



Minutes of the Senate meeting of Tuesday 10<sup>th</sup> October, 2017

A meeting of the Senate of Acadia University occurred on Tuesday 10<sup>th</sup> October, 2017 beginning at 4:00 p.m. with Chair A. Kiefte presiding and 43 present and 2 guests.

- 1) Approval of Agenda**                      **Motion to approve the agenda, moved by D. Benoit, seconded by R. Seale.**

The Chair noted that J. Banks was unable to be present and asked that item 6) c) be removed from the agenda and covered at the November meeting of Senate.

MOTION CARRIED AS AMENDED.

- 2) Minutes of the Meeting of 11<sup>th</sup> September, 2017**                      **Motion to approve the Minutes of Monday 11<sup>th</sup> September, 2017 as distributed. Moved by A. Vibert, seconded by P. Ricketts.**

The Chair asked for any errors, omissions or changes to the Minutes.

There were none.

MOTION TO APPROVE THE MINUTES CARRIED.

- 3) Announcements**  
**a) From the Chair**

Regrets were received from N. Clarke, S. MacLean, C. Landry, J. Stanley, and J. Banks. A number of Senators would be arriving late due to class commitments.

The Chair welcomed two guests: S. Landry and S. Singleton.

- b) From the President**

President Ricketts reported that Acadia had recently become the first university in the Maritimes to be designed a 'Fair Trade' campus. He attended a ceremony in the Student Union Building and noted that this was the result of collaboration between the University, the ASU and the Chartwell's food provider on campus.

President Ricketts commented on the ceremony that took place on October 4<sup>th</sup> to recognise the official raising of the flag of the Grand Council in recognition of Acadia's presence on the traditional Mi'kmaq Territory and Acadia's commitment to truth and reconciliation. President Ricketts noted that in every respect it was a beautiful day, both weather-wise and in other aspects as school children were present in large numbers from Wolfville, Gaspereau and Horton schools. There were also Chiefs and Elders from the three major Mi'kmaq communities in the area in addition to counsellors and others.

President Ricketts had recently attended the Truth and Reconciliation symposium in Membertou that had been organised between the tri-partite group of Federal, Provincial and Mi'kmaq Governments and he noted that this had been a moving experience and a very interesting one. He found that there was a very positive working relationship in Nova Scotia and he was keen to ensure that Acadia play its part in following through on the recommendations of the Truth and Reconciliation Commission.

President Ricketts noted that on October 4<sup>th</sup> there were also events to commemorate missing and murdered aboriginal women and girls. He was impressed at the activities put together by faculty, staff and students. He reminded Senators that October is also Mi'kmaq History month.

President Ricketts recently attended both the AAU meeting and the CONSUP meeting of Nova Scotia Presidents. The issue of sustainable funding for the Province's universities was under discussion. He noted that the focus was now on working with the Government to address funding into the future for the universities. Work would begin on this on October 31<sup>st</sup> and eventually should result in a new MOU funding formula with the Province.

President Ricketts stated that the Minister of Labour and Advanced Education had formed a Sexual Violence Prevention Committee some time ago. This committee had now completed its work and produced a report which included 10 recommendations for action. While not yet public, President Ricketts expected that the report would come to each university President, complete with a letter from the Minister encouraging them to implement the ten recommendations. Since CONSUP had originally endorsed the setting up of this committee it was expected that Acadia would follow up on these recommendations. He noted that one of the recommendations would involve establishing a President's Advisory Body on Sexual Assault and Sexual Violence that would be responsible for co-ordinating the University's implementation plan for the other recommendations. President Ricketts would be speaking to key individuals and groups on campus regarding this initiative.

President Ricketts also discussed student mental health initiatives and stated that a successful conference was held at Mount Allison on October 4<sup>th</sup>, 2017. Acadia was well represented by individuals that had been instrumental in developing the AAU strategy and framework to address issues around student mental health. There are plans to conduct an annual student life survey which will provide Atlantic specific data on this matter.

President Ricketts reported that Bill 59 had now been proclaimed as the Accessibility Act and that an Executive Director had been appointed by the Province. He noted that there would be financial implications for the University as the Directorate starts to develop minimum standards around compliance with the Act. A campus that is not meeting these standards would be required to sit down with the Government and work out both a process and a timeline by which an institution would become compliant.

President Ricketts also touched on the issue of the legalisation of cannabis and noted that the Provincial Government was preparing a consultation document which would offer an opportunity for input into how the legalisation of cannabis would be handled in Nova Scotia. Each institution will need to

develop an appropriate response, both at the institutional level and at the CONSUP level.

President Ricketts attended a Universities Canada symposium held in Ottawa recently. This was called 'Co-Organised with Policy Options' and focussed on the Naylor report. The panel was moderated by Jennifer Ditchburn and President Ricketts noted that good arguments had been put forward as to why the Federal Government ought to follow through with the recommendations of the Naylor Panel to increase investment in Canada's research eco-system and to basic fundamentally curiosity driven research.

Linked to this was the announcement of the appointment of the Chief Science Advisor last week. A very experienced scientist, Dr. Mona Nemer, had been appointed and would report to the Prime Minister directly along with the Minister of Science.

President Ricketts encouraged Senators to take part in events during the Homecoming weekend and also to attend both the Installation ceremony and the reception that would follow if they were able to do so.

G. Bissix asked whether in respect of the report that would be coming out on sexual violence, there might be any responsibilities that would fall to Senate.

President Ricketts did not feel that there would be issues that would fall within the academic mandate of Senate but noted that because Senate was concerned with the academic welfare of students and student performance, it was an issue that Senate might want to consider and comment upon.

**c) From the Vice-President  
(Academic)**

H. Hemming recapped the process of decision-making for the allocation of permanent faculty positions that had been approved by Senate in June 2013. She noted that in May 2107 the Academic Planning Committee had submitted its ranking of the applications that had come before the committee as part of the process.

H. Hemming presented her report on the rationale for the final selections to Senators. Subject to budgetary approval the Vice President Academic was authorizing four tenure track positions: Kinesiology (Bio-Physical Science), Psychology (Cognitive and Developmental), English (Canadian Literature and Theory) and Computer Science (Modern Software Engineering and Human Computer Interaction). In addition, one Instructor Probationary position had been approved for Engineering.

H. Hemming stated that the Kinesiology position was considered necessary due to the high enrolment in the program and in order to continue with CCUPEKA accreditation and the possibility of future accreditation with CATA. H. Hemming noted the large class sizes in Kinesiology and stated that in 2007 there were 236 majors but that by 2016 there were 429 majors.

H. Hemming stated that the Psychology position would provide strength in developmental and quantitative domain psychology and she noted that the position was in the area of neuroscience and experimental and was very important to the neuroscience option and also would contribute to inter-disciplinary study by connecting students to Biology, Chemistry, Philosophy Kinesiology. Enrolment in Psychology is very strong, having moved from 177 majors in 2007 to 325 majors in 2016.

H. Hemming explained that for the English position the focus of the argument was around program need and the fact that Canadian literature and theory formed a cornerstone of the work that was done in English and Theatre Studies. Acadia had a long tradition of having a focus on Canadian literature in the English program and had been one of the first universities to create such a focus.

H. Hemming noted that the position in Computer Science was again the result of a strong increase in the number of majors from 82 in 2007 to 152 in 2016. She stated that program need was articulated to focus this position on software engineering and human computer interactions. The unit hoped to hire a woman to this position and also felt that it would enable them to foster closer relationships to the School of Education and the Department of Education.

H. Hemming discussed the final position; an Instructor position in Engineering which had been vacated a year previously. This was deemed essential for the delivery of the labs in the Engineering program.

H. Hemming also mentioned that a search would be launched for the Dean of Pure and Applied Science. The search for a University Librarian would also take place this year.

In the Faculty of Arts W. Campbell was launching her fifth collection of poetry on October 12<sup>th</sup>, 2017 at the Acadia Art Gallery. On October 23<sup>rd</sup>, 2017 at the Al Whittle Theatre Z. Abramson would be presenting an ethnographic study of the experience of Holocaust survivors who moved to Montreal after the 2<sup>nd</sup> World War. Stories would be read by different faculty members.

In the Faculty of Professional Studies the School of Business recently hosted the 47<sup>th</sup> annual Atlantic Schools of Business conference which had 105 delegates. H. Hemming thanked D. Sears for her work on this event.

In the Faculty of Science M. Lukeman (Chemistry) had been shortlisted for the 2017 Nova Scotia Discovery Centre "Science Champion" award which will be announced on November 23<sup>rd</sup>. Dr. M. Mallory (Biology) had been awarded a Fulbright Canada Chair in Arctic Studies at the University of Washington for his six-month sabbatical. He will be working on a project entitled "Flux of seabird-transported contaminants to and from the North American Arctic".

H. Hemming also noted that G. Grant, a Business student, would receive the Global Fulbright Killam Fellows award which was for exceptional students who understand the value of making a positive difference in their communities.

H. Hemming stated that T. Avery (Biology/Mathematics & Statistics) made a successful application to the Offshore Energy Research Association Open Call Program. He received \$20,000 for a four month program. Under the same Open Call Program A. Redden also received \$20,000 for a different project.

H. Hemming reported that M. Neilson (Library) initiated the first stages of the Vaughan Memorial Library pilot data management consultation process.

P. Abela asked for clarification about the process of rankings moving from the Academic Planning Committee to the VP Academic office and then receiving

funding. P. Abela noted that there were 12 positions that had been ranked by the APC and that only 33% of the position requests were to be filled.

H. Hemming responded that she had studied the list that came from the APC and also the original applications from the units. She reflected on both the arguments and the most pressing needs and was also aware that when the APC carried out their ranking of the 12 positions there had been a sense that the top four positions were of a much higher priority than those remaining.

**d) From the ASU President**

G. Hamilton-Burge welcomed A. Fuller and J. Locke to Senate; the new Science student Senator and the new Graduate student Senator. She noted that the SRC was meeting on a regular basis and that initiatives and events were planned for Homecoming. The Chill Axe lounge would be repeated this year. G. Hamilton-Burge stated that they had been working to find a way to keep students on campus during the weekend and that this year a large party was scheduled on campus with free food, non-alcoholic drinks and games.

G. Hamilton-Burge reported that the Axe Bar should be open on Friday subject to inspections.

S. Nixon and G. Hamilton-Burge recently took part in a student government roundtable. Two student representatives from each university attended and met with Government representatives to present their priorities around mental health, sexual violence, tuition and other issues.

S. Nixon also attended the Mental Health Conference at Mt Saint Vincent University.

President Ricketts asked whether there were any particular themes that emerged from the Mental Health conference.

S. Nixon responded that a collaborative approach was discussed at the conference and a step process was introduced.

J. Grant thanked G. Hamilton-Burge for her leadership on the Fair Trade initiative and noted that Fair Trade was a moral choice and ethical policy made by the University, which if done well, benefitted families and communities of indigenous peoples around the world.

**4) Time Sensitive items**

**a) Approval of Graduates**

**i) Motion to approve the list of Graduates for the Fall (*circulated*)**

President Ricketts asked whether Senate would go into a closed session at this time and asked whether the list of names would go into the minutes of Senate.

The Chair confirmed that the list of names would appear in the minutes of the University Faculty Council and asked Senators what the past practise had been for their inclusion in the Senate minutes.

R. Hare confirmed that graduate names had normally been included on the agenda and in the minutes.

R. Raeside noted that this was the formal graduation for these candidates in the Fall and that after the Senate meeting they would become Graduates of the University and that their names needed to be recorded officially somewhere. He felt that Senate was the place for this. R. Raeside noted that at Faculty

Council the list would be passed back in at the end of the meeting because it was not finalized until it went on to Senate.

The Chair suggested that if names were removed from the list it should not be minuted.

President Ricketts agreed that this was the issue and felt that only once the list had been approved by Senate should it become part of the public record.

The Chair proposed that if any names should change on the list before the end of the Senate meeting, the list on the agenda and in the minutes would be modified to reflect what had been approved by Senate.

H. Hemming reminded Senators that the enabling motion allowed for names to be added or deleted.

President Ricketts felt this was an issue for Senate to consider in the future.

The Chair suggested that discussion of any individual student cases not be minuted, especially if their name was eventually removed from the list.

President Ricketts felt that in addition to this, any subsequent deletions after the Senate meeting would need to go to the following Senate meeting for final approval.

The Chair agreed that this would allow a further three weeks before the draft minutes were circulated.

D. Benoit asked where the official list of Graduates would be published.

S. Singleton stated that this was the final list and that these names would be included in the Convocation program in May but that the names would also be posted on the Registrar's website immediately after the Senate meeting.

**Motion that Senate approve the list of Graduates as circulated with the agenda. Moved by H. Hemming and seconded by B. Anderson.**

The Chair asked whether there were any changes to the names on the list.

S. Singleton confirmed that there were two additions to the Master of Education program.

D. Holmberg asked about a Psychology student whose name was no longer on the list of graduates.

S. Singleton confirmed that the student had received special permission to graduate at an earlier date.

MOTION CARRIED AS REVISED.

ii) **Enabling Motion** **Enabling Motion, moved by H. Hemming, seconded by D. Benoit.**

H. Hemming read the Enabling Motion:

*Any candidate for an Acadia degree, diploma or certificate who should receive a grade or otherwise qualify or be disqualified between this Senate meeting and the Senate meeting in April, may, if circumstances require, be considered by the Chair of the Admissions and Academic Standing (Policy) Committee, the appropriate Dean, the appropriate Head/Director, and the Registrar, acting as an ad hoc committee of Senate, they having the power to make consequential amendments to the graduation list. Any such amendments to the list shall be reported to Senate at the next Senate meeting.*

MOTION APPROVED.

**5) Business Arising from the Minutes**

**a) Recruitment Update**

C. Callbeck reported that he had been asked to report on two items at the previous Senate meeting: the first being the collection of information for marginalized communities. He noted that currently aboriginal indigenous students and students of African descent self-report if they wish to but that the University does not actively collect data on marginalized communities.

C. Callbeck noted that the second item had been the Nova Scotia Council on Admission and Transfer (NSCAT) update. This system has now been implemented and Acadia was the first Maritime university to be receiving transcripts from student applicants. Students may now submit their transcripts electronically.

