions which are never equitable. Board should reconsider an equity-based approach. Accommodated students suffer based on such decisions.

P. Ricketts – Systems needing to be programmed for registration and billing. Senators should continue to raise issues which will lead to a right decision.

M. Adam - One of the most difficult things was the overload fee. Rules that were inflexible, but hadn't determined policy, it had an impact on course delivery. M. Bishop thanked for solution-oriented conversations and flexibility of thinking.

P. Ricketts – Thanks to Registrar's and Student Account Offices for changes. Colleague system can be flexible in billing. Agree that err on side of flexibility. Cognizant of staff workload and capacity to make changes.

C. Mutlu – Focus on Covid precautions. How to respond to students and faculty with pre-existing conditions and health concerns given that restrictions are lifted? Public Health, Federal and Provincial policies are guiding, but are they right? What are you doing to make campus equitable space for health?

P. Ricketts – With state of emergency and pandemic restrictions gave us certain tools, going forward no Provincial directives but recommendations. For upcoming classes, faculty (Spring/Summer) can require masking. Unsure of legal positions, but if a faculty member for health and safety wants students to wear masks during class, they should be able to insist. For September, watching evolution of virus, talking as a university consortium and public health. Individual accommodations can be made for specific individuals. Virus is not out of sight and mind and Occupational Health and Safety Committee, Dale and Deans, Provost's Council keeping on agenda to make right decisions. Unable to confirm what will occur for September but aware concerns still exist.

N. O'Driscoll – Per course tuition. Happy about flexibility, especially for Field School. Is it 13 courses per year that would prompt overload fee or 6 and 6?

P. Ricketts – 6 and 6 will not incur overload. Fees are term based. Only if 7 or more in a term.

**From the Provost and VPA**

D. Keefe – Wanted to acknowledge end of term and upcoming convocation after a challenging period. Summer will be a time to recover and return to more normal. It was a difficult term with the strike and aftermath. Acknowledged and thanked everyone for their efforts in completing the term. Recognized that it will take time to heal working relationship.

**From the Associate VP Research and Dean of Graduate Studies**

A. Redden – Unofficially, Acadia's nominee for Canada Research Chair Tier 2 approved. Acadia now has 3 CRCs at Tier 2, 1 in each of our 3 Faculties. There will be a call for internal SSHRC grants at midday. Looking forward to receiving applications.

**From the President of the ASU**

ASU President Sadie McAlear – Getting used to meetings. Prior role was with Community Relations, relationships with Town, students and Acadia. Wishes to continue to grow relationships with Town and Acadia in particular this year. Just finished transition weekend. One of exec members had Covid. Went

smoothly after first week of office. Lots of emails and looking forward to rest of year.

D. Mohammed – VP Academic and External. 4th year Comp Sci. student. Knows people on Senate and looking forward to working together.

P. Ricketts – Congratulations to Sadie and Danish on their elected roles. Appreciated efforts so far with community relations and looking forward to working together.

#### From the College of Divinity

A. Robbins – Commissioning Day today so a lot going on. Great term for ADC. G. Wooden will have one last meeting. S. MacMullin will also be leaving his role. S. Blythe and D. Zacharias will be new members. Thanks to G. Wooden and S. MacMullin for their efforts in Senate and Committees. Possibly an outdoor classroom as part of the pedagogy of ADC.

A. Kiefte – Thanked G. Wooden for his contributions to Senate and to Senate committees.

#### 4) Time Sensitive Items

##### a) Approval of the List of Graduands for the Convocation of May 2022

**Motion to approve the list of Graduands for the Convocation of May 2022 (circulated separately). Moved by D. Keefe and seconded by S. Currie.**

J. Brady - Asked to whom to send names of a student missing.

C. Mutlu – Graduating student situation question.

Discussion moved in camera.

Discussion moved out of camera.

V. Provencal. Clarification about P grade use and applicability.

M. Bishop – Grade scheme has been in place with P grades for some time. Faculty members have sole discretion and authority to use all grades including P grades.

MOTION UNANIMOUSLY APPROVED.

##### b) Enabling Motion (attached, page 6)

**Enabling Motion (attached, page 6). Moved by D. Keefe, seconded by D. Benoit.**

MOTION UNANIMOUSLY APPROVED.

A. Kiefte – Congratulations to graduates. Round of applause for graduates from Senate.

#### 5) New Business

a) **Motion from the Admissions and Academic Standing (Policy) Committee**

**Motion from the Admissions and Academic Standing (Policy) Committee: Motion that the following bolded language be added to Part V: Academic Regulations and Policies – Majors and Minors (current page 36): Major and Minor Degree requirements are outlined in the Academic Programs section of this calendar. Students can declare a minor at any time but should do so before third year to ensure appropriate course selection and program plans. (D. Keefe) (attached, page 7). Moved by D. Keefe, seconded by L. Robinson.**

D. Keefe – As Colleague now allows for Minors, Calendar needed to be updated to reflect Minors and when/how to declare.

C. Mutlu – Supportive of motion. Minor programs don't show.

M. Bishop – Yes Minor programs are being updated to enhance Colleague capability and what it shows.

R. Newman – D. Currie can instruct on how to use.

A. Quema – If students do not communicate what Minors are it can be difficult. Colleagues need to work together to exchange information and help each other advise students.

MOTION UNANIMOUSLY APPROVED.

b) **Motion from the Admissions and Academic Standing (Appeals) Committee**

**Motion from the Admissions and Academic Standing (Appeals) Committee: Motion that, for the 2021-2022 academic year, the Appeal process for students with Dismissal academic standing be replaced by a Declaration of Intent to Return process and that the Appeal process for students with Probation academic standing remain unchanged. (A. Kiefte) (attached, page 8). Moved by M. Robertson, seconded by D. Benoit.**

A. Kiefte relinquished Chair to D. Seamone.

A. Kiefte – On behalf of AASAC, notes that for the third year in a row that modified process is being recommended to be put in place. Given nature of year, Committee felt that modified approach was best with intention to move to more normal processes next year.

MOTION UNANIMOUSLY APPROVED.

D. Seamone returned Chair back to A. Kiefte.

c) **Motion from the Senate Curriculum Committee (Administrative)**

**Motion from the Senate Curriculum Committee (Administrative): Motion that all curriculum proposals submitted by Music and summarized in the Senate Curriculum Committee (Administrative) report be approved. (K. Pinder and M. Corbett) (attached, pages 9-10)**

**(additional documents circulated separately). Moved by K. Pinder, seconded by H. Saunders.**

K. Pinder – Continuation of Music changes to curriculum. Thanks to Curriculum Committee for their efforts. This will be final changes for this year.

M. Adam – Thanks to the Curriculum Committee. Cycle of fees, curriculum, Colleague precipitated changes and solutions have been worked through.

MOTION UNANIMOUSLY APPROVED.

**d) Reports from Senate Sub-Committees**

**Reports from Senate Sub-Committees:**

**i) Research Ethics Board Report for 2021-2022**

**Research Ethics Board Report for 2021-2022 (attached, page 11)**

Report has been received.

**ii) Senate Nominating Committee**

**Senate Nominating Committee Report for 2021-2022 (attached. Pages 12-13)**

A. Quema – Very detailed report to try and inform Senate of the processes and specific details. Nominations are still in process for item 5. Nominations take time within Faculties to conduct. Received Arts submission last evening. Still waiting for nominations for Academic Review Committee. Faculty Council received nominations for Vice Chair and Secretary yesterday.

Report has been received.

**iii) Senate Archives Committee Report**

**Senate Archives Committee Report for 2022-2023**

Report has been received.

10:45 am - 10 Minute break until 10:55.

Senate resumed at 10:55.

**e) Election of Senate Lay Person**

**Election of Senate Lay Person**

Meeting moved in camera for discussion of Lay Person nominations.

Election held and candidate selected by secret ballot.

Senate moved out of camera.

The successful candidate will be invited to June Senate meeting.

**f) Discussion Item – Senate meeting modalities after June 2022**

**Senate Meeting modalities after June 2022:**

A. Kiefte – Given Covid realities, in-person, hybrid and full Teams meetings were held the past year. Senate Constitution does not state explicitly that Senate meetings must be in person. Requesting input from Senate about modality preferences. Possible use of ADC room if hybrid is desired. Will still need to approach ADC to see if it is possible, but plans need to be made for next year.

A. Robbins – Affirms that ADC would be available for Senate if hybrid is preferred.

A. Kiefte – Thanks A. Robbins and will follow up based on outcome of conversation.

D. Rice – Hybrid option is better given living an hour away.

D. Seamone – Hybrid opens up flexibility for schedules, locations, travels. Opens broader ability for Senators to participate. Given that we don't know how things will progress with Covid in the Fall. Individuals need to assess personal risk in public. Those that are susceptible can be limited to access and participation. Advocates for keeping options as open as possible.

A. Kiefte – Secret ballots in hybrid spaces. Zoom has good hand raising. Not aware of Polls/Forms in Zoom. If hybrid, need to investigate ways to do secret ballots. Need to ensure it is accessible for virtual and in-person attendees. Lean on expertise of ADC and Senate Executive.

J. Brady – Advocate for continuing with virtual meetings. Childcare for single parents can be challenging especially if meetings do not end on time. Equity issue, not simply one of convenience.

D. Keefe – Support for other speakers. Having a hybrid option, family friendly, shift in culture with illness away from going to work while feeling not well. Time is an issue with Senate, 4-6pm scheduling time outside of workday, if meetings go long even more of an issue.

A. Kiefte – Senate Executive will discuss time and meeting modality. Lay persons if not retired may have better opportunities to participate if later in the day. Need to balance teaching times as well. Other Senates have evening times, worse for caregivers.

J. Fowles – Support for hybrid. In-person meetings has a value, enhanced collegiality. Can be less engaged in an online format. Can be based upon personal comfort and needs. Hybrid is inclusive. Supports proceeding with Summer Senate fully online and hybrid in the Fall.

A. Kiefte – Clarified that Senate meetings in the Summer will be fully online.

A. Quema – Asked about capacity of ADC hybrid room.

A. Kiefte – Approximately 40 people in largest ADC room that could be used.

A. Quema – Hoping to see renovations to BAC and access for online meetings technologically supported.

A. Kiefte – Will follow up with ADC and investigate online voting means in Zoom.

**6) Question Period – President and Provost and Vice-President Academic**

C. Mutlu – Both to President and Provost, where is the new harassment policy of University? Last time has seen a draft Nov. 3<sup>rd</sup> 2020. Why has it taken 18 months for follow up and it is still not in place?

P. Ricketts – Policy has been developed, sent it for legal review. The delay has been due to negotiations with AUFA as it could have contract implications.

C. Mutlu – Only after binding arbitration is finalized will we not have a policy?

P. Ricketts – We will have one for next Fall. As the contract is in arbitration it might be difficult to have a firm timeline. Will come back in June with as much clarity as possible.

V. Provencal – Thank L. Robinson for notes with respect to Faculty of Arts constitution changes. Desire to work in spirit of collegiality. Looked at other institutions (Dal, MUN, SMU) constitutions. Mount A. has an orientation booklet for new faculty. Concern for mentoring new faculty. Do we have something similar? Are we working on something for new faculty? Assisting with establishing themselves?

D. Keefe – Very important point. We do not have a formal on-boarding/mentoring for new faculty. Brief HR based training on procedures and forms and sessions late Summer. Deans and Provost have been discussing. H. Saunders lead on developing tools based on best practice. On agenda and working on it. Hope to roll out a better program. Not sure if it will be completed by the summer but will be improved for this summer.

**Motion to extend the meeting to 12:15. Moved by A. Quema, seconded by D. Seamone.**

MOTION UNANIMOUSLY APPROVED.

H. Teismann – Agreement that Acadia community needs to come together after this period. Has the senior administration taking any steps to re-establish Acadia FYI?

P. Ricketts – Believed that it was made clear that Acadia FYI would not come back as an unmonitored email system. Looking at alternatives in Teams. A. Kiefte has created an Acadia Bulletin Board via Teams. Looking to see how that works. Encourage people to go to Acadia Bulletin. Teams more secure, and less subject to difficulties with FYI.



A. Kiefte – As the Teams Acadia Bulletin Board is being presented as a viable option, can it be communicated by the administration more broadly so that more people are aware of it? The link has been more unofficially shared to invite people and has approximately 90 members so far.

P. Ricketts – Will discuss with VP Admin about doing that.

K. Pinder – New faculty orientation. Has worked at previous institutions and participated in faculty orientations, would be happy to assist with the development of one for Acadia.

A. Kiefte – There used to be a robust two-day new faculty orientation when she and others started at Acadia in 2006, with sessions with HR, visits to spaces on campus, sessions with other campus groups. Not sure when it ceased to happen.

D. Seamone – There also used to be a faculty handbook.

D. Seamone – Appreciative of Teams Acadia Bulletin Board, but it does not feel it fills the void left by removal of Acadia FYI. Legal reasons have been touted. While FYI was contentious, does not believe there was a liability concern. Appears to be a decision that is being defended despite the community asking for the resumption of acadia-fyi. Recent death of Roger Prentice is a good example of needed community sharing communication medium. Why is the concern of legality and liability the only issue and solutions or need not heard? Representing faculty and staff.

P. Ricketts – Not only legal, also reputational and privacy issues. Wasn't a hasty decision but situations that arose over a number of years that prompted decision. Combination of things that precipitated. Work in progress as we do need a vehicle to communicate. Will keep looking at it. C. Callbeck working on a communications policy.

A. Quema – Teams does not replace how FYI operated. Social sharing forum of FYI was important. Faculty orientation exercise has equity implications. Orientation linked to mentoring and nurturing and campus open to all.

V. Provencal – P. Ricketts yesterday indicated that the administration was open to paying attention and listening. Today is not living up to expectation. Should be willing to devote resources to getting an Acadia FYI up and running. Dismayed that many are speaking to it and it doesn't appear to be heard.

**7) Other Business**

**Other Business – There was no other business.**

**8) Adjournment**

**Adjournment – Motion to adjourn L. Robinson – 12:15pm.**

**ORIGINAL SIGNED**

---

M. Bishop, Secretary to Senate

**Enabling Motion:**

Any candidate for an Acadia degree, diploma or certificate who should receive a grade or otherwise qualify or be disqualified between this Senate meeting and the Senate meeting in September 2022, may, if circumstances require, be considered by the Chair of the Admission and Academic Standing (Policy) Committee, the appropriate Dean, the appropriate Head/Director, and the Registrar, acting as an ad hoc committee of Senate, they having the power to make consequential amendments to the graduation list. Any such amendments to the list shall be reported to Senate at the next Senate meeting.

List of Graduates for the Spring Convocation will be circulated separately.

Admission and Academic Standing Committee (Policy)  
Senate Motion  
May 6, 2022

---

**Meeting of Senate, May 6, 2022**  
**Admissions and Academic Standing Committee (Policy)**

**Motion:**

**Proposed addition to the Academic Regulation – Majors and Minors (current page 36):**

Major and Minor Degree requirements are outlined in the Academic Programs section of this calendar.

“Students can declare a minor at any time but should do so before third year to ensure appropriate course selection and program plans.”

**Motion from the Admissions and Academic Standing (Appeals) Committee:**

Motion that, for the 2021- 2022 academic year, the Appeal process for students with Dismissal academic standing be replaced by a Declaration of Intent to Return process and that the Appeal process for students with Probation academic standing remain unchanged. (*attached*)

The committee is proposing the following as an approach for 2021-2022:

- Students who are placed on Dismissal this spring and summer will not be required to submit an appeal this year. They will be required to complete a Declaration of Intent to Return to Studies. This will take the form of a modified version of what has been the Step 1 Questionnaire for the appeal process in recent years. A subgroup of the Admissions and Academic Standing (Appeals) Committee composed of the Chair of the committee, and non-voting members the Registrar and the Executive Director of Student Services, will review the submissions for completeness. Any student who submits a complete Declaration of Intent will have their academic standing changed from Dismissal to Probation.
- Students who are placed on Probation this academic year may still appeal their academic standing as usual. The Admissions and Academic Standing (Appeals) Committee will be convened to review any probation appeals following the established procedures. If a student's appeal is successful, the student's academic standing will be changed from Probation to Good Standing.
- This procedure was employed in the Spring and Summer of 2020 and 2021 following the 2019-2020 and 2020-2021 academic years, and the Admissions and Academic Standing (Appeals) Committee recommends that it be employed in the Spring and Summer of 2022 as a temporary change for this year as well.

## Senate Curriculum Committee (Administrative)

### 2021-2022 Curriculum Change Proposals

Report to Senate  
27 April 2022

## Motion

That all curriculum proposals submitted by Music and summarized in the Senate Curriculum Committee (Administrative) report be approved.

**Committee Members:** Mark Bishop (Registrar), Shawna Singleton (Associate Registrar), Roxanne Seaman (Chair SCC Policy), Heather Saunders (Library), Sonia Hewitt (FA), Kait Pinder (Co-Chair, FA), Igor Semenenko (FPS), Michael Corbett (Co-chair, FPS), Andrew Mitchell (P&AS), Rob Raeside (P&AS), Chris Killacky (Theology), Student Rep (position currently unfilled)

Eleven curriculum change proposals from Music were received by the Senate Curriculum Committee (Administrative) following the April Senate meeting. The SCCA met on April 27, 2022 to review these proposals which are summarized below.

### Summary Listing of Curriculum Proposals – FPAS

#### **MUSIC**

##### **Form 3: Proposed Modification to an Existing Course**

The proposals change the course numbers and credit hours of existing courses.

- MUSI 169A: Playing and Hearing Music 1A – divides “Playing and Hearing” into two 1.5 hour courses
- MUSI 169B: Playing and Hearing Music 1B – divides “Playing and Hearing” into two 1.5 hour courses
- MUSI 271A: Chamber Music Workshop – divides “Chamber Music Workshop” into two 1.5 hour courses
- MUSI 271B: Chamber Music Workshop – divides “Chamber Music Workshop” into two 1.5 hour courses
- MUSI 326A: Music Production Workshop – divides “Music Production Workshop” into two 1.5 hour courses
- MUSI 326B: Music Production Workshop – divides “Music Production Workshop” into two 1.5 hour courses
- MUSI 431A: Introduction to High School Instrumental Music – divides “Intro to High School Instrumental Music” into two 1.5 hour courses
- MUSI 431B: Introduction to High School Instrumental Music – divides “Intro to High School Instrumental Music” into two 1.5 hour courses

- MUSI 4323: Introduction to Elementary Classroom Music – change in course number

**Form 4:** Proposed Modification to a Program – update course listings to reflect new courses and course codes

## **RESEARCH ETHICS BOARD ANNUAL REPORT, 2021–2022**

For the period 1 May 2021 to 30 April 2022:

**Committee Membership:** Erin Crandall (Arts, from July 1), David Duke (Arts, to June 30), Jim Grant (Professional Studies, from July 1), Nina Harvey\* (AGSA, from July 1), Michael Jeffrey (Community), Stephanie Jones (Science), Cheri Killam (Community), Ryan MacNeil (Professional Studies, to June 30), Stephen Maitzen (Chair), Melody Maxwell (Theology), Anna Redden\* (RGS, *ex officio*), Mary Tajeddin\* (AGSA, to June 30), Shon Whitney (Community)

\* non-voting

**Meetings and Review of Applications:** The REB met via Teams teleconference on 11 occasions and reviewed 71 new formal applications for ethics approval. The Chair also reviewed numerous formal requests from researchers to approve changes to previously approved research.

**Other activities:** The REB's Chair responded to numerous informal inquiries from student and faculty researchers at Acadia and elsewhere. The Chair serves as the University's liaison to the Canadian Secretariat for Research Ethics, prepares and distributes the agendas for meetings, records the minutes at meetings and distributes them for approval, writes letters of ethics approval or rejection, performs all filing and maintenance of records, follows up on unapproved research, reviews annual reports from department-level ethics committees, publicizes the role and requirements of the REB, maintains the REB website, and prepares reports for Senate and other bodies concerning the business of the REB.

**Training of members:** Each newly appointed REB member receives a detailed written orientation from the REB Chair describing the new member's duties and the REB's procedures.

**Ad hoc advisors:** Ad hoc advisors are appointed only when the REB judges that it lacks the knowledge needed to review a particular application. None were required during the reporting period.

**Appeals:** None

**Guidance sought from the Canadian Secretariat on Research Ethics:** None

**Matters out of the ordinary:** None

**Transitional Chair for Summer:** S. Maitzen

**Other comments:** None

Submitted by Stephen Maitzen (Chair)



## Senate Nominating Committee: Report (May 2022)

- Duties: (1) to nominate for the April meeting of Senate the Chairperson and Deputy Chair of Senate, for election by Senate in May, to take office the following July;
- (2) to nominate for the May meeting of Senate, to be elected by Senate and take office in July:
- a) candidates to fill the non-*ex officio* positions on the Executive Committee of Senate;
  - b) candidates to fill annual vacancies designated for the Senate on ad hoc and standing committees of Senate;
  - d) lay persons to be members of Senate;
  - e) a person to fill the office of Faculty Elections Officer
- (3) to act upon such other matters as may from time-to-time be referred to it by Senate;
- (4) in extraordinary circumstances dictated by time constraints, the Nominating Committee will recommend to the Executive Committee of Senate, the name(s) of a Senator(s) to specific-Senate and/or other University Committees.

### Membership

- 1 President (Non-voting) Peter Ricketts ex-officio --
- 1 Arts (Senator) Anne Quéma (Chair)
- 1 Arts Ian Wilks
- 1 P&A Sc. (Senator) Michael Robertson
- 1 P&A Sc. Caroline Cochrane
- 1 Prof. St. (Senator) Paul Callaghan
- 1 Prof. St. Paula Rockwell

### Summary of activities

In fulfilling the mandate of the Nominating Committee, the chair of the committee communicated on a regular basis with various faculty and officers, including Anna Kiefte, Rosie Hare, Ruben Sandapen, and the three Elections Officers in the three faculties. On March 17, 2022, Rosie Hare and Anna Kiefte received a list of vacancies and replacements on Standing Committees and *ad hoc* Committees of Senate for the three Faculties. Lists were also communicated to the Elections Officers of the three Faculties. The Chair of the Committee communicated and consulted with the members of the Committee by email whenever necessary: in the winter of 2022, communication occurred on March 18, 21, 23, 29, 31 and April 1, 4, 6, 30, and .....

#### **1. Chairperson**

Nominated by Senate Nominating Committee after a call to Senate and all Faculty. Elected by Senate in May to begin term in July

Anna Kiefte was nominated for Chair of Senate and acclaimed as Chair at April meeting

#### **2. Deputy-Chair**

Nominated by Senate Nominating Committee, after a call to all Senators. Elected by Senate in May to begin term in July

Donna Seamone for Deputy-Chair was nominated and acclaimed at April meeting

#### **3. Faculty Elections Officer**

The Faculty Elections Officer will be elected annually by Senate.

Hamed Aly was nominated and accepted the nomination

#### 4. Lay Person

Nominated by the Senate Nominating Committee after a call to all Senators, Faculty, and staff, and elected by Senate. Ruben sent a call to faculty; Anna Kiefte sent a message to the faculty and to Oonagh Proudfoot.

Replacing Lay person Roger Prentice 3 years

Susan Markham-Starr was nominated by René Murphy and accepted the nomination (see cv and email)

Ross Firth was nominated by Glyn Bissix and accepted the nomination (see cv and email)

#### 5. Senate Executive

Procedures for Appointment: Senate representatives are nominated by the Nominating Committee, with further nominations from Senate, and elected by Senate.

Tanya Surette nominated for Senate FPS representative 1 year

Brian Wilson nominated for Senate P&A Science representative for 1 year

Waiting for nominations:

replacing Senate representative Kait Pinder (Arts) 1 year

#### 6. Academic Planning Committee

The Nominating Committee also nominates candidates to fill annual vacancies designated for the Senate on ad hoc and standing committees of Senate (for the May meeting of Senate, to be elected by Senate and take office in July). Faculty members on this APC are elected from the Faculty as a whole\*\**Faculty members include instructors, lecturers, librarians, archivists and professors. They shall be elected by a general call for nominations from the Faculty Elections Officer.*

Position 1: to replace FA faculty member Rachel Brickner, for 3 years.

Position 2: to replace IDST Prog. faculty member Ian Spooner, for 3 years.

Position 3: to replace PS faculty member Kelly Dye, for 3 years

Sandapen issued three calls for nominations for replacements

Positions 1 and 2: No nominations have been received

Position 3: Janna Wentzell was acclaimed as FPS faculty member for 3 years

#### 7. Officers of the Faculty of Acadia University Council

Chair: Elected by the Acadia Faculty members: to replace Anna Kiefte

Vice-Chair: Elected by the Acadia Faculty members

Secretary: Elected by the Acadia Faculty members: to replace Stephanie Jones

Anna Kiefte was nominated and was acclaimed as Chair

No nominations have been received for Vice-Chair and Secretary

May 3, 2022

Anne Quéma

## **SENATE ARCHIVES COMMITTEE ANNUAL REPORT, 2021-22**

**May 2, 2022**

### **COMMITTEE MEMBERSHIP:**

Committee Chair and Arts Representative: Paul Doerr  
Archivist: Pat Townsend (ex-officio)  
Archivist: Wendy Robicheau (ex-officio)  
Dean of Libraries and Archives: Heather Saunders (ex-officio)  
Arts representative: Xiaoting Wang  
Arts representative: Richard Cunningham  
Professional Studies representative: Michelle Boyd  
Pure and Applied Science representative: Catherine Morley  
Theology representative: Melody Maxwell  
Alumni appointee: Eleanor Palmer  
Presidential appointee: Britanie Wentzell  
Canadian Baptists of Canada representative: Scott Kindred-Barnes  
Student representative: Dotun Olutoke  
Secretary: Kelly Bennett

**COMMITTEE MANDATE:** As members of their various constituencies, members of the Senate Archives Committee will work collaboratively;

1. To advise and guide on long-term and short-term directions that are consistent with the mandate and strategic direction of the Archives;
2. To advocate for the Archives within the University, the Convention of the Atlantic Baptist Churches and the local community;
3. To make an annual report;
4. To address other Archives-related issues that shall arise from time to time;
5. To support academic activity.

The committee met on three occasions this year: October 18, December 15 and April 27. All meetings took place via Teams. The committee heard detailed reports and updates from the Archivists. The Kirkconnell Room reopened to on-campus researchers in September and then to the wider community in March (with limited seating). The University Archives are heavily used by students, faculty and community members and thus form a crucial link in the University's community engagement. No fewer than 12 on-campus disciplines have incorporated the Archives into course work over the years. New deposits to the Archives continue to arrive at an impressive rate. A variety of energetic new initiatives are emerging from the Archives as well. A proposal for a new research masterclass aimed at providing 12 hours of instruction and practice for students is in the works along with a possible revival of the ever-popular Archives Trivia quiz. The Archives also undertook a SWOT exercise which will be circulated to interested parties for feedback. The next Archives Committee meeting is scheduled for Wednesday, September 14 at 4 pm.