

Office of the Senate Secretariat

Acadia University  
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*The Senate of Acadia University acknowledges that we are located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People.*

Dear Member of Senate:

I advise you that a meeting of the Senate of Acadia University will occur from 9:00 a.m. – 12:00 p.m. on Wednesday, May 8<sup>th</sup>, 2024. This will be a hybrid meeting and will take place in person in the Langley Classroom of the Divinity College and online using Zoom.

The agenda follows:

**1) Approval of Agenda**

**2) New Business (Part 1)**

- a) Senate Curriculum Committee (Administrative) Report and Motion: “It is moved that the curriculum proposal submitted by LAWS in March 2024 and reviewed by the Senate Curriculum Committee (Administrative) be approved.” (A. Walker) ([attached, pages 3-7](#))

**3) Time-sensitive Items**

- a) Approval of the List of Graduands for the Convocation of May 2024 (*to be circulated*)
- b) Enabling Motion ([attached, page 8](#))

**4) Consent Calendar Items**

**a) Announcements and Communications**

- i. Chair (A. Kieft)
- ii. President and Vice-Chancellor (J. Hennessy)
- iii. Vice-President Academic (K. Ashley) ([attached, page 9](#))
- iv. Associate Vice-President Research, Innovation, and Graduate Studies (S. Currie) ([attached, pages 10-13](#))
- v. Vice-President Student Experience (S. Duguay)
- vi. Acadia Students' Union (S. Taylor)
- vii. Acadia Divinity College and Faculty of Theology (A. Robbins) ([attached, page 14](#))
- viii. Other announcements

**b) Reports from Senate Subcommittees**

- i. Academic Program Review Committee Report (K. Ashley) ([attached, pages 15-18](#))
- ii. Board of Open Acadia Report (K. Ashley) ([attached, pages 19-21](#))

**5) New Business (Part 2)**

- a) Senate Graduate Studies Committee Motion: Motion to approve the Graduate Thesis Supervision Conflict Policy. (*S. Currie*) ([attached, page 22](#))
- b) Senate Graduate Studies Committee Motion: Motion to approve the Report on Part-time Graduate Students Degree Progress and associated student completion policy. (*S. Currie*) ([attached, pages 23-25](#))
- c) Chair and Deputy Chair of Senate for 2024-2025 (*P. Doerr*)
- d) Nominating Committee Report (*P. Doerr*)
- e) Information Item – EDUC 5960 Curriculum Change Correction/Update ([attached, page 26](#))
- f) By-Laws Committee Notice of Motions: (1) “Motion to remove the Chair of the Senate Curriculum Committee from the Graduate Studies Committee.” (2) “Motion to add the Graduate Studies Officer as a non-voting member of the Graduate Studies Committee.” (3) “Motion to replace the Provost and Vice-President Academic (or designate) with the Vice Provost Teaching and Learning Excellence on the Faculty Support Committee.” (4) “Motion to replace “The Archivist” and “The Deputy Archivist” with “Two Archivists” on the Archives Committee.” (5) “Motion to add the Academic Program Development, Quality Assurance, and Planning Coordinator to the Academic Program Review Committee as a non-voting member.” ([attached, page 27](#))
- g) Information/Discussion Item – Built Environment Working Group and NS Accessibility Directorate Standards (*K. Ashley*)

**6) Question Period – President/Vice-President Academic**

**7) Other Business**

**8) Adjournment**

Sincerely,  
ORIGINAL SIGNED

J. Peckham,  
Recording Secretary of Senate and University Secretary

**Senate Curriculum Committee (Administrative)  
2023-2024 Curriculum Change Proposals  
Report to Senate – 1 May 2024**

Committee Members: Allison Walker (Committee Chair, FPAS), Mark Bishop (Registrar), Hayley van Kroonenburg (Associate Registrar), Roxanne Seaman (Chair SCC Policy), Jennifer Richard (Library), Sonia Hewitt (FA), Inna Viriasova (FA), Chris Killacky (Theology), Krissy Keech (FPS), Ashley Doyle (FPS), Andrew Mitchell (FPAS), Benjamin Morris (Student Rep)

**Overview**

A late submission received 28 March 2024 from Law & Society was reviewed and passed by our committee on 1 April 2024. This was one proposal for a program change, which had previously been passed by the Faculty of Arts Council at their Spring 2023 meeting (April 10, 2023).