J. Guiney Yallop pointed out that the Employment Equity form included other categories where people could self-identify their gender for example. He asked why students would not also be given an opportunity to self-identify should they wish to.

C. Callbeck stated that the University was looking into this and checking to see what other universities were doing to approach this.

**6) New Business**

**a) Senator Representative on Chancellor Search Committee**

J. Richard, Chair of the Nominating committee stated that in response to a call for nominations for a Senator to sit on the Search Committee for the new Chancellor, J. Banks' name had been received, and that he was now elected by acclamation.

**b) Reports from Senate sub-committees**

The Chair noted that reports could be stated as received by Senate, or officially adopted or accepted by Senate through use of a formal motion.

**i) Academic Integrity committee (attached)**

L. Aylward appreciated the work that the committee had carried out.

P. Abela stated that the committee had already met on a couple of occasions, noted the work done by previous members of the committee and recognized that more remained to be done and that a report would be provided to Senate by May 2018. He reminded Senators that a survey had been conducted for faculty and students and stated that the committee will evaluate the data that was gathered. Round table discussions will also be conducted by 15<sup>th</sup> November. He expected that recommendations would be brought forward in May 2018.

D. Holmberg also added her appreciation for the work and commitment of the committee members.

The Academic Integrity committee report was received by Senate.

**ii) Admission & Academic Standing (Appeals) committee report (*attached*)**

The Chair relinquished the chair to R. Raeside in order to offer the report from the Admission & Academic Standing (Appeals) Committee.

A. Kiefte stated that the Pure and Applied Science Faculty vacancy had now been filled by J. Murimboh.

K. Ashley asked about the higher success rate for appeals for first year students since 38 students appealed their dismissal and 38 appeals were granted.

A. Kiefte responded that for this year the Appeals committee had decided to follow the wording of the letter sent out by the Registrar's Office. This stated that if a student submitted appeal paperwork, an appeal would be granted. This had also been the practice in recent years.

A. Kiefte stated that the Appeals committee was currently discussing procedures for the future.

D. Holmberg noted that some appeals were denied in other categories and wondered if there were going to be some changes to the Appeals process.

A. Kiefte stated that there were a number of new members on the Appeals committee and that this, combined with comments that had been made at Senate meetings recently, led to a number of discussions at the committee level. It was recognized that even though for a couple of years the committee had granted most of the appeals that were made, going further back in time the process had not led to an automatic granting of appeals. A. Kiefte noted that the committee had tried to make balanced fair and compassionate decisions, based on the information available to the committee.

D. Benoit asked whether there was data on students that were granted their appeal; as to whether or not they ended up on the list again the following year.

A. Kiefte stated that the committee had not completed a quantitative analysis as some of the information for that analysis would not be available to it. However, the committee did look at the overall career and progression of the students who were appealing dismissal. The committee did not see any names of students who were not on the dismissal or probation list for the current year, and did not look at students' files who were not appealing dismissal or probation for the current year.

D. Benoit asked whether there were many students at the 2<sup>nd</sup> or 3<sup>rd</sup> year level that were on dismissal and had previously had a GPA that would have them on the dismissal or probation list.

A. Kiefte confirmed that there were students in this situation.

The report was received.



**iii) Senate Executive Committee report**

A. Kiefte reported that since her last report to Senate the Senate Executive committee had met twice: on July 5<sup>th</sup> and September 27<sup>th</sup>, 2017.

Senate meeting dates for 2017-2018 had been established.

Senate Executive also visited a topic that was referred to it, the fact that the T.I.E. had been assigned the topic of Open Acadia courses and how they might be better integrated into the curricula. T.I.E. felt that this topic was outside of their mandate and Senate Executive decided that instead J. Banks would lead a discussion at Senate to help get some idea on how to move forward. Senate Executive will then decide what the next course of action would be in terms of what university body would lead this work.

A. Kiefte noted that another topic was a discussion about the various academic policies that exist within the University Calendar and how to ensure that any Student Handbooks and Faculty Handbooks provided accurate and consistent information. A. Kiefte noted that the Acting Registrar and the ASU VP Academic had made a good start on this during the last year.

A. Kiefte stated that Senate Executive was monitoring various sub-committees to ensure that work generated by the 'Big Picture' exercise two years ago was being carried out.

The report was received.

R. Raeside relinquished the chair to A. Kiefte.

**iv) By-Laws Committee Report**

G. Gibson reported that at present she was the only serving member of the By-Laws committee, noting that members were needed from Professional Studies, Divinity, and a six-month sabbatical replacement from Arts.

B. Anderson pointed out that this was an important committee that needed to be active. She asked that Senate ensure that the membership gaps be filled.

The report was received.

**v) Curriculum Committee (Policy) (attached)**

R. Raeside reported that the Curriculum committee (Policy) would wait until the arrival of the new Registrar shortly but that it was committed to reviewing the definitions of all of the degrees and designations of degrees that were granted at Acadia.

P. Callaghan noted that the Curriculum committee (Administration) had not yet filed a report for Senate but that in consultation with the Registrar's Office the committee had crafted new curriculum forms to be used this year. P. Callaghan asked Senators to make every effort to make use of the new curriculum forms rather than using outdated forms. He noted that November 24<sup>th</sup>, 2017 would be the deadline for curriculum forms to be submitted to the Registrar's Office.

B. Anderson pointed out that in the School of Nutrition curriculum forms were completed during the summer months and that as a result their submission would be on outdated forms. She asked that units be informed by a certain date that a new or revised form would be ready to avoid any confusion.

R. Raeside pointed out that although the 24<sup>th</sup> November was the deadline for curriculum changes to come through to the Registrar's Office and the Curriculum committee, departmental deadlines needed to be much earlier in the month.

The report was received.

- vi) Curriculum Committee (Administrative) Report**

P. Callaghan noted that even though the 24<sup>th</sup> November date for submission to the Registrar's Office and the Curriculum committee was in place, it was recognised that each Faculty followed a different schedule for Council meetings and that minor changes could come forward once approved by each Faculty.

The report was received.
- vii) Disability Policy Committee Report (attached)**

The report was received.
- viii) Scholarships, Prizes and Awards Committee Report (attached)**

S. Landry noted that he had reported at the May meeting of Senate. He extended his thanks to P. D'Entremont and J. Noel-Walsh for the work that they carried out to keep the committee running smoothly. S. Landry pointed out that most of the work of this committee would be carried out in March 2018.

The report was received.
- ix) Timetable, Instruction and Examinations Committee Report (attached)**

S. Landry also reported that the T.I.E. committee intended to conduct another survey related to the Fall Break to review preferred options.

The T.I.E. report was received.
- x) Academic Planning Committee Report (attached)**

The APC report was received.
- xi) Academic Program Review Committee Report (attached)**

The APRC report was received.
- xii) Board of Open Acadia Report**

L. Aylward asked why this was a Board.

R. Raeside reported that what was then the Division of Continuing Education held a review about 15 years ago and that this was one of the recommendations of the review, to establish a Board to oversee the operations.

The report was received.

**xiii) Graduate Studies  
Committee Report  
(attached)**

The Graduate Studies committee report was received.

**xiv) Honours Committee  
Report (attached)**

G. Gibson applauded the Honours committee for the desire to develop some of the issues that had come out of the 'Big Picture' discussions at Senate.

A. Redden noted that she had become aware of this during the recent Senate Executive meeting.

The report was received.

**xv) Research Committee  
Report (attached)**

A. Redden pointed out that both the Research, Honours and Graduate Studies committees covered overlapping areas and as such she expected that they would meet jointly occasionally.

K. Ashley asked for clarification about the 'Big Picture' items and recommendations.

The Chair explained that the September 2016 agenda described the motion brought forward by Senate Executive as well as background documentation on the exercise.

A. Vibert stated that G. Gibson had been on the Senate ad-hoc committee with her at the time that the agenda was prepared for the 'Big Picture' discussions. She pointed out that this had not fallen off the agenda for committees and noted that A. Kieft had worked on keeping the 'Big Picture' items active since last year through agenda items and follow ups with committees. A. Vibert noted that when an action had been pushed out to a committee it might transform into an action or Senate agenda item reflecting the themes of the 'Big Picture' discussions.

The Chair stated that she was in the process of contacting the Chairs of each sub-committee to ensure that they continue to pursue certain tasks. They will be reporting back to Senate.

H. Hemming reported that the Academic Planning Committee Report also referred to a motion that appeared before Senate which related to the 'Big Picture' discussions.

D. Holmberg stated that at the last Senate Executive meeting there had been discussion of a refresher for new Senators, providing them with a listing of what had been requested and what had so far been completed.

The report was received.

**xvi) Nominating  
Committee Report**

J. Richards reported that the Nominations committee had met that morning and that she had been selected to be the Chair. The committee was seeking nominations for the Chair of the Senate Library committee and for Senators

from the Faculty of Professional Studies and the Faculty of Arts to join the By-Laws Committee.

D. Holmberg pointed out that one further Senator was needed to fill a vacancy on Senate Executive.

The report was received.

**xvii) Admission &  
Academic Standing  
(Policy) Committee**

H. Hemming noted that the A&AS (Policy) committee had not yet met in the Fall but that the committee was working through all of the regulations in the Calendar and will be bringing an update to Senate in the future.

**xviii) Archives Committee**

A. Smith reported that the Archives committee had met and elected a Chair. The committee had full representation. A report will be presented in November.

**xix) Awards Committee**

President Ricketts stated that the call for nominations for Honorary Degrees had gone out to the Acadia community. He mentioned that a new form had been developed in order to reach some consistency with the way in which nominations were submitted. A CV will now be requested along with a personal statement of support for the nominee, and also a summary of the nominations and letters seconding the nomination. November 20<sup>th</sup> was the deadline for nominations to be received and the committee will convene after that time.

The report was received.

**xx) Faculty Support  
Committee Report**

S. Nixon stated that the Faculty Support committee had met during the summer.

The Chair stated that a notice of motion that came to Senate in June would be coming back to Senate in November from the Faculty Support Committee.

**xxi) Library Committee  
Report**

A. Smith reported that she was currently the Transitional Chair and would be handing over to a Chair shortly. The committee would meet once the Chair was in place.

**7) Any Other Business**

**Motion to adjourn at 5:45 p.m. moved by P. Doerr.**

**ORIGINAL SIGNED**

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R. Hare, Recording Secretary

**Approved Fall 2017 Graduation List**

**FACULTY OF THEOLOGY**

**Doctor of Ministry**

Ford, Paul Gordon

**Bachelor of Theology**

Chiasson, Joseph Hubert

**BETHEL BIBLE SEMINARY**

**Master of Divinity**

Au Yuk Fong, Eva

Chan Sau Mei

Chau Kin Cheong, Garick

Chen Yi Ke

Cheng Lan Ying

Cheng Sze Chit

Ko Ling Yu, Leonard

Kwok Man Yee, Vivienne

Lam Yuk Ling

Lee Choi Han

Lee Chui Chi

Lee Sai Kit, Ivan

Leung Choi Lin

Loi Hin Kong

Lok Yuk Yan

Mak Yuen Pik, Kathy

Ng So Kin

Ng Tung Hoi, Chris

Sheto Sze Lai

Wong Kwai Yee, Iris

**Master of Theological Studies**

Cham Tsui Cheung

Chan Kwok Ming

Chau Ching Shui

Cheng Sau Yan

Fung Yuen Lan

Lai Yuen Shan

Lee Catherine

Li Kar Chun

Liu Sue Ann

Mak Wing Shing

Ng Tsui Fun, Esther

Ngan Yuk Fan, Elki

Tang Yuen Yee

Wong Cheung Chung, Franko

Wong Mei Fan, Meian

Wong Yat Ching, Susan

Yuen Oi Lun, Ellen

**Master of Arts**

Chan Ho Pang, Herbert

Ho Yiu Sun, Simon

**CHRIST INTERNATIONAL DIVINITY COLLEGE (CINDICO)**

**Bachelor of Theology**

Adeyeye, Michael Oluwasola

Egunlae, Temitope Ayodele

Onigbinde, Florence Modupe

**Bachelor of Religious Education**

Alo, Taiwo Oluwaseun

Ayeni, Davies Oluwaseun

Olusesan, Adegoke Emmanuel

Olakitan, Joseph Femi

**FACULTY OF ARTS**

**Master of Arts**

Levy, Brittany Mae (Sociology)

**Bachelor of Arts**

Bien-Aime, Darryl

Cartney, Jaye Macdonald

Champion, Nadia Marie

Furbert, Aaron

Kawasumi, Rina

Kostal, Lauren Shirley

Li, Tianyi

Thomas, Allyson Kathryn

Toole, Sarah Emily

**Certificate of French Proficiency**

Holland, Julie Mae

Huskilson, Hilary Sarah

Huskilson, Tracy Christine

MacLean, Natasha

Mokler, Mary Jo

Nunn, Lauren

Peddle, Lisa Joan

Peters, Rachel Lyn

Weir, Cara Brijan

**FACULTY OF PURE AND APPLIED SCIENCE**

**Master of Science**

Chase, Emily E (Biology)

Chen, Entao (Mathematics & Statistics)  
Cormier, Dominic Andre (Biology)  
Fee, Natasha (Applied Geomatics)  
Holland, Erika (Biology)  
O'Bertos, Shea (Psychology)  
Pawlowski, Simon (Biology)  
Scott, Sarah Megan (Applied Geomatics)

**Bachelor of Science with Honours**

Moult, Ryan Frazer (Psychology)

**Bachelor of Science**

Bower, Lauren Ferris  
Chen, Yun  
Dodge, Jennifer Margaret  
Gjelaj, Mimoza  
Hall, Brandon Immanuel  
Kelly, Tristan James  
LeBlanc, Renee Marie  
Miller, Chelsea Rae  
Nearing, Katelyn  
Palmer, Deanna Wendy  
Young, Morgan Andrea  
Zhang, Yingwen

**Bachelor of Computer Science**

Fulton, Andrew Forbes  
Hu, Guanglei

**Bachelor of Science in Nutrition**

Istanbouli, Youmn Jihad  
Ross, Tamara Lynn  
Taylor, Ashley Mae

**Bachelor of Applied Science**

Renaud, Steven Michel  
Skiba, Dylan Charles

**Certificate of Applied Science**

Li, Yulin

**Honours Conversion**

Greenan, Ellen Christina (Nutrition)  
Kendall, Kelsey (Nutrition)  
Menon, Rekha (Nutrition)  
Muggah, Elizabeth Marion (Nutrition)  
Swantee, Kirsten Avery (Nutrition)

**FACULTY OF PROFESSIONAL STUDIES**

**Doctor of Philosophy in Educational Studies**

King, Colin David

**Master of Education**

Beals, Timothy George (Inclusive Education)  
Bocking, Alyssa Marie (Leadership)  
Burbridge, Neil Anthony (Inclusive Education)  
Conrad, Crystal Lee (Leadership)  
Coombs, Tara Lynn (Counselling)  
Corbett, Michael Paul (Leadership)  
Cormier, Hilary Suzanne (Leadership)  
Corrigan, Rhonda (Curriculum Studies)  
Cox, Matthew Donald (Leadership)  
Cullihall, Kerry Eileen (Curriculum Studies)  
Doiron, Melissa Jade (Curriculum Studies)  
Dwinell, Raeann Iris Kelly (Curriculum Studies)  
Ells, Carole Anne (Inclusive Education)  
Ferguson, Abby Alaine (Leadership)  
Fox, Gregory Frederick Owen (Leadership)  
Fraser, Monica Marie (Inclusive Education)  
Handley, Suzanne Catherine (Curriculum Studies)  
Heisler, Christopher Colin (Inclusive Education)  
Hubbard-Mujica, Nadia Francis (Inclusive Education)  
Hubley, Kristin Pearl Marie (Inclusive Education)  
Hume, Kelly (Leadership)  
Irving, Amanda Dawn (Leadership)  
Johnston, Grant Alexander (Leadership)  
Kelloway, Naomi Susan McKinlay (Leadership)  
Laking, Danica Joy (Curriculum Studies)  
Longard-Cooke, Katherine Lynn (Curriculum Studies)  
MacDonald, Angela Caroline (Leadership)  
MacDonald, Elizabeth Margaret (Inclusive Education)  
MacDonald, Lori Lurline Marion (Leadership)  
MacDonald, William Nicholas (Inclusive Education)  
MacIntosh, Julia Mary (Curriculum Studies)  
MacKenzie, Brianne (Inclusive Education)  
MacKenzie, Christine Louise (Inclusive Education)  
MacLean, Tyler Blair (Curriculum Studies)  
MacNeil, Christina Marie Annette (Inclusive Education)  
Manning, Amanda Richelle (Inclusive Education)  
Martin, Jillian Ashley (Inclusive Education)  
Matheson, Jennifer Clare (Leadership)  
McDougall, Andrew Wayne (Leadership)  
Mosley, Rhoda Marina (Counselling)  
Mundy, Jasmine Ella (Inclusive Education)  
Picketts, Leanne (Curriculum Studies)  
Pottier-Jones, Michelle (Curriculum Studies)  
Powers, Todd C (Leadership)  
Price, James Frederick (Leadership)  
Ramsay, Suzanne Denise (Inclusive Education)  
Read, Alison Helene (Inclusive Education)  
Richards, Jennifer Lee (Curriculum Studies)



Rose, Emma Johanna (Inclusive Education)  
Sandboe, Heidi Lee (Curriculum Studies)  
Shanks-Tracey, Crystal Lynn (Counselling)  
Singleton, Caitlin Barclay (Inclusive Education)  
Skinner, Marilyn Rose Ann (Inclusive Education)  
Williams, Ashley Dawn (Inclusive Education)  
Young, Elaine Marie (Inclusive Education)  
Zinn, Colleen Andrea (Counselling)

**Bachelor of Community Development**

Muise, Devin Andrew Joseph  
Tingley, Matthew

**Bachelor of Business Administration**

Bennett, Kristen Jennifer  
Langley, David Ross Robertson  
Oh, Hyodong  
Rolle, Iesha  
Namprakai, Ruckchart  
Smith, Trent Kimpton

**Certificate of Business**

Rousseau, Joseph Sylvain

**Certificate of Business Management**

Cherry, Keiler Scott

**Enabling Motion:**

Any candidate for an Acadia degree, diploma or certificate who should receive a grade or otherwise qualify or be disqualified between this Senate meeting and the Senate meeting in April, may, if circumstances require, be considered by the Chair of the Admissions and Academic Standing (Policy) Committee, the appropriate Dean, the appropriate Head/Director, and the Registrar, acting as an ad hoc committee of Senate, they having the power to make consequential amendments to the graduation list. Any such amendments to the list shall be reported to Senate at the next Senate meeting.

## **Academic Integrity Committee Report for October 2017 Acadia Senate Meeting**

Members: Paul Abela (Chair), Paul Arnold, Kelly Bennett, Jonathon Fowles, Samantha Nixon, Shawna Singleton, A. Smith.

The committee has met twice since the beginning of the Fall term. The committee elected Paul Abela as Chair. The committee has agreed to meet at least once a month.

Owing to the turnover in the membership of the committee, the committee met to review its mandate and the tasks that Senate has directed the committee to consider.

The committee noted, in its review, that Senate had previously tasked the committee to present recommendations regarding possible changes to existing policy that falls under its authority. It was further noted that the committee is somewhat behind in delivering on those recommendations owing to the complex, and involved, nature of the subject material.

The committee noted, further, that it is in possession of the student and faculty surveys that were completed in the Spring term of 2017. This work was time consuming and we acknowledge the hard work of the committee last year in completing this task.

The committee is committed to undertaking the next phase in the review process which will involve offering a roundtable, for each faculty and for students, to garner further input. This work will be completed no later than November 15, 2017.

The committee, post November, will deliberate and craft its recommendations, making appropriate use of the input it has gathered in addition to material it has collected from our sister institutions.

Given previous delays in bringing these recommendations forward, the committee dedicates itself to delivering on its objective to deliver recommendations and draft policy changes to Senate by May 2018.

Yours,

Paul Abela  
Committee Chair

## **Admission and Academic Standing (Appeals) Committee Report**

### **Report to Acadia University Senate**

The Admission and Academic Standing (Appeals) Committee met on the following dates in 2016-2017:

- Monday, June 19, 2017 (morning)
- Monday, June 19, 2017 (afternoon)
- Thursday, June 22, 2017 (morning)
- Thursday, June 22, 2017 (afternoon)
- Friday, June 23, 2017 (morning)
- Monday, July 10, 2017 (morning)
- Thursday, August 10, 2017 (morning)

The Committee Membership for 2016-2017 was:

Chair (Chair of Senate): A. Kiefte - ex-officio

Registrar or Delegate (non-voting): Jeff Banks - ex-officio

1 Arts faculty member: Michael Dennis

1 Arts faculty member: Stephen Maitzen

1 Prof. St. faculty member: Terrance Weatherbee

1 Prof. St. faculty member: John Guiney Yallop

1 P&A Sc. faculty member: A. Redden

1 P&A Sc. faculty member: Cindy Trudel

1 Theology faculty member: Harry Gardner

1 Student: Samantha Nixon (sometimes Grace Hamilton-Burge was replacement for ASU)

Others invited to attend:

James Sanford (Executive Director, Student Services)

Shawna Singleton (Registrar's Office)

There was a quorum of voting members present at all meetings, and some work was also carried out electronically.

To reach its decisions, the committee considered the following information, if submitted and/or available:

- Appeal submission form
- Responses from questionnaires submitted by students (questionnaire was a tool developed by Student Services, with later input from the ASU)
- Letters of appeal submitted by students
- Letters of support from faculty and staff members and others
- Course grades and GPAs from EDEN
- Overall academic career and progression of student

- Information about whether or not the student had been on dismissal or probation before and whether they had completed and passed or failed the ASP (Academic Support Program) previously

There were two appeal deadlines:

June 5, 2017- for students who received notification of dismissal or probation by May 8<sup>th</sup>

July 24, 2017- for students who received notification of dismissal after May 8<sup>th</sup> (due to grade changes, etc)

*Considered during the June meetings (received by the June 5<sup>th</sup> deadline):*

**55 students classified as “Dismissal- first year”**

- 38 students appealed- 38 appeals granted
- 17 students did not appeal

**62 students classified as “Dismissal- other”**

- 33 students appealed- 14 appeals granted, 19 appeals denied
- 29 students did not appeal

**117 students classified as “Probation”**

- 2 students appealed probation status- one denied, one submitted late and not considered or granted
- 33 students did not appeal, but filled out questionnaire
- 82 students did not fill out questionnaire

*Considered at the August meeting:*

**21 student cases considered**

- 4 students “special cases”- 2 not reopened, 2 reopened but appeals denied
- 17 students classified as “Dismissal”-
  - 9 students appealed- 6 appeals granted, 3 appeals denied
  - 8 students did not appeal

*Electronically since August 10<sup>th</sup> meeting*

- 3 appeals received, none opened/reopened- dismissals upheld

The committee membership for 2017-2018 is:

Chair (Chair of Senate): A. Kiefte — ex-officio

Registrar or Delegate (non-voting): Mark Bishop — ex-officio

1 Arts faculty member: Robert Seale (until return of Michael Dennis on January 1, 2018)

1 Arts faculty member: Stephen Maitzen

1 Prof. St. faculty member: Terrance Weatherbee  
1 Prof. St. faculty member: Glyn Bissix

1 P&A Sc. faculty member: vacancy, replacement in process  
1 P&A Sc. faculty member: Cindy Trudel  
1 Theology faculty member: Harry Gardner  
1 Student: Samantha Nixon until April 30, 2018 (or other student appointed by ASU)

Others invited to attend, non-voting:  
James Sanford (Executive Director, Student Services)  
Shawna Singleton (Associate Registrar, Registrar's Office)

The committee has been meeting this fall to create a document outlining the procedures for appeals. The committee hopes that this will clarify for students, faculty, and staff the types of documentation and information that a student may submit to support their appeal and what information (from EDEN or other internal university records) may be viewed/considered by the committee other than what was submitted by the student. The committee plans to bring this outline of procedures to Senate as a motion, and if passed by Senate it would be provided to the Registrar's Office for future use when communicating with students. The committee is also discussing whether or not it wishes to recommend to Senate changes to the committee membership.

Respectfully submitted,  
A. Kiefte  
Chair

**By-Laws Committee Report  
Autumnal Report  
October 1, 2017**

Committee members 2017-2018:

Arts:	Vacant
Pure & Applied Science:	Glenys Gibson (Transitional Chair)
Professional Studies:	Vacant
Theology:	Vacant

The By-laws Committee has not met this fall, as we only have one member. That member has reviewed the duties of the committee, which are:

Duties:

- (1) to incorporate, on an annual basis, any changes to the By-laws of Senate occasioned by the decisions and operations of Senate;
- (2) to review any changes to the By-laws of Faculty and Faculty Councils prior to their presentation to Senate and recommend any revisions or additions deemed necessary;
- (3) to conduct periodic reviews of the By-laws of the Senate, Faculty and Faculty Councils and recommend any changes or additions deemed necessary. These reviews should be staggered such that the By-laws of each of these bodies are reviewed at a minimum every five years;
- (4) to monitor the evolution of the academic committees and to recommend changes to the committee structure of Faculty Councils and other bodies at the University for which it is responsible;
- (5) to deal with any other matters which Senate might refer to the Committee.

Respectfully submitted,  
Glenys Gibson

**Curriculum Committee (Policy)  
Plans for 2017-2018  
20 September, 2017**

Committee members 2017-2018:

Chair of Curriculum Committee (Administrative) ex-officio: Paul Callaghan (interim chair)  
Registrar or Delegate (Non-vote): Mark Bishop (as of 16 October)  
University Librarian or Delegate: A. Smith  
Theology: Chris Killacky  
Arts: Heather Dahringer (replaced by Donna Seamone in Jan-Jun 2018)  
Pure & Applied Science: Rob Raeside  
Professional Studies: Roxanne Seaman (on leave Jan-Jun 2018; replacement tba)  
Student: Samantha Nixon

The duties of the Curriculum Committee (Policy) are:

- 1) to investigate innovative and alternative methods of provision of undergraduate curriculum, and to make recommendations to Senate concerning such methods.
- 2) to develop policies to ensure that undergraduate curriculum is consistently provided and administered across faculties and to make recommendations to Senate concerning such policies.
- 3) to ensure that the implementation of Senate approved policies for undergraduate curriculum is managed, revised, evaluated and disseminated in a coherent and coordinated fashion.
- 4) to collaborate with the Curriculum Committee (Administrative) to ensure the maintenance of an appropriate structure for the consideration of curricular changes.
- 5) to consider such matters as Senate may from time to time entrust to the Committee.

The committee held its first meeting of the year on 20 September 2017. At that meeting the following items were resolved:

1. R Raeside was elected as chair.
2. It was agreed to meet two to three times a term as needed for business.
3. It was agreed to proceed with face-to-face meetings, with online consultation as necessary.
4. The committee reviewed its mandate, and briefly visited the following areas that were previously identified as issues in its responsibility. Recognizing that input is expected from the new registrar, it was agreed to investigate the following issues in the current year:
  - a. Definitions and nomenclature of variants of degrees and designations within degrees that are offered by Acadia.
  - b. Curriculum forms –conversion of forms to online format; assessing the nature of student input; dealing with impacts for students in-stream
  - c. Any other matters that Senate directs to the committee.



**Disability Policy Committee Report  
Report to Senate (October 2017)**

Membership:

Lynn Aylward (Professional Studies) *Committee Chair—elected 28/09/2017*

Rick Mehta (Science)

Jeff Torbert (Arts)

Carol Anne Janzen (Theology)

Mark Bishop (Registrar)

Samantha Nixon (ASU)

Kathy O'Rourke (Disability Resource Facilitator)

Abu Kamara (Accessible Learning Coordinator)

Scheduled Committee Meetings (face-to-face): November 2017, February 2018.

Summary of Committee Plans/Goals for 2017-2018

1. Conduct our annual review of the *Policy Regarding Support and Accommodation for Students with Disabilities* (revised January 2015)
2. Monitor the implementation of the Disability Policy by meeting with Accessible Learning staff to track their detailed activities, student numbers, and planned events for the current academic year.

Respectively submitted by J. Torbert, Transition Chair

**ACADIA UNIVERSITY**

**Report of the SCHOLARSHIPS, PRIZES AND AWARDS COMMITTEE (SPAC) to SENATE**

REPORT DATE: September 28, 2017

SPAC COMMITTEE CHAIR

Scott Landry will chair the committee to June 2018.

MEETINGS DATES

The committee will meet in person and via email.

The committee met in person on September 28, 2017.

Additional meetings for the 2017-2018 year are expected to be held in:

November 2017

January or February 2018

Early March 2018

April 2018

Several other meetings may be held by the Awards and Appeals Committee of SPAC to decide upon various awards and matters as needed.

The Bursary & Loan Committee of SPAC will meet weekly throughout the academic year as needed. Several meetings have already been held.

PURPOSE AND DUTIES OF COMMITTEE

The committee reviewed the purpose and duties below. No changes were made.

1. To decide policy and process by which recipients of scholarships, prizes, bursaries, scholar-bursaries, awards, and convocation medals are to be selected and to gather all information it considers necessary for the selection;
2. To select the recipients of undergraduate entrance scholarships, prizes and awards and some in-course scholarships, prizes, and awards;
3. To periodically review the scholarships, prizes and awards program and to recommend improvements (increased funds, new scholarships, more prizes, etc.) to those involved in the program;
4. To promote interest in the scholarship program;
5. To consider such other matters as the Senate may from time to time entrust to the Committee.

Respectfully submitted,

Pamela D'Entremont  
Secretary

Scott Landry  
Chair

**Timetable, Instruction and Examinations Committee Report  
September 28, 2017**

Present: Rick Mehta (Chair), Scott Landry, Anna Saroli, Shawna Singleton

Absent (Regrets): Samantha Nixon, James Sanford

The committee accepted Rick's offer to continue to serve as Chair. The goals for this committee for the upcoming academic year will be as follows:

- 1) Come up with the important Calendar dates (e.g., start and end dates for each academic term) for the upcoming three years.
- 2) Figure out the dates for the fall and winter study breaks for the upcoming academic year. If possible, we will set them for the upcoming three years.
- 3) Perform an overview of the timetable system when Mark Bishop (the new Registrar) arrives at Acadia in October, and make changes if necessary.
- 4) The exam schedule for December has been completed and the committee will work on the exam schedule for April 2018.
- 5) The committee will attempt to make available the option of faculty submitting their final exams online via the HUB (instead of paper copies).

The tentative plan is to meet once per month over the academic year, but this plan may change once Mark Bishop arrives on campus.

Respectfully submitted,  
Rick Mehta (Chair)

## Academic Planning Committee Transition Report 2017

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### Membership:

Vice-President Academic (Interim): Heather Hemming

Dean of Arts (Interim): Jeff Hennessy

Dean of Professional Studies (Acting): A. Vibert

Dean of Pure & Applied Science (Acting): Jeff Hooper

University Librarian (Acting): A. Smith

Faculty: Craig Bennett

Faculty: Janna Wentzell

Faculty: John Colton

Faculty: David Duke

Student: Katie Winters

The Committee met on October 6, 2017 and reviewed the five tasks assigned to it by the Senate of Acadia University.

The Chair of this committee will be Heather Hemming, Vice President Academic.

The Academic Planning Committee's mandate is as follows:

1. Shall make recommendations to Senate on matters relating to academic principles and planning
2. In carryout out its work, the Committee shall consult widely with all stakeholders and relevant bodies on campus. The APC shall report regularly to Senate, no less than two times per year.

Meetings will hold four (4) meetings in the upcoming academic year – late October, late November, late January and early March (rankings).

Acceptable modalities for the upcoming year will include meetings held in person, or via conference call, Skype, etc. as appropriate. The meeting to conduct the rankings will be a face-to-face meeting.

Goals for the coming year were identified as follows:

1. Explore ways in which the work that came out of the "Big Picture Discussion" conducted in December 2015, might inform a strategic planning process.
  - o Motion approved in April 2016 - whereas Senate embarked on a "Big Picture" Discussion in December 2015, and whereas the Academic Planning Committee was directed by Senate to identify emergent themes from that discussion, and subsequently principles based on the discussion and ensuing debate in Senate, the Academic Planning Committee moves that the following principles be adopted by Senate:
    - Senate reaffirms the definition of an Acadia Education, passed at Senate April 2013, i.e., An Acadia education:

- Is rigorous and liberal and requires students to gain knowledge and understanding within and across disciplines.
  - Focuses on the whole student and fosters healthy academic, social, and residential experiences to develop well-rounded critical thinkers, engaged citizens, and lifelong learners.
  - Acadia believes that opportunities for flexibility and choice in rigorous student learning within the liberal education framework should be enhanced’.
  - Acadia continues to support the broader integration of the academic sector.
  - Acadia’s educational environment promotes engagement, awareness of current societal concerns including equity and diversity, and critical analysis in our graduates as they enter the broader world.
  - Acadia believes in supporting community connections and engagement as part of the university experience.
  - Acadia believes in engaging our students with research.
2. Conduct faculty rankings.
  3. Review form used by units when submitting a position for ranking Review timeline for the ranking process.
  4. Embark in a discussion of the issues surround the work of de-colonization and how this work informs and impacts academic planning.

## Academic Program Review Committee Transition Report 2017

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### Membership:

Vice-President Academic and Acting Registrar: Heather Hemming, Arts: Paul Lauzon, Professional Studies: Ann Dodge, Pure & Applied Science: Diane Holmberg, Governor: Jim Stanley, Dean of Arts: Jeff Hennessy, Dean of Professional Studies (Acting): A. Vibert  
Dean of Pure & Applied Science (Acting): Jeff Hooper

The Committee met on September 15, 2017 and reviewed the five tasks assigned to it by the Senate of Acadia University. The Chair of this committee will be Heather Hemming, Vice President Academic.

The Academic Program Review Committee's mandate is as follows:

3. To determine policy and procedures for conducting program reviews;
4. To determine annually which academic units are to be reviewed;
5. To select the members of each unit review committee
6. To oversee the process of review in each case
7. To make recommendations to Senate on the basis of the findings of each unit review committee
8. To deal with such matters as Senate may from time to time entrust to the committee

Meetings will be held on Fridays between 1 and 3 with meeting dates during the Fall semester with Winter semester time tbd which will be set to coincide with the program review schedule for the academic year.

Acceptable modalities for the upcoming year will include meetings held in person, or via conference call, Skype, etc. as appropriate.

Goals for 2017-2018 include supporting and completing the program reviews that have been scheduled for this academic year. Reviews scheduled for this year will follow the Senate guidelines approved in April of 2017. Review schedule includes the following: (update with details)

Psychology (Fall 2017 - final dates to be set)

- Self-study completed; reviewers being contacted

Economics (Fall 2017 - final dates to be set)

- Self-study completed; reviewers being contacted

Politics (Fall 2017 - final dates to be set)

- Self-study pending

Master of Recreation Management Program (December 4 & 5, 2017)

- Self-study completed; Review Panel confirmed

History and Classics (Winter 2018 - final dates to be set)

- Self-study pending

Chemistry (scheduled Winter 2018 - Update to follow)

It was agreed to delay the Education Bachelor of Education review until the current provincial accreditation process is completed. Update to follow regarding reviews of Education graduate programs.

## Board of Open Acadia Report to Senate – Plans for 2017-18

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Membership:

*VP Academic (Chair): Heather Hemming*  
*Associate VP Finance & Treasure: Mary MacVicar*  
*Director of Open Acadia: Jeff Banks*  
*Registrar: Heather Hemming (Acting)*  
*Dean of Pure & Applied Science: Jeff Hooper*  
*Dean of Arts: Jeff Hennessy*  
*Dean of Professional Studies: A. Vibert*  
Part-time Student: tbd

The duties of the Board of Open Acadia are to formulate, review and modify policy pertaining to the operation and enhancement of the program in Continuing Education at Acadia University.

The Board held its first meeting on October 2nd, 2017. At that meeting, the following items were resolved:

1. Heather Hemming is the Chair of the Board of Open Acadia
2. Meetings will be held in later November or early December, January or February and again in March.
3. Modalities for the upcoming year (all meetings will be held in person, or will some be held via conference call, Skype, etc.)
4. The Board agreed that it will work through appropriate channels to revise its mandate in a manner that aligns with current practices.
5. The Board will send to the Senate Executive a proposal for a change in its mandate for consideration at the next Senate Executive meeting.
6. The Board agreed that the Director of Open Acadia would integrate into the presentation requested by the Senate Executive a discussion of the framework for an E-Learning Strategy across the university. Presentation/discussion to occur at the October meeting of Senate.
7. The Board will examine the re-structuring efforts in Open Acadia.

## Senate Graduate Studies Committee Report

October 2017

### Committee Membership for 2017/2018:

Dean of Research & Graduate Studies: A. Redden ex-officio (Chair)  
Graduate Program Coordinators (14 Masters, 1 PhD)  
Chair, Senate Curriculum Committee (non-voting) ex-officio  
Graduate Student Arts  
Graduate Student Prof Studies  
Graduate Student P&A Science  
Graduate Student Theology

The first meeting of the Senate Graduate Studies Committee for 2017/2018 was held on 29 September 2017. During the meeting, the Dean (Chair) welcomed the members and reviewed the Committee membership and terms of reference.

Meetings (face-to-face): 2 per semester, and subcommittee meetings as needed.

Agreed goals and priority activities for the coming year include the following:

- Review policies related to Graduate Studies and make recommendations for amendments to Senate where needed.
- Examine year-to-year trends in graduate student enrollment, retention, opportunities with the Maple League, and make recommendations where needed.
- Examine graduate student funding needs and investigate options for additional support.
- Identify and support professional development opportunities for graduate students.
- Examine ways in which to strengthen graduate student research.
- Highlight and celebrate student research (as per Senate “Big Picture” recommendations). May involve one or more joint meetings with members of the Research Committee.
- Adjudicate graduate student external scholarships (NSERC, SSHRC, CIHR, NSHRF, NS Provincial) and the Gold Medal Award – via 7 sub-committees.
- Use Acadia’s SharePoint site for accessing graduate student applications, including the Alert Me option. The site content/structure will be modified by RGS staff for greater efficiency of use.
- Develop a process that documents the annual progress being made by part-time students to help support thesis/program completions.
- Increase the number of faculty who Chair thesis defenses. RGS to formally recognize those who Chair defenses.
- Any other matters that Senate directs to the Committee.

Submitted by

A. Redden  
Chair, Senate Graduate Studies Committee



## Senate Honours Committee Report

October 2017

### Committee Members for 2017/2018:

Dean of Research & Graduate Studies: A. Redden ex-officio

Registrar: Chris Callbeck (*Acting*) ex-officio

Arts: Marc Ramsay 3 yr 2018

Arts: Cynthia Alexander 3 yr 2020

Prof. Studies: Said Mekary 3 yr 2020

Prof. Studies: Jun Yang 3 yr 2019

P&A Science: Joseph Hayes 1 yr 2018

**P&A Science: Matthew Lukeman 3 yr 2020 (Chair 1 yr)**

Honours Student (Arts): Douglas Spafford 1 yr 2018

Honours Student (Prof. Studies): *vacant* 1 yr 2018

Honours Student (P&A Science): Baillie Holmes 1 yr 2018

The first meeting of the Senate Honours Committee for 2017/2018 was held on 4 October 2017. During the meeting, the Dean (Transition Chair) welcomed the members and reviewed the Committee membership, mandate and most recent activities (i.e. May 2016 report to Senate).

Matthew Lukeman agreed to Chair the Committee for the 2017/2018 year.

Meetings (face-to-face): 2 per semester (TBD) or as needed. Online consultation if necessary.

Agreed goals and priority activities:

- Updating of the Senate Honours Committee duties before end of the Fall semester. It was noted that several of the Committee duties were unclear and/or required amendments. The Committee will work on revising the text and will bring suggested revisions to a later meeting of the Senate.
- The Calendar needs greater clarity on the appeals process for the Honours thesis grades. Following discussion among Committee members and consultation with the faculty Deans, recommendations will be brought forward to the Senate.
- In line with the Senate "Big Picture" recommendations, the Committee will examine ways to strengthen research student opportunities and to celebrate student research outcomes. Recommendations will be shared with the Senate Research Committee.
- Oversee the adjudication process for awards to Honours students (e.g. USRA, HSRA). The adjudication committee members for the HSRA will be determined at the next meeting (a date in December to be determined)
- Review policies associated with the Honours program and to make recommendations to Senate where needed.
- Any other matters that Senate directs to the Committee

Submitted by

A. Redden, Transition Chair of the Senate Honours Committee

&

Matthew Lukeman, new Chair

## Senate Research Committee Report

October 2017

### Committee Membership for 2017/2018:

Dean of Research & Graduate Studies: A. Redden ex-officio (Chair)  
Arts Faculty: Lesley Frank  
Prof Studies Faculty: John Colton  
P&A Science Faculty: vacant (Danny Silver agreed to represent Centres/Institutes)  
Theology Faculty: Stephen McMullin  
Librarian: Maggie Neilson  
Canada Research Chair: Brenda Trofanenko  
Director of a Research Centre / Institute: Danny Silver  
Graduate Student: Sarah Dunn  
Undergraduate Student: Sarah Bachar

The first meeting of the Senate Research Committee for 2017/2018 was held on 6 October 2017. During the meeting, the Chair (Dean) welcomed the members. The Committee membership and terms of reference were reviewed.

Meetings (face-to-face): min of 2 per semester, with online consultation as needed.

Agreed goals and priority activities for the coming year include the following:

- Review duties and policies related to the Research Committee and forward any recommendations for amendments to Senate.
- Initiate activities to advance action plan items associated with Acadia's Strategic Research Plan.
- Identify, encourage and support research opportunities for faculty and both graduate and undergraduate research students.
- Highlight and celebrate student research (as per Senate "Big Picture" recommendations). Work jointly with the Graduate Studies Committee and Honours Committee in areas that relate to students.
- Investigate options for developing and populating a searchable online database for faculty research activities (publications, presentations, funding, etc).
- Review the activities, support structures and needs of Research Centres, Institutes and other research related facilities.
- Any other matters that Senate directs to the Committee.

Submitted by

A. Redden  
Chair, Senate Research Committee