



Minutes of the Senate meeting of Tuesday 11th October, 2016

A meeting of the Senate of Acadia University occurred on Tuesday 11th October, 2016 beginning at 4:00 p.m. with Chair A. Kiefe presiding and 40 present and 1 guest.

1) Approval of Agenda

Motion to approve the agenda, moved by G. Bissix, seconded by R. Seale.

The Chair asked for items 5) c) iv) and v) to be removed from the agenda and they will be added to the November agenda of Senate.

MOTION CARRIED AS AMENDED.

**2) Minutes of the Meeting of
12th September, 2016**

Motion to approve the Minutes of Monday 12th September, 2016 as distributed. Moved by R. Seale, seconded by E. Patterson.

The Chair asked for any errors, omissions or changes to the Minutes and pointed out that on Page 4, item 3) e) should be altered to state "*From the ASU President*".

MOTION TO APPROVE THE MINUTES AS AMENDED CARRIED.

3) Announcements

a) From the Chair

Regrets were received from P. Connelly, B. Brackney, D. Piper, A. Vibert, D. MacKinnon, J. Richard, D. Silver and M. Lukeman.

A welcome was extended to J. Hollett; (Lay Person Senator). A welcome was also extended to A. Wilks (Arts Senator), C. Mitchell (Arts student Senator) and M. Robertson (Physics Senator).

The Chair also reminded Senators that it was Mi'kmaq Heritage month and acknowledged that Acadia sits on unceded Mi'kmaq territory.

The Chair also welcomed S. Potter, Chair of the Academic Integrity committee.

There were no objections to S. Potter attending Senate.

b) From the President

President Ivany had two 'good news' items to report to Senate. The first concerned the announcement that funding of 22.25 million dollars from the Federal Government Strategic Infrastructure fund and the Provincial Government would allow for a large project to proceed: renovation of the Chemistry laboratories in Elliott Hall, an energy-saving 'wrap' of Huggins

Science Hall, and an adjoining innovation pavilion which would provide a space for applied research work to occur.

President Ivany noted that a remaining 6.25 million would need to be raised by Acadia and Alumni and that donors had already pledged approximately 4 million dollars. R. Morrison was working hard on this funding initiative.

President Ivany pointed out that although there would be many larger and important projects at institutions across Canada, none would be more critically important to the host institution.

President Ivany's second point concerned policy collaboration amongst the Maple League universities and he noted that a joint submission had been forwarded to the D. Naylor panel that was advising Minister Duncan. President Ivany believed that the decision to make a submission with sister institutions strengthened the voice of high-quality, high-engagement primarily undergraduate universities.

President Ivany suggested that the Senate Research committee might wish to review the document.

**c) From the Vice-President
(Academic)**

H. Hemming discussed the growth that was occurring in the Co-op Education sector of the University. She noted that during the last five years there had been a growth of 74% and that much of that growth had occurred in the Arts. In 2012-13 there were only 6 Arts students in Co-op and by 2015-16 there were 49 Arts students.

H. Hemming reported that M. Larson, Director of the Co-op Education program, had made an application to the Nova Scotia Department of Advanced Labour and Education under the Experiential Learning Initiative Funding Program to launch an innovative Rural Outreach and Co-op Bridging Program. This had resulted in an additional \$60,000 to be used to hire an additional Co-op Coordinator who will focus on rural outreach and a Co-op bridging program. Whomever is hired will concentrate on developing further opportunities for Co-op in South West Nova Scotia and in developing opportunities for students who might not otherwise be able to take Co-op because of possible Co-op employer sites wanting mentoring to occur in the second year.

H. Hemming explained that Arts students have found Co-op positions such as: Communications Assistant, Indigenous Northern Affairs Canada; Research Assistant, Dalhousie University Language and Literacy Lab; Outreach Collection, Acadia Art Gallery; and finally Education and Promotion Officer with the Red Cross.

H. Hemming stated that in the Faculty of Arts a new hire, Erin Wunker, in English and Theatre Studies, had published a new book "*Notes from a Feminist Killjoy: Essays on Everyday Life*". Also in the Arts the Department of Philosophy would be hosting an annual conference of the Atlantic Region Philosopher's Association on October 21st/22nd with a theme of the *Philosophy of Childhood*. A keynote address would be given by Dr. S. Brennan, a Professor of Women's Studies and Feminist Research from the Rotmann Institute of Philosophy, Western University. Finally, Claudine Bonner and others would be presenting a symposium *To Do Our Share: African Canadian Experiences in World War I* during the weekend of October 21st/22nd.

In the Faculty of Professional Studies H. Hemming noted that the Access Acadia Inclusive Post-Secondary Education Program Model developed by L. Aylward and C. Bruce had now received its 4th year of funding. H. Hemming noted that this was an inclusive post-secondary program that brought youth with disabilities to the campus to participate by auditing classes and taking part in other activities. Also in Professional Studies R. Seaman was currently overseeing the implementation of the SMILE program at the University of Toronto. SMILE is now a patented and trademarked project of Acadia. I. Hutchinson is currently working in Poland on a World Bank sponsored project to improve the financial reporting infrastructure in Poland, with a focus on the quality of professional accounting education.

In the Faculty of Pure and Applied Science, the School of Computer Science and WISE (Women in Science and Engineering) have combined with REFRESH Annapolis Valley and Digital Nova Scotia to offer a screening of the documentary CODE: Debugging the Gender Gap.

A. Quema noted that the WGST option program had been approved and stated that she had also asked M. Larson what sort of placements students in this option might be able to take for Co-op. She had received a different but complimentary list to that offered by H. Hemming. A. Quema wondered if the list of placements might eventually get rather small since this was a rural area. She asked whether students could be placed further afield.

H. Hemming felt that there was nothing to prevent students from taking placements further afield. She also felt that M. Larson would welcome any collaboration with faculty members with respect to Co-op placements.

G. Poulter asked H. Hemming when there would be an announcement regarding potential faculty hiring.

H. Hemming discussed the approval process that Senate approved in June 2013 and noted that during October the VP Academic would communicate to the Deans and the University Librarian, whether a hiring environment was anticipated.

d) From the ASU President

S. Sproule reported that she and B. Jarvin report to the Federal Government on student issues and that she and B. Jarvin had attended a conference in Winnipeg during the summer and will be going to Ottawa in November for Advocacy Week. They submitted a bid to have the Annual General Meeting of the Canadian Alliance of Student Associations here at Acadia in March 2017 and were successful. S. Sproule stated that 60 delegates from 21 student associations across the country would be on campus. These were young leaders that were very passionate about education being both affordable and high quality in Canada.

S. Sproule pointed out that members of the Ad-hoc committee Working with Other Post-Secondary Institutions might liaise with the Student Associations because they enjoyed links to other institutions across the country.

4) Time Sensitive items

- a) Approval of Graduates
i) Motion to approve the list of Graduates for the fall (*circulated*)

Motion to approve the list of Graduates for the fall, moved by J. Banks, seconded by J. Hooper.

The Chair pointed out that normally the Faculty Council meeting would be held prior to the Senate meeting and that the list of graduates for the fall would be approved at that meeting. However, there were no Officers elected at that time so there was no meeting.

J. Banks stated that the names of the graduates had been added to the agenda on the previous Friday and that the Registrar's Office had worked closely with the Heads and Directors to ensure that the list was accurate.

MOTION APPROVED.

- ii) Enabling Motion

Enabling Motion, moved by H. Hemming, seconded by J. Hennessy.

H. Hemming read the Enabling Motion:

Any candidate for an Acadia degree, diploma or certificate who should receive a grade or otherwise qualify or be disqualified between this Senate meeting and the Senate meeting in April, may, if circumstances require, be considered by the Chair of the Admissions and Academic Standing Committee, the appropriate Dean, the appropriate Head/Director, and the Registrar, acting as an ad hoc committee of Senate, they having the power to make consequential amendments to the graduation list. Any such amendments to the list shall be reported to Senate at the next Senate meeting.

MOTION APPROVED.

5) New Business

- a) 2016-2017 Enrolment Report (*attached*)

J. Banks reported that enrolment numbers were very good with an increase of 2% over 2015-16. Total undergraduate student enrollment is 3574. First year student enrolment was up significantly and stood at 932 which represented a 25% increase over 2015-16.

S. Mesheau reminded Senators that Acadia had suffered a decline in first year enrolment last year and that the Recruitment Office had committed to a number of changes in order to get the enrolment numbers back up to those of 2014-15. Since that time, the Recruitment team had been re-organised so that there were more recruiters on the ground. The increase this year was significant and S. Mesheau noted that the first year full-time enrolment plus the new transfer student enrolment returned Acadia to its highest enrolment since 2003 which was the year of the double cohort. S. Mesheau pointed out that they had exceeded their goal for 2016-17 by more than 4%.

S. Mesheau noted that there had been a large increase in applications from Nova Scotia along with increases from Ontario, New Brunswick and PEI. Applications from international students were also 16% higher.

S. Mesheau stated that there an increase in the number of new students (189) and that 'move in' and their transition had gone smoothly. S. Mesheau also noted that the calibre of the students remained high and stated that the high school average of that students entering was 85.6% which was higher than in the past. The number of Tier 1 scholarships had also increased with 64 acceptances (students with a 95+% average) compared to 44 the previous year and 34 two years previously.

S. Mesheau pointed out that recruiters were on the road already and that applications were tracking in a similar manner to last year. She stated that the AAAU would be releasing its preliminary enrolment figures shortly. S. Mesheau reminded Senators that it was an extremely competitive market.

G. Bissix questioned the retention efforts by the University since the total increase in undergraduate students was 2%.

S. Mesheau explained that the number of undergraduate students in 2015-16 dropped 4.6% and that this year recruitment had succeeded in offsetting that decrease and also increasing by 2%.

J. Banks agreed that the lower enrolment figure now had to work through each of the years, thus impacting the total enrolment figure.

H. Gardner pointed out that enrolment numbers for the Divinity College were included in these numbers and that they had also seen a significant increase in enrolment, seeing 39 new graduate students compared to 19 a year ago. Overall enrolment had climbed to 65 compared to 48 a year ago.

R. Worvill asked where the international students were mostly coming from.

S. Mesheau stated that the Caribbean, China and USA represented the largest cohorts and that an overall increase of 1.5% had occurred compared to 2015-16.

G. Gibson asked what the target overall undergraduate figure was for Acadia.

S. Mesheau stated that this year it was 3574 and that Acadia would prefer to stay in this range.

A. Quema noted that enrolment had increased in the Arts and that the faculty were pleased to see that there had been an increase in enrolment right across the board.

**b) Academic Integrity
Committee Report from
2016-17 (*attached*)**

The Chair asked S. Potter to provide a report to Senate from the Academic Integrity committee.

S. Potter stated that during the May meeting of Senate a motion had been passed asking the Academic Integrity committee to meet during the summer and formulate a plan to revise the current Academic Integrity policy. The committee met on four occasions but attendance was poor at some meetings. S. Potter noted that one committee member resigned and one finished his term on June 30th. The student term had also ended.

S. Potter reported that she and A. Smith were present at all of the meetings and that they analysed the survey that had been sent to them from the International Center for Academic Integrity and fitted the questions to be relevant to Acadia. S. Potter noted that they were on the point of submitting these to the International Center so that they could be uploaded for faculty to complete. The organization would then analyse the results and report the summary of the data back to Acadia.

However, due to serious internal problems and key personnel having resigned from the International Centre for Academic Integrity, along with a breakdown in email communication, S. Potter has informed the Center that Acadia would upload the survey on its own server and collect the data. This will allow the Academic Integrity committee to get back on track with their timeline. S. Potter will investigate the mechanics of getting the survey on-line.

S. Potter highlighted the fact that even though the survey would be anonymous, it was difficult to get students to participate in a survey and wondered whether any kind of financial incentive could be offered, e.g. a draw.

S. Sproule asked whether there might be money through the Student Resource Center and suggested speaking to J. Sanford.

G. Poulter suggested asking the units to encourage their students to participate.

A. Quema asked why Acadia had approached the International Center for Academic Integrity for assistance with the survey and whether Acadia would now be in breach of a contract.

S. Potter responded that the Academic Integrity committee members had been grappling with a possible re-write of the Policy for a long time without making much progress. J. Banks found a link to the International Center for Academic Integrity and when the committee explored the site they found a lot of useful material and on-line assistance. She noted that there is a fee to join and that everything on the website is then free of charge.

R. Worvill thanked S. Potter for the work already put into the survey and asked what it was expected to provide in terms of useful information.

S. Potter described some of the questions that ask about cheating and about what the penalties may have been found to be, noting that these are not at all consistent. There was a need for consistent penalties across campus and a system for dealing with plagiarism.

D. Holmberg stated that individual departments had concerns about this and were choosing to use Turn it In to allow students to self-monitor their assignment submissions.

S. Potter responded that if students submitted their papers through ACORN faculty had a number of options to run the assignments through Turn it In.

A. Smith stated that the Library had also added a quiz to the end of the tutorial that was being offered. The Library also had 442 spots available for students to sign up for a 30 minute session.

A. Quema noted that at the end of this process a series of recommendations would come to Senate for consideration. She felt that if the International Center for Academic Integrity was not going to be assisting in conducting the survey, it would be prudent to show the survey questions to Senators so that suggestions for additional questions or changes to the questions could be considered. A time limit would be needed.

S. Potter was quite prepared to do this. She noted that although J. Banks had seen the questions, no Senator from Arts or Professional Studies had done so.

The Chair asked how Senate would like to proceed but suggested that questions be sent out this week and that Senators provide feedback to S. Potter by November 7th; a week prior to the next Senate meeting.

A. Quema raised a concern about what percentage of Senators might respond. It would be useful to know what the response rate was; since it could be only a 10% response rate or might be much higher. It was the duty of Senate to deal with this issue.

The Chair pointed out that there were two response rates, the response rate related to feedback on question and response rate to the survey itself once it was launched, and that at this stage Senators were being asked to provide feedback on the survey questions themselves. Following this, the survey would be implemented.

A. Quema confirmed that she would like feedback after the first stage and would like to know the percentage of replies that S. Potter received from Senators.

S. Potter stated that the advice that had been received from the International Center for Academic Integrity was to implement the survey by inviting a select group of students randomly. Emails would be sent to the students inviting them to complete the survey. However, she felt it would be better to send the survey out to the general student body.

P. Callaghan noted that there was a need to vet the survey questions first. The Academic Integrity committee would then let Senators know how much interest there had been in vetting the questions.

J. Grant asked whether this was a standardized test and whether changes to the wording could affect the validity of the questions.

S. Potter responded that this survey had been used to collect data on Academic Integrity for many years. She pointed out that there were many areas where questions could be deleted/added or personalized to Acadia.

J. Banks felt it best to restrict responses to Senators at this point because the Academic Integrity committee was going to have to go through all the responses by November 7th. This could require two meetings of the committee.

G. Poulter suggested a short deadline for Senators to look over the survey so that the Academic Integrity committee could get on with finalising the survey.

The Chair asked whether there were 'open fields' in the survey.

S. Potter confirmed that there were three open questions at the end of the survey:

- Do you have any suggestions on how your campus might improve its policies concerning issues of Academic Integrity or any additional comments you care to make
- What role do you think faculty should play in promoting academic integrity and/or controlling cheating in their courses
- Please use this space for any comments you care to make or if there is anything else you would like to tell us about the topic of cheating.

D. Holmberg agreed that Senators should look at this and get the process moving.

S. Potter asked for the deadlines to be shortened.

The Chair asked S. Potter to forward the survey to R. Hare for distribution allowing Senators a two week period to study this and allowing sufficient time to get this item on the Senate agenda for November 14th, 2016.

J. Banks pointed out that the Academic Integrity committee would be meeting on October 21st or 28th and that responses to the committee should be received by that time.

G. Gibson agreed and felt that it would be good for students to have access to the survey prior to the examination period and the end of term.

The Chair was asked what the mandate of the committee was and responded that the motion passed in May by Senate read as follows: The Academic Integrity committee will report back to Senate with recommendations at the September meeting and provide a report of their deliberations during the summer in reviewing the Academic Integrity Assessment Guide.

The Chair explained that the committee was acting on recommendations from the external organisation which included the survey.

S. Potter reiterated that the mandate of the committee was to review the existing policy and make recommendations for improving and strengthening it. This was the long-term goal.

The Chair stated that the survey would be circulated to Senators by the end of the week, Senators would have one week to provide the committee with feedback and the committee would then finalise the wording of the survey. If any Senator had further concerns they could bring them to the November meeting of Senate.

S. Potter agreed that changes could be made at any time before the survey went live.

The Chair thanked S. Potter for attending Senate, presenting the report and addressing concerns from Senators.

c) Reports from Senate Sub-committees:

The Chair noted that all of the listed reports had been submitted and that she would ask the Chairs of these committees to speak to the report if they wished to.

**i) Curriculum
Committee
(Policy)**

R. Raeside described this new committee that was established during 2016 and noted that the Chair of the Curriculum committee (Administration) would also sit on the Curriculum committee (Policy) and he noted that P. Callaghan would be that Chair. Also a new student member, C. Dexter, would be joining the committee.

R. Raeside reported that the Chair had been appointed and the mandate had been discussed. The committee members have agreed to meet twice each term. The report included a list of items that have been identified over the last couple of years for this committee as they have prepared for the split in the Curriculum committee into two separate committees.

R. Raeside asked Senators to let him know whether there were any additional items that they would like the committee to consider.

G. Poulter asked whether the Curriculum committee (Policy) had yet had an opportunity to prioritize the items on the list.

R. Raeside confirmed that the committee had not yet had this opportunity.

D. Holmberg noted that the Academic Program Review committee, as part of its review of the B.Sc. and B.A. programs would also be looking at a couple of the items identified by the Curriculum committee (Policy). She wondered whether there would be overlap between the two committees.

H. Hemming felt that two items; the consistency of minors and majors and the hours required for completion, and the review of 1000, 2000 and 3000 level courses and whether the levels show differences; would be in the mandate of the review itself so that when it came to the review process reviewers would comment on these items. Both committees could work on this at the same time.

J. Banks asked Senators to look at the report from the Curriculum committee (Policy) and noted that there were some items such as changes to the slot conditions/differential credit hours, that the TIE committee would also be working on. If Senators were involved with any of these issues it would be good to contact the Curriculum committee (Policy) so that it could let them know when the issue was being worked upon.

G. Poulter asked about item #4 Course enrolment restrictions and whether this was just the Calendar entry that describes the pre-requisites. If that was the case, the item was not a policy change and more of a Registrar's Office issue.

R. Raeside responded that this item had been raised a year earlier by the Curriculum committee and referred to how restrictions were being applied to the number of students taking courses, rather than the Calendar year.

J. Hennessy encouraged the Curriculum committee (Policy) to have a discussion about the way in which the consistency of minors and majors and the hours required for completion varied so greatly across the campus. This divergence made it very difficult for Acadia to practise what it preached which was flexibility and the ability for students to take multiple Majors and Minors and programs that cross Faculties.

D. Holmberg noted that there were a lot of restrictions on courses that made it difficult for first year students to pick up electives. Often the restriction will be that a course is available only to students in a certain major. Also the Calendar will not stipulate that a student needs to be second or third year standing even though this requirement is in the Eden system.

Anna Wilks agreed and noted that this was particularly difficult for students during the Winter term because of the need to have taken a Fall term course in order to be able to enrol in the second half of the course.

J. Hennessy also felt that it would be useful to discuss what was an appropriate size of an Acadia course and what the lower and higher caps should be, since Acadia advertises small classes.

A. Quema noted that all of the items for the Curriculum committee (Policy) were inter-related but felt that item #1, 4 and 5 should be prioritized. She felt that these would be difficult discussions.

J. Hennessy noted that Senate had the right to create a policy, for example, in the area of the number of hours required for completion of a major.

G. Gibson agreed but pointed out that each program needed to remain competitive with other programs offered by Universities in the region. This could make for competing interests.

D. Holmberg pointed out that recommendations for any change would need to come up from faculty and the Senate Curriculum committee.

ii) **Library
Committee
Report (*attached*)**

A. Smith reported that the Library committee had met and appointed a Chair. The committee intended to approach the By-laws committee for a change in the By-law so that in future the Chair would be elected from amongst the Library committee members which would then be consistent with other Senate committees.

A. Smith stated that two areas the committee would concentrate on during 2016-17 were as follows:

- Concerning Acadia Scholarship: Institutional Repository, Open Access, and Research Data Management feedback and discussion
- Concerns regarding the Vaughan Memorial Library and the need for a new building

J. Banks asked whether this committee would look at Open Textbooks.

A. Smith agreed that it would.

iii) **By-laws
Committee
Report (*attached*)**

J. MacLeod reported that the By-laws committee had just completed two years of intensive work at the request of Senate and that the By-laws committee met recently and discussed a proposal to re-set the By-laws and take a look at what the responsibilities of the By-laws committee should be.

iv) **Disability Policy
Committee
Report (*attached*)**

L. Aylward had submitted the Disability Policy Committee Report to Senate but was not present. The report was received by Senators.

v) **Curriculum
Committee
(Administrative)
Report (*attached*)**

P. Callaghan reported that the committee had met on 23rd September. Although he was not present he was elected Chair of the committee in his absence. P. Callaghan noted that he would be reminding Heads and Directors of units of the key milestone dates for submission of curriculum forms in late November. All forms can now be completed on-line if preferred.

J. Banks was asked about the decision to put the forms on-line and stated that it had been a tremendous amount of work in the past to pull the master document together as a paper copy. This would avoid discrepancies of the font and other changes that units might make to the forms before submitting them.

A. Quema was pleased to see that additional dates would be available for submission of curriculum documents through the year. She noted that the forms asked whether the proposed curriculum changes had been approved by the Faculty Council. She asked what would happen if she forwarded proposals to the Curriculum committee that had not had the opportunity to pass through Faculty Council.

P. Callaghan was not aware of any situation where proposed curriculum changes that came to the committee had not first been passed through Faculty Council.

G. Gibson provided clarification, stating that 'the additional dates to be determined to review curriculum changes' was more intended for the Curriculum committee since they did not yet know how long it would take to work through all of the submissions from the Faculties.

A. Quema asked whether it was therefore not possible for her to forward curriculum proposals at a later date, after the Curriculum committee had met in December.

J. Banks agreed that this became difficult for the Curriculum committee to work through at a later date.

H. Hemming noted that in the Faculty of Professional Studies there had been an occasion when curriculum documents had been sent forward at a later date to the Curriculum committee.

P. Callaghan agreed to take this feedback under advisement and noted that he had served on the committee for several years and that they had been able to afford more flexibility historically and take in two waves of curriculum proposals.

J. Hooper asked what the procedure was when completing the on-line forms. He was concerned that as soon as he submitted them he would not have access to a printed record to distribute to Faculty Council and to the Heads.

J. Banks stated that full instructions will be provided and that there was an option to save as a PDF document or print the document. He explained that the Registrar's Office was currently working on this to ensure that the person completing the form and submitting it would still have a working copy available.

J. Hooper pointed out that a number of people tended to work on editing forms and he asked how this could be done on-line.

J. Banks suggesting working with the documents in a print form and then submitting the final copy on-line. They were working with Technical Services but it was proving difficult to get assistance because they were extremely busy.

vi) **Honours
Committee
Report (*attached*)**

A. Redden had submitted the Honours Committee Report to Senate but was not present. The report was received by Senators.

vii) **Archives
Committee
Report (*attached*)**

C. Morley noted that the report had been submitted to Senate and that there was nothing further to report on. The report was received by Senators.

The Chair asked everyone to ensure that they signed the attendance sheet.

Motion to adjourn at 5:40 p.m. moved by P. Doerr.

ORIGINAL SIGNED

R. Hare, Recording Secretary

Approved Fall 2016 Graduation List – October 11, 2016

Doctor of Ministry

Mawhinney, Stephen William

Master of Arts (Theology)

Alcorn, Carlton Bruce

Kwek, Chee Hian

Bachelor of Theology

Gosbee, Joseph Wheaton

BETHEL BIBLE SEMINARY

Master of Divinity

Master of Arts (Theology)

Chan Kwong Yuen

Chan Tsz Shan

Master of Divinity

Chan Chin Wang

Chan Siu Ling

Chau Chun Pong

Cheung Kit Wah

Fung King Ming

Hou Bao Hang

Lam Wai Han, Iris

Law Kwong Kuen, Alfred

Lo Lai Ling

Lui Cho Hung

Luk Kai Wing

Yong Sing Ping, Grace

Master of Theological Studies

Cham Shi Kwan

Chan King Yin

Chau Wing Pong, Roger Lanslo

Chen Pei Qi

Chen Xiang Ying

Cheng Lai Chu

Chu Miu Chun

Chung Mee Yee, Patricia

Hu Bai Nian

Hui King Yee, Sally

Kwok Ching

Lau Chi Shing

Lau Wai Cheong

Liu Jian Yu

Lo Ming, Samuel

Or Kit Ling

Rumjahn Ernest Ebrahim

Wang Bi Yan

Wang Jun Shi

Yang Yan Zhen

Yu Wai Chu

Master of Arts

Caissie, Rebecca Michelle (English)

MacNeil, Stephen Joseph (English)

Wilson, Rebecca Elizabeth Simmons (English)

Bachelor of Arts with Honours

DesRoches, Davita Rebekah (English)

Esau, Erin Janice Darlene (Sociology)

Bachelor of Arts

Drayton, Haley

Edmunds, Sean Randall

Marinkovic, Sonja

Smitten, Andrew George Frederick

Winder, Remi Irene

Bachelor of Music

Siteman, Lauren Mechelina

Certificate of French Proficiency

Aucoin, Shauna Marie

Auld, Penny Elaine

Boutilier, Christine Marie

Coulter, Allison Dawn

Gillis, Alana Dianne

Mikkelsen, Lori Anne

Neily, Michelle Jennifer

Woodman, Morgan

Master of Science

Abebe, Elizabeth (Mathematics & Statistics)

Flinn, Maureen Elizabeth (Biology)

Fraser, Elizabeth Margaret (Psychology)

Kroeninger, Krista (Geology)

Markovich, Adria (Psychology)

Morrison, Heather Lynn (Applied Geomatics)

Tong, Zhou (Computer Science)

Yin, Huimin (Biology)

Bachelor of Computer Science

Xie, Chong

Bachelor of Science

Armand, Miguel Alberto

Johnson, Louise Mae

Moriarty, Tara Siobhan

Pountney, Kaylyn Leighann

Riddle, Isaac Thomas

Bachelor of Science in Nutrition

Barron, Heidi Victoria

Certificate of Applied Science

Che, Ion In

Concepcion, Elienai Jermaine

Davis, Jacob DeVere

Istanbouli, Mahmoud Mouayad

McKay, Brandon William

Noble, Ronan Malcolm Neuman

Nouh, Abdullah Atief

Honours Conversion

Barteaux, Brianne Kathleen (Nutrition)

Conrod, Jillian (Nutrition)

Estabrooks, Laura Kathleen (Nutrition)

Gardham, Erika May (Nutrition)

Henri, Sarah Virginie (Nutrition)

O'Flaherty, Erin (Nutrition)

Simms, Gwendolyn (Nutrition)

Master of Education

Barclay, Kathleen (Leadership)

Barnes, Jenna Nicole (Counselling)

Barnes, Jennie Lynn (Curriculum Studies)

Barter, Christy (Inclusive Education)

Bekkers, RaeAnne (Counselling)

Belliveau, Maureen Denise (Curriculum Studies)

Bilz, Andrew Jean (Counselling)

Binkhamis, Khalifa (Curriculum Studies)

Bouwman, Susanne Joy (Inclusive Education)

Bowen, Scott Russell (Leadership)

Caldwell, Brock Peter (Counselling)

Chance, Lisa Ann (Leadership)

Coates, Carly Ann (Inclusive Education)

Conrad, Crystal Lee (Inclusive Education)

Costelo, Gillian Lee (Curriculum Studies)

Croft, Whitney Michael (Inclusive Education)

Dean-Moore, Stephanie Donna (Counselling)

Digout, Alison Marie (Inclusive Education)

Doucette, Martin Joseph Byron (Curriculum Studies)

Foisy-Lahey, Celeste Deana (Curriculum Studies)

Forman, Sonya Lynne (Inclusive Education)

Gallivan, Christopher (Curriculum Studies)

Garland, Amy Elizabeth (Counselling)

Greene, David Stephen (Inclusive Education)

Hainstock, Ryan Jamieson (Leadership)

Hall, Tyler (Counselling)

Hardy, Denise Louise (Inclusive Education)

Kenny, Margaret Alexander (Inclusive Education)

King, Joy Lorraine (Inclusive Education)

Kingston, Starr Lee (Inclusive Education)

Lachance, Shannon (Inclusive Education)

Leek, Robert Murray (Counselling)

MacDougall, James Andrew (Inclusive Education)
MacGregor, Jana Sue (Inclusive Education)
MacIntyre, Sonya Nicolle (Counselling)
Mayka, Andrew Paul (Counselling)
McCormick, Megan Lea (Curriculum Studies)
McWhirter, Catherine Lorraine (Inclusive Education)
Morse, Stephanie Nicole (Inclusive Education)
O'Hagan, Bridget (Counselling)
Pineo, Tracey Lynn (Inclusive Education)
Potter Cogan, Andrew John (Counselling)
Pottinger, Chelsea Shannon (Inclusive Education)
Power, Sybil Elizabeth (Counselling)
Rafuse, Isaac Stephen (Inclusive Education)
Reeves, Michelle Lynn (Inclusive Education)
Stathakis, Robert Tadeusz (Counselling)
Stavert, Christine (Inclusive Education)
Stockdale, James Christopher (Leadership)
Stockley, Naomi Marie (Leadership)
Surette, Yvette Denise (Curriculum Studies)
Tringle, Natalie Lavenia (Leadership)
Veinotte Frowd, Tanya Lynn (Inclusive Education)
Wolf, George Alexander (Counselling)

Bachelor of Business Administration with Honours

McDonald, Sheldon

Bachelor of Business Administration

Abbas, Hatim
Ali, Muhammad Hassaan
Baxter, Macael Ramsay
Clark, Amber
Ge, Mengjie
Huang, Jingyan
Huntley, Charles Joseph
Lee, Joonhee
Levesque Fortin, Meggan
Liao, Yicong
Lin, Ziqi
MacKenzie, Connor Douglas
Thayer, Daniel
Williamson, Jasmine
Wilson, Alexandra
Winkelman, Lindsay
Xian, Da
Zhang, Xiang

Bachelor of Kinesiology

Sullivan, Sarah Ashlynn

Bachelor of Recreation Management

Bachelor of Community Development

Foster, Jane Longworth

Enabling Motion

Any candidate for an Acadia degree, diploma or certificate who should receive a grade or otherwise qualify or be disqualified between this Senate meeting and the Senate meeting in April, may, if circumstances require, be considered by the Chair of the Admissions and Academic Standing Committee, the appropriate Dean, the appropriate Head/Director, and the Registrar, acting as an ad hoc committee of Senate, they having the power to make consequential amendments to the graduation list. Any such amendments to the list shall be reported to Senate at the next Senate meeting.

ACADEMIC INTEGRITY COMMITTEE

Report to Senate - September 12, 2016

(Requested at the May 2016 Meeting)

Committee Members as of Aug 23, 2016:

Dr. Susan Potter, Chair (Pure & Applied Science)

Dr. Jeff Banks, Acting Registrar

Dr. Paul Arnold, Pure & Applied Science

Dr. Diemo Landgraf, Arts

Ms. Anne Smith, Library

Changes in membership since the May meeting:

Ms. Carlie Visser, student representative, finished her term in April

Dr. Jason Holt, Professional Studies, finished his term on June 30

Dr. Stephen Ahern, Arts, resigned on August 10

Ms. Brianna Jarvin, VPA of the ASU, replaced Carlie Visser as student rep on August 24

Update

At the Senate meeting of May 11, 2016, the following motion was put forward (p. 21 of the May 11 minutes):

Motion that the Academic Integrity committee report back to Senate with recommendations at the September meeting and provide a report on their deliberations during the summer in reviewing the Academic Integrity Assessment Guide. Moved by A. Kiefe and seconded by L. Aylward.

It was difficult to schedule meetings over the summer, but the AIC met four times (with between two and four members present) on June 8, July 10, August 10, and August 23. We reviewed the International Center for Academic Integrity (ICAI)'s assessment guide and we made good progress with respect to planning the implementation of the academic integrity assessment process at Acadia. We received the sample student and faculty surveys from the ICAI and revised the questions to fit Acadia.

We are in the process of putting together the research ethics board (REB) application, which is required prior to conducting the assessment. Once that is approved, we will send the revised surveys to ICAI and they will make the changes to the questions, and make the surveys live. Students and faculty will have two weeks to complete the surveys (perhaps longer – we would welcome input on that question).

Once the surveys are complete and the results are available, the next step is to hold focus groups to discuss the results. The focus groups will consist of students, faculty, and administrators who will provide input to guide our efforts to improve the existing policy.

We anticipate the following time-line:

September	<ul style="list-style-type: none"> • REB application written & submitted • Revisions to surveys reviewed by full AIC • Faculty and student surveys submitted to ICAI
October	<ul style="list-style-type: none"> • Surveys posted • Emails sent out asking students and faculty to complete the surveys
November	<ul style="list-style-type: none"> • Survey results analyzed and collated • Focus groups created (one faculty, one students, one administrators) • Focus groups meet and discuss the findings, provide input to the AIC
December - January	<ul style="list-style-type: none"> • New academic integrity policy is drafted • Feedback is obtained from the focus group members (and anyone else who would like to read it and comment) • Revisions are made based on the feedback
February	<ul style="list-style-type: none"> • The revised policy is submitted to Senate (as well as the ASU and faculty?) for final feedback • Any requested changes are made
March - April	<ul style="list-style-type: none"> • If approved, any materials and measures required to support new procedures described in the new policy are designed and put into place

Respectfully submitted by Susan Potter, Chair

**Curriculum Committee (Policy)
Plans for 2016-2017
30 September, 2016**

Committee member 2016-2017

Chair of Curriculum Committee (Administrative) ex-officio: P. Callaghan

Registrar or Delegate (Non-vote): Jeff Banks

University Librarian or Delegate: A. Smith

Theology: Chris Killacky

Arts: Heather Dahringer

Pure & Applied Science: Rob Raeside

Professional Studies: Roxanne Seaman

Student: Colin Mitchell

The duties of the Curriculum Committee (Policy) are:

- 1) to investigate innovative and alternative methods of provision of undergraduate curriculum, and to make recommendations to Senate concerning such methods.
- 2) to develop policies to ensure that undergraduate curriculum is consistently provided and administered across faculties and to make recommendations to Senate concerning such policies.
- 3) to ensure that the implementation of Senate approved policies for undergraduate curriculum is managed, revised, evaluated and disseminated in a coherent and coordinated fashion.
- 4) to collaborate with the Curriculum Committee (Administrative) to ensure the maintenance of an appropriate structure for the consideration of curricular changes.
- 5) to consider such matters as Senate may from time to time entrust to the Committee.

The committee held its first meeting on 19 September 2016. At that meeting the following items were resolved:

1. Rob Raeside was elected as Chair for the upcoming year.
2. Meetings will be held at least twice a term, dates to be determined.
3. Meetings will be held in person as much as possible.
4. The committee reviewed its mandate, and briefly visited the following areas that were previously identified as issues in its responsibility:
 - i. The consistency of minors and majors and the hours required for completion.
 - ii. Review of 1000, 2000, 3000 level courses and whether the levels show differences.
 - iii. Review of the mechanism for degree and programme changes.
 - iv. Course enrolment restrictions.
 - v. Changes to slot conditions / differential credit hours.
 - vi. As a policy procedure to examine the outcomes of the BA and BSc reviews.

Senate Committee on the Library

Report from First Meeting, Fall 2016

The Library Committee met on 26 September 2016 to fulfill Senate's mandate.

The chair of the Committee, being nominated and elected by Senate, was affirmed. However, acknowledging a question from Senate, Committee members decided to approach the Bylaws Committee to change the bylaws to allow for the committee to elect its chair from among the committee, as with other Senate committees. This would become effective in 2017-2018.

We agreed to emphasize two topics this year:

-Concerning Acadia Scholarship: *Institutional Repository, Open Access, and Research Data Management* feedback and discussion (November, 2016 meeting)

-In response to concerns regarding Vaughan Library Building –esp. the need for a new building (February, 2017 meeting)

There being no other business, we happily adjourned.

Respectfully,

William Brackney, Chair

**By-laws Committee
Plans for 2016-2017
5th October, 2016**

Committee members 2016-2017:

Chair of By-laws	Jim MacLeod
Arts:	Anne Quéma
Pure & Applied Science:	Glenys Gibson
Professional Studies:	Jim MacLeod
Theology:	Vacant

The duties of the By-laws Committee are:

- a) to incorporate, on an annual basis, any changes to the By-laws.
- b) to review any changes to the By-laws of Faculty and Faculty Councils prior to their presentation(s) to Senate and recommend any revisions or additions deemed necessary.
- c) to conduct periodic reviews of the By-laws of Senate, Faculty, and Faculty councils and recommend any changes or additions deemed necessary. These review should be staggered such that the By-laws of each of these bodies are reviewed at a minimum every five years.
- d) to monitor the evolution of the academic committees and to recommend changes to the committee structure of Faculty Councils and other bodies at the University for which each committee is responsible.
- e) to deal with any other matter that Senate might refer to the By-laws Committee.

The committee held its first meeting of 2016-2017 on 5th October 2016. At that meeting the following items were resolved:

- 1. Jim MacLeod will continue as Chair for the upcoming year.
- 2. Anne Quéma was welcomed to the Committee
- 3. Meetings will be held on an as-needed basis with a spring meeting, date to be determined.
- 4. Meetings will be held in person as much as possible.
- 5. The committee reviewed its mandate and discussed goals for the upcoming year.

Respectfully,

Glenys Gibson
Anne Quéma
Jim MacLeod

Curriculum Committee (Administrative)
Plans for 2016-2017
23 September 2016

Committee members 2016-2017:

Chair of Curriculum Committee (Administrative): Paul Callaghan

Registrar or Delegate (Non-vote): Jeff Banks

University Librarian or Delegate: A. Smith

Arts: Patricia Rigg

Arts: Diemo Landgraf

Pure & Applied Science: Glenys Gibson

Pure & Applied Science: Jennie Rand

Professional Studies: Paul Callaghan

Professional Studies:

Theology:

Student: Brianna Jarvin

The duties of the Curriculum Committee (Administrative) are:

- 1) to oversee and co-ordinate all proposed changes in undergraduate degree, certificate or diploma requirements, including interaction with the originators, and to make recommendations to Senate concerning such changes.
- 2) to identify issues arising as a result of recommended changes in undergraduate degree, certificate or diploma requirements, and to forward issues to relevant bodies for consideration and action.
- 3) to consider all changes in undergraduate courses from all departments or schools, or from any individual concerning changes in the curriculum, including interaction with the originators, and to make recommendations to Senate concerning such changes.
- 4) to collaborate with the Registrar's office to produce the programs of study and course listings sections of the annual Calendar.
- 5) to consider such matters as Senate may from time to time entrust to the Committee.

The committee held its first meeting on 23 September 2016. At that meeting the following items were resolved:

1. Paul Callaghan was elected as Chair for the upcoming year.
2. Meetings will begin in December (Dec. 7) with additional dates to be determined to review curricular changes. Subsequent meetings will be held as needed.
3. Meetings will be held in person as much as possible.
4. The committee reviewed its mandate and discussed goals for the upcoming year.

Respectfully,

Glenys Gibson (acting secretary)

Senate Honours Committee Fall Report 2016

4 October 2016

Committee Members:

Chair: A. Redden (P&A Science) 3yr 2017
Dean of Research & Graduate Studies: David MacKinnon ex-officio
Registrar: Jeff Banks (*Acting*) ex-officio
Arts: Marc Ramsay 3 yr 2018
Arts: Cynthia Alexander 3 yr 2017
Prof. Studies: vacancy (to replace *C. Shields Sabb Jul-Dec '16*)
Prof. Studies: Jun Yang 3 yr 2019
P&A Science: Ying Zhang 3 yr 2017
Honours Student (Arts): Sarah Glazier 1 yr 2017
Honours Student (Prof. St.): Carolyn Woolridge 1 yr 2017
Honours Student (P&A Sc.): Soliel Chahine 1 yr 2017

The first meeting of the Senate Honours Committee (since the May 2016 report) was held on 30 September 2016. During the meeting,

- The Chair welcomed the new members and reviewed the contents of the May 2016 report to Senate.
- The role of the Committee was discussed and members were invited to bring any issues to the Committee that were related to the Honours program and institutional in scope.
- There was discussion of the use of different GPA determinations in the awarding of USRAs (uses Cumulative GPA) and HSRAs (uses Program GPA). The reason for the difference is that USRAs may be awarded to high performing students who are not entering their final year of study. It was agreed that the use of the PGPA for assessment of HSRA applications (Honours students only) should continue. PGPA's appear on PACE forms but not on transcripts. Clarity will be sought from the Registrar's office on what courses constitute inclusion in the calculation of the PGPA for students with a single major, a double major, and a mid-program change in major. It was agreed that the poster (call for applications) and the application form for the HSRA will be amended with additional information regarding the use of the PGPA.
- Prior to the end of 2016, the Chair will request and examine the Honours program policies of the other Maple League universities and will bring a summary back to the committee for discussion. Opportunities for Honours student interactions across the Maple League universities will be identified.
- Jun Yang (2016-2019) agreed to chair the committee when A. Redden is on sabbatical during January-June 2017.
- Barb Baker is thanked for her administrative support of the Committee.

Submitted by

A. Redden
Chair of the Senate Honours Committee

SENATE ARCHIVES COMMITTEE Minutes
Wednesday, October 5, 2016, 4:00pm
Kirkconnell Room

In attendance: Wendy Robicheau, Pat Townsend, A. Smith, Catherine Morley, Paul Doerr, Bernard Delpeche, Michelle Boyd

Absent: Carol Anne Janzen, Brenda Trofanenko, Ron Baxter, Jessica Fahey

1. Approval of the Agenda (Paul Doerr; Pat Townsend); unanimous

2. Choosing a Chair and Secretary

Chair: Bernard Delpeche

Secretary: Catherine Morley

3. Approval of Previous Minutes (P. Doerr; A Smith); unanimous

4. Business Arising:

J. MacDonald was to explore new policy for Artefacts (not going to pursue this; all objects are digitized; expertise for 3D objects does not exist in Archives; Archives will hold on to them to protect until someone with the expertise who can take better care of them appears).

5. Preparing for the year's meetings, based on request from Senate

- This is a transitional meeting; we agreed we would meet three times in the months of November, January and March
- Review of the Membership for 2016-17 on the Senate of Acadia University and University Committees (online)
 - o Updated errors and gaps in memberships
 - o Inform Rosie Hare (Cathy to do) of membership corrections
 - Name change: 'Convention of the Atlantic Baptist Churches' to 'Canadian Baptists of Atlantic Canada'
 - Membership corrections:
 - Arts: Bernard Delpeche replaces Claudine Bonner

- Alumni Appointee: vacant (Chair will contact Ian Murray, Alumni for a name
 - Presidential Appointee: vacant (it is **not** A. Smith – she serves as University Librarian); Chair to contact Kathy O'Connor
- Re: Duties (2): expand the advocacy role (for discussion at next meeting)

6. Announcements: none

7. Adjournment: Meeting adjourned at 16:45.