The updated number of curriculum proposals submitted by faculties for consideration by the Senate Curriculum Committee (Administrative) from Dec 2023 – March 2024 is summarized below:

Type of Proposal	Faculty			Total
	Arts	Pure & Applied Science	Professional Studies	
New Course (Form 1)	26	8	8*	42
Course Deletion (Form 2)	2	6	4	12
Course Modification (Form 3)	23	20	18**	61
Program Modification (Form 4)	11	15	9	35
New Program (Form 5)	0	0	1	1
Program Deletion (Form 6)	1	0	0	1
<b>Totals:</b>	<b>63</b>	<b>49</b>	<b>40</b>	<b>152</b>

\*One Form 1 used for 25 new Nursing program courses

\*\*Excludes forms received for Graduate-level courses, which are not considered by this committee.

The Committee reviewed this proposal and discussed it over email during the week of March 28, 2024. All instances requiring consultation with the academic unit have now been resolved. The Chair will continue to work with the Associate Registrar to ensure any edits to the original proposal arising from these consultations are reflected in the 2024/25 Academic Calendar and within Colleague.

**Motion**

- 1. That the curriculum proposal submitted by LAWS in March 2024 and reviewed by the Senate Curriculum Committee (Administrative) be approved.**

Summary Listing; Proposal for Curriculum Change received in March 2024

**Faculty of Arts**

**Law & Society, Faculty of ARTS  
Curriculum Revisions 2023-2024**

#	Program or Course Number & Title	Modification	Rationale
1.	Law & Society	Form 4: Modification to a program	<p>LAWS faculty propose to bring the Law &amp; Society program into the Arts Core, which is part of the Bachelor of Arts degree requirements.</p> <p>Law &amp; Society is a new academic program in the Faculty of Arts and began offering courses in Fall 2023.</p> <p>This proposed change is part of Law &amp; Society's onboarding into the Faculty of Arts and the Bachelor of Arts Degree requirements.</p> <p>If Law &amp; Society were not made part of the Arts Core, it would be the only academic program with its own courses (LAWS) to not be included, creating an inconsistency in the BA requirements.</p>

**Acadia University Senate Curriculum Committee (Administrative) 2023-2024  
Form 4: Proposed Modification to a Program**

Department/School:	Law & Society
Presented to Faculty Council?	At future meeting
Date presented to Faculty Council:	Click or tap to enter a date.

<b>Program / Rationale</b>	
Program being modified:	Law & Society
<p>Briefly (in one paragraph) outline the nature of the changes you are requesting to your program.</p> <p>This proposed change is to bring the Law &amp; Society Program into the Arts Core, which is part of the Bachelor of Arts Degree requirements. The Arts Core requires that BA students complete 6 credit hours in the Social Sciences (specified as Economics, Politics, Sociology and Women's and Gender Studies) and 6 credit hours in the Humanities (specified as Art [with some course exceptions], Classics, Comparative Religion, History, Philosophy, Music [with some course exceptions], and Women's and Gender Studies.</p> <p>This change will allow Law &amp; Society coded courses (LAWS) to count towards the 6 credit hours required for the Social Sciences AND the Humanities as part of the Arts Core. This change recognizes Law &amp; Society's status as an interdisciplinary program, like Women's and Gender Studies. Following the precedent of Women's and Gender Studies, no more than 6 credit hours from Law &amp; Society will be counted toward the Arts Core.</p>	
<p>Briefly state the reason for requesting this modification. Please be specific.</p> <p>Law &amp; Society is a new academic program in the Faculty of Arts and will start offering courses in Fall 2023. This proposed change is part of Law &amp; Society's onboarding into the Faculty of Arts and the Bachelor of Arts Degree requirements.</p> <p>If Law &amp; Society were not made part of the Arts Core, it would be the only academic program with its own courses (LAWS) to not be included, creating an inconsistency in the BA requirements.</p>	

<b>Anticipated Impacts &amp; Consultations</b>
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Will this modification alter, in any substantive way, the way your program is currently delivered?	No  <b>If you chose 'No', you may skip the rest of this section.</b>
If you chose 'Yes', briefly state how the modification will change the nature of your program below.  N/A	
Are the effects of this program restricted to your own Department/School?	Choose an item.
Has the proposed modification been discussed with students?	Choose an item.
Do students approve of the modification?	Choose an item.
If you answered 'No' to any of the last three questions, please explain.  N/A	

<b>New Calendar Description</b>
<p>Please provide the updated program description as it should appear in the University Calendar. Please include the program and graduation requirements.</p> <p>This proposed change will require the "Arts Core" description within the "Bachelor of Arts Degree Requirements" section of the University Calendar to be updated.</p> <p>Item 3, which currently states, "6h in Economics, Politics, Sociology or Women's and Gender Studies" would be modified to state:</p> <p>"6h in Economics, Law &amp; Society, Politics, Sociology or Women's and Gender Studies."</p> <p>Item 4, which currently states, "6h in Art (not 2013, 2023, 3013, 3023), Classics, Comparative Religion, History, Philosophy, Music (not applied, vocal or instrumental methods, or practical studies) or Women's and Gender Studies" would be modified to state:</p> <p>"6h in Art (not 2013, 2023, 3013, 3023), Classics, Comparative Religion, History, Law &amp; Society, Philosophy, Music (not applied, vocal or instrumental methods, or practical studies) or Women's and Gender Studies."</p> <p>The final line of the "Arts Core" description, which currently states, "No more than 6h in WGST can be counted toward the Arts Core" would be modified to state:</p> <p>"No more than 6h in Law &amp; Society or WGST can be counted toward the Arts Core."</p>

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<b>Impacts on Courses</b>	
Will this program change result in the <b>addition</b> of any new courses?	No
If you chose 'Yes', please list all new course numbers below, and fill out a <b>Form 1 New Course Proposal</b> for each.  N/A	
Will this program change result in the <b>deletion</b> of any existing courses?	No
If you chose 'Yes', please list all deleted course numbers below, and fill out <b>Form 2 Proposed Course Deletion</b> for each.  N/A	
Will this program change result in <b>substantive modifications</b> to any existing courses?	No
If you chose 'Yes', please list all the affected course numbers below, and fill out <b>Form 3 Proposed Course Modification</b> for each.  N/A	

<b>Additional Information</b>
<p>Give any additional information that you feel may be useful to the Curriculum Committee in its deliberation.</p> <p>In proposing these changes to the Arts Core to include Law &amp; Society, the precedent set by Women's and Gender Studies as an interdisciplinary program in the Faculty of Arts is being followed.</p>

**Enabling Motion:**

Any candidate for an Acadia degree, diploma or certificate who should receive a grade or otherwise qualify or be disqualified between this Senate meeting and the Senate meeting in September 2024, may, if circumstances require, be considered by the Chair of the Admissions and Academic Standing (Policy) Committee, the appropriate Dean, the appropriate Head/Director, and the Registrar, acting as an ad hoc committee of Senate, they having the power to make consequential amendments to the graduation list. Any such amendments to the list shall be reported to Senate at the next Senate meeting.



## Announcements

### **PRESIDENT AND VICE-CHANCELLOR REPORT TO SENATE – MAY 2024**

No announcements received as of May 7, 2024.

### **VICE-PRESIDENT ACADEMIC REPORT TO SENATE – MAY 2024**

#### Strategic Alignment Proposals

Acadia submitted its first Health Program reporting to the government on April 30, 2024. This reporting required us to indicate the enrolment capacity for the Nursing, Nutrition/Dietetics, Counselling and Clinical Psychology programs.

At a meeting with Acadia in late April, Advanced Education indicated that Nova Scotia is behind other jurisdictions in terms of data collection, and this accounts for the new types of reporting. The data that universities provide will be used to assess the Strategic Alignment Proposals and future bilateral agreements. Advanced Education indicated that it is not looking to be punitive, and that there will be scope for universities to provide context about past austerity measures.

#### Open Acadia and Teaching and Learning

Open Acadia is currently going through a process of review and restructuring to better align its operations and services with the evolving needs of the broader university. With the Director Open Acadia position vacant since June 2023, the Vice-Provost Teaching and Learning, Dr. Lauren Wilson Finnis, has been providing supervision and oversight of the unit since December 1, 2023, while the mandate was explored and discussed by the Board of Open Acadia. More information on the restructuring of Open Acadia is provided in the report from the Board of Open Acadia.

A note on the Centre for Teaching and Learning: over the last few years there have been messages circulated about the establishment of a Centre for Teaching and Learning at Acadia. While it is still an institutional priority to establish a Centre, the Vice-President Academic and the Vice-Provost, Teaching and Learning believe that it is best to wait to launch the Centre until it can be appropriately resourced with a staff and budget to support curriculum development and faculty teaching development. In the meantime, the Vice-Provost Teaching and Learning will work with the LTID team to expand support for learning technologies, including Moodle (ACORN) and Microsoft Teams for teaching, and will continue to facilitate and communicate learning opportunities for faculty to support their professional development. You are encouraged to connect with Dr. Lauren Wilson Finnis to provide ideas, feedback, or request support in hosting an opportunity.

#### Co-op and Career Services

The Co-op and Career Services portfolio, previously situated under the Vice-President Academic, is moving under the leadership of the Vice-Provost Teaching and Learning. It is being transformed into a Community, Career and Experiential Learning portfolio as part of a broader restructuring of Open Acadia and Teaching and Learning.

Respectfully submitted,  
Dr. Kate Ashley, Vice-President Academic (Interim)

## ASSOCIATE VICE-PRESIDENT RESEARCH, INNOVATION AND GRADUATE STUDIES REPORT TO SENATE – MAY 2024

### *STRATEGIC RESEARCH PLAN RENEWAL*

Work on Acadia's Strategic Research Plan (SRP) renewal continues and the Working Group is currently soliciting feedback from our community. The SRP Working Group has representation from the Senate Research Committee, each faculty, the Library, Centres and Institutes and students. Based on early feedback, our revised plan is to continue consultation in May and June with a plan to present a draft to Senate in Fall 2024.

#### **SRP Working Group Members:**

Can Mutlu, Senate Research Committee and FA

Kait Pinder, FA

Rene Murphy, Senate Research Committee and FPS

Kristin Williams, FPS

Matt Lukeman, FPAS

Allison Walker, FPAS

Jodie Noiles, University Sustainability

Deborah Hemming, Library

Sarah Hines, Centres and Institutes

Molly Sutherland, Senate Research Committee and Graduate Students

RIGS: Suzie Currie, Leigh Huestis, Peter Ludlow, Katrin Sommerfeld

Thank you for your engagement with the SRP process!

### *APPOINTMENTS, AWARDS*

Dr. Ruben Sandapen (Physics) was recently elected as the next Chair of the Nuclear Education and Training Scientific Working Group of the Canadian Institute of Nuclear Physics, for a 5-year term from 2024-2029.

### *FACULTY AND STUDENT RESEARCH OUTPUTS*

Fourth year Bachelor of Kinesiology (Athletic Therapy Option) students Kristen Hardy and Lauren Manson (supervised by Dr. Lauren Lattimer) were both accepted to deliver oral presentations at the 2024 Canadian Athletic Therapy Association Conference in Ottawa, ON, May 9-11. These abstracts will be published in the Journal of Athletic Training.

*Hardy KD, Gallant WJ, Lattimer LJ: Exploration of the effects of a multimodal postural control intervention on male varsity football athletes. Acadia University, School of Kinesiology, Wolfville, Nova Scotia.*

*Manson LM\*, Racine Hallin EC†, Lattimer LJ\*: A Pilot Study to Explore Postural Sway in University Male Hockey Players during Clinical Balance Assessments in Skates. \*Acadia University, School of Kinesiology, Wolfville, Nova Scotia, †University of Saskatchewan, School of Kinesiology, Saskatoon, Saskatchewan.*

Congratulations to the Faculty of Arts and their first annual **Writing Retreat** held 1-2 May at Lightfoot and Wolfville. More than 20 Arts faculty members gathered to work socially on their independent research projects.

### *EXTERNAL GRANTS TO FACULTY*

We recently received excellent news regarding funding from the **Tri-Council** in 3 faculties (> \$1.4 million dollars!). Please note that these results are still embargoed, and not for external distribution. Our Tri-Council funding directly impacts funding we receive from the Federal Government in the Research Support Fund, supporting indirect costs of research. Congratulations to all recipients!

#### **NSERC – Discovery Grants (TOTAL: \$1,105,000)**

- **Dr. Suzie Currie** (Biology) received **\$325,000** in funding for her 5-year project entitled: *Interactions between social behaviour and temperature in fishes.*
- **Dr. Nelson O’Driscoll** (Earth & Environmental Science) received **\$215,000** in funding for his 5-year project entitled: *Quantifying the effects of suspended particulate matter (SPM) on mercury retention and bioaccumulation in estuarine and coastal ecosystems.*
- **Dr. Deanne van Rooyen** (Earth & Environmental Science) received **\$180,000** in funding for her 5-year project entitled: *The center of a supercontinent: interactions between cratonic margins and northern Appalachian accreted terranes during the assembly of Pangea.*
- **Dr. Daniel Blustein** (Psychology) received **\$165,000** in funding for his 5-year project entitled: *A unifying framework of embodied motor control: self-perception and motor learning synergies in humans.* Dr. Blustein was also awarded **\$12,500** in funding from the Discovery Launch Supplement program for the same project.
- **Dr. Zoë Migicovsky** (Biology) received **\$155,000** in funding for her 5-year project entitled: *Improving apples and strawberries using genomics.* Dr. Migicovsky was also awarded **\$12,500** in funding from the Discovery Launch Supplement program for the same project.

#### **NSERC – Discovery Development Grant (\$40,000)**

- **Dr. Matthew McSweeney** (Nutrition & Dietetics) received **\$40,000** in funding for his 2-year project entitled: *Cross-modal relationship between chemical irritants and salt perception.*

#### **SSHRC – Insight Grants (Total: \$293,307)**

- **Dr. Chelsea Gardner** (History & Classics) received **\$245,292** in funding for her 5-year project entitled: *The Southern Mani Archaeological Project (SMAP).*
- **Dr. Marianne Clark** (Kinesiology) received **\$48,015** in funding for her 2-year project entitled: *Tax Credits and Children's Sport Participation: The role of policy acceptance among families experiencing low income in Atlantic Canada.*

#### **University of Regina/SSHRC– Funding Sub-Agreement**

- **Dr. Mary Sweatman** (Community Development) received **\$25,000** in additional SSHRC funding as co-investigator on the University of Regina led SSHRC Partnership Development Grant project entitled: *Community-campus responses to crisis: Opportunities for community engagement and networked learning for climate change resilience.*

### **McMaster University/SSHRC Insight Grant – Funding Sub-Agreement**

- **Dr. Katie Mazer** (Environmental and Sustainability Studies) received an additional **\$10,000** in funding as a co-investigator for the SSHRC Insight Grant project entitled: *The future of work and inter-regional migration to Canada's resource peripheries.*

### ***RESEARCH & SERVICE AGREEMENTS***

### **Department of Natural Resources – Polar Continental Shelf Program – Project Agreement**

- **Dr. Mark Mallory** (Biology) received **\$50,294** in funding for his project entitled: *Contaminants in Seabirds at Prince Leopold Island.*

### **Ducks Unlimited Canada – Memorandum of Understanding Grant**

- **Dr. Michael Stokesbury** (Biology) received **\$35,000** in funding for his project entitled: *Evaluating Species-Specific Success for Fish Passing through Fishways: 2024.*

### **Bishops University – Sub-Contract Agreement**

- **Drs. Kirk Hillier** (Biology), **Dave Shutler** (Biology), **Nicoletta Faraone** (Chemistry) and **Laura Ferguson** (Biology) received an additional **\$18,000** in collaboration with Dr. Jade Savage from Bishop's University, for their on-going project entitled: *Citizen-based surveillance of Ixodes scapularis and other ticks in Canada using a eTick.ca, a web platform dedicated to image-based tick identification.*

### **Christmas Tree Council of Nova Scotia – Services Agreement**

- **Dr. Zoë Migicovsky** (Biology) received an additional **\$29,455** in funding for her ongoing project entitled: *Production of New Balsam Fir Lines Using Somatic Embryogenesis.*

### **Mi'kmaq Confederacy of PEI – Student Funding Grant**

- **Dr. Diane Holmberg** (Psychology) received **\$11,290** in funding to hire a student research assistant this summer for several projects which will also include Dr. Kathryn Bell (Psychology) and Dr. Karen Blair (Trent University).

### **Change Lab Action Research Initiative (CLARI) – Community Engaged Research Grant**

- **Dr. Ian Spooner** (Earth & Environmental Science) received **\$7,500** in funding in collaboration with the Avon Street Erosion Society for the project entitled: *Avon Street Erosion Society: Exploring sustainable erosion mitigation options.*

### **Fundy Ocean Research Centre for Energy (FORCE) – Services Agreement**

- **Dr. Michael Stokesbury** (Biology) received **\$8,000** in funding for his project entitled: *Acoustic tagging of migratory fish to determine species specific movement, residency, and distribution in the Kennetcook River.*

### ***MITACS AWARDS TO SUPPORT RESEARCH INTERNS***

**Dr. Zoë Migicovsky (Biology)** has been awarded **\$30,000** in Mitacs Business Strategy Internship funding in partnership with the Christmas Tree Council of Nova Scotia. Project Title: *Using Somatic Embryogenesis and Cryopreservation to Generate and Preserve New Balsam Fir Lines.*

## *OTHER EVENTS & ACTIVITIES*

### **Acadia's Launchbox is Approved as a Business Accelerator & Incubator (BIA) under Springboard Atlantic's *Atlantic IP Advantage Program***

Acadia's Launchbox recently joined the Atlantic IP Advantage Program as a recognized Business Accelerator/Incubator (BIA). The goal of the *IP Advantage Program* is to build intellectual property (IP) capacity for startups in our region by providing IP training and access to patent agents and IP experts. As a BIA under the Program, Acadia-related start-up companies, including student start-ups, will now have access to a wide variety of IP-related training and funding opportunities.

### ***RESEARCH FUNDING PROGRAMS – UPCOMING APPLICATION INTERNAL SUBMISSION DATES***

#### **Internal**

- Harrison McCain Foundation Grants – May 31, 2024
- Summer undergraduate student research awards (HSRA, USRA, Donor) – Closed for 2024

#### **External**

- [SSHRC Insight Grants](#) – September 24
- [SSHRC Connection Grants](#) – October 30, January 29, April 29, July 30
- [SSHRC Partnership Development Grants](#) - November 8
- [SSHRC Partnership Engage Grants](#) - June 13, September 13, December 13, March 13
- [NSERC Research Tools and Instruments](#) - October 18
- [NSERC Discovery Grant](#) - October 25
- [NSERC Alliance \(partnership\) Grants](#) – Open Call
- [Canadian Foundation for Innovation \(CFI-JELF\)](#) - October 8, February 8, June 8
- [NS Habitat Conservation Fund](#) - October 13
- [MITACS](#) (student and post-doc internships; various programs) – Open
- [CLARI \(Change Lab Action Research Initiative\)](#) – Open Call
- [Research NS](#) – “Intentional” Research Funding - Open Call (contact RIGS for additional information)

Respectfully submitted,

Dr. Suzie Currie, Associate VP Research, Innovation & Graduate Studies (Interim)

### **VICE-PRESIDENT STUDENT EXPERIENCE REPORT TO SENATE – MAY 2024**

No announcements received as of May 7, 2024.

### **ACADIA STUDENTS' UNION REPORT TO SENATE – MAY 2024**

No announcements received as of May 7, 2024.

**ACADIA DIVINITY COLLEGE AND FACULTY OF THEOLOGY**  
**REPORT TO SENATE – MAY 2024**

At our meeting of the Board of Trustees on April 23, 2024:

- Rev. Dr. Spencer Boersma will be promoted to Associate Professor effective July 1, 2024
- Rev. Dr. Lennett Anderson will be promoted to Assistant Professor effective July 1, 2024

Grace Au published “Revelation of God’s Righteousness” in *Biblical Theological Investigations into the Righteousness of God*, eds. Albert Coetsee and Francois P. Viljoen (Newcastle upon Tyne, UK: Cambridge Scholars Publishing), pp 175-198. Published April 1st, 2024. <https://www.cambridgescholars.com/product/978-1-5275-7077-1>

**ACADEMIC PROGRAM REVIEW COMMITTEE (APRC)  
 REPORT TO SENATE – MAY 2024**

**Membership**

VP Academic (Chair): Kate Ashley

Registrar or delegate: Mark Bishop

1 Arts: Kevin Whetter

1 Professional Studies: Janna Wentzell\*

1 Pure and Applied Science: Glenys Gibson

1 Governor: Tracey McGillivray

Dean of Faculty under review: David Duke, Corinne Haigh, Jeff Hooper, Danny Zacharias, Jennifer Richard

\*Janna Wentzell has formally resigned from the Committee. A replacement has been requested.

**Meetings**

Since submitting its report to Senate in February, the APRC has met twice: 6 March and 16 April.

**Status of Reviews**

Faculty	Cycle	Department	Status
Arts	Year 2 (2024)	Economics	In progress. Reviewer nominations submitted.
Arts	Year 2 (2024)	English and Theatre	Deferral requested
Arts	Year 2 (2024)	Languages and Literatures	Notified, awaiting timeline selection.
Arts	Year 2 (2024)	Philosophy	Deferral requested.
Arts	Year 2 (2024)	Sociology	Notified, awaiting timeline selection
Professional Studies	Year 2 (2024)	Community Development	Timeline 1.

Science	Year 2 (2024)	Biology	Notified, awaiting timeline selection.
Support	Year 2 (2024)	Graduate Studies: Support Services	Timeline 1.
Support	Year 2 (2024)	Library: Full	Timeline selected.
Science	Year 1 (2023)	Computer Science	In progress.
Science	Year 1 (2023)	Mathematics and Statistics	In progress.
Arts	2020/2021 Review	History and Classics	Response to Review Report provided, March 2024.

### Mid-Cycle/Follow Up Reports

Faculty	Department	Due Date
Science	Chemistry	August 12, 2024

### MPHEC Second Cycle Assessment Preparation

The committee continues to prepare for the 2025 MPHEC Quality Assurance Assessment. Ongoing agenda items include:

- Reviewing the current Acadia [External Review Procedures for Academic Units or Programs](#) for alignment with the [2016 MPHEC Guidelines for Frameworks](#).
- Recommending and implementing policies and practices that align with the MPHEC Framework.
- Ongoing discussions:
  - Procedures for the review of academic support units (direct and indirect);
  - Program review feedback forms (current student, graduating student, alumni, etc.);
  - Terms of reference for review committees and external reviewers;
  - Combined accreditation and academic reviews;
  - Overlap between academic planning documents and academic review documents.
- Initiating the MPHEC Progress report, due May 15, 2025.

### Forms and Templates

A number of forms have been developed for use during the review process.



<a href="#">Form 1A Program Review Academic Unit Self-Study</a>	<b>Approved, February 5, 2024.</b>
Form 1B Program Review Non-Academic Unit Self-Study	Introduced December 2023.
Form 1C Program Review Information Requirements for Programs Subject to Accreditation	Introduced December 2023.
<a href="#">Form 2A Program Review Reviewer Nomination Form</a>	<b>Approved, April 16, 2024.</b>
<a href="#">Form 2B Program Review Conflict of Interest Declaration Form</a>	<b>Approved, April 16, 2024.</b>
Form 3 Program Review Terms of Reference and Program Review Committee Report	Introduced December 2023.
Form 4A: Program Review Unit Response to Review Report	To be developed.
Form 4B: Program Review APRC Response and Report to Senate	<b>Approved, December 11, 2023.</b>
<a href="#">Form 5A Program Review Unit Progress Report</a>	<b>Approved, December 11, 2023.</b>
Form 5B Program Review APRC Progress Report to Senate	To be introduced and discussed.

## Datasets

The APRC agreed that a dataset should be provided to units undergoing a review and could include:

- Enrollments in the program/s being reviewed.
- Number of students graduated from the program/s being reviewed.
- Course offerings with total registrations in those courses.
- Number of course/sections within the program/s.
- Average (mean) class sizes in course/sections within the program/s.
- First-year to second-year retention rate and graduation rate of program/s.
- Research grants held (including: project title; start/end date; PI; department; funding agency; type of grant; disbursement year; awarded amount).
- 7-Year budget for the program/s (including: non-salary budget; faculty resources; support staff).
- Email addresses for students currently in the program/s being reviewed.
- Email addresses for recent graduates of the program/s being reviewed (past 7 years).

## Timelines

The following timelines for the review process were approved at the April 16, 2024, APRC meeting.

	<b>Self-Study Preparation</b>	<b>Identification of Potential Reviewers</b>	<b>External Review Site Visits (2-3 days)</b>	<b>Review Committee Report (within 30 days)</b>	<b>Unit Response to Report</b>	<b>APRC Meeting and Recommendations</b>	<b>APRC Recommendations to Senate</b>
Timeline 1	September to December	Beginning of December	February / March	March / April	End of August	End of September	November
Timeline 2	June to August	End of August	November	November / December	End of February	End of March	April

Respectfully submitted,  
Dr. Kate Ashley (chair)

**Board of Open Acadia  
Senate Report  
2 May 2024**

Membership:

VP Academic (Chair): Kate Ashley  
Associate VP Finance & Treasure: Mary MacVicar  
Director of Open Acadia: Lauren Finnis  
Registrar: Mark Bishop  
Dean, Faculty of Pure & Applied Science: Jeff Hooper  
Dean, Faculty of Arts: David Duke  
Dean, Faculty of Professional Studies: Corinne Haigh  
Student Representative: Vacant

Since its September meeting, the Board of Open Acadia has met on 11 Dec, 28 Feb and 15 April, to discuss Open Acadia revenue reporting, programming, and opportunities for growth and new directions. The work of the Board is ongoing, and the following priorities and new directions have been identified to date:

**Realignment of Open Acadia under the Vice-Provost Teaching and Learning and the hiring of a Director of Digital Learning**

- A need has been identified for increased integration between the systems and resources that support online and technology-supported learning with the activities of academic units and undergraduate credit course administration. The Director of Open Acadia job description will be revised into a Director of Digital Learning. This role will provide leadership in the following areas:
  - Establishing the Learning Technology and Instructional Design (LTID) team as a central support unit with expanded support and resources for the campus;
  - Providing leadership and increased collaboration with technology services for policy, communication, and support in learning technologies;
  - Providing leadership in new directions for hybrid, hyflex, and online learning;
  - Increased planning and reporting on open learning (Open Acadia) program offerings.

**Launch of Community, Career & Experiential Learning**

- Following a review of Open Acadia community-based programming and discussions about gaps in support for experiential learning and career development, these areas are being transformed to align services with evolving academic and student needs, government requirements, and industry trends. Scott Dempsey's role as Director

of Coop and Career Services is being revised into a Director of Community, Career and Experiential Learning role. This shift in focus will allow the current Career and Coop team to better integrate with academic units in order to communicate, celebrate, and seek funding for experiential learning, career development, and community partnerships. Open planning sessions for the newly reimagined unit will be advertised in the next week and will take place between June and August. We invite you to join the sessions to learn about the proposed new directions and pilot projects for this unit in the next year and to contribute to setting objectives and shaping next steps.

### **Review and redesign of continuous-intake and intersession credit course offerings**

- The Board of Open Acadia will be leading a review of the continuous-intake course business model and a redesign of the intersession course proposal process. Updates on this work will be provided throughout the 2024-2025 academic year.

### **Exploration of system requirements to support non-credit course offerings**

- Discussions around the requirements to support non-credit course offerings have identified inefficiencies in the manual administrative processes that have been in place at Open Acadia since the implementation of Colleague. There needs to be a prioritization of improvements in the processes and technical systems that are used to support online credit course offerings before there is capacity to address the gaps in systems and technology to support non-credit open learners.

Respectfully submitted,  
Dr. Kate Ashley  
Chair, Board of Open Acadia

Vice Provost, Teaching & Learning

Director Community & Career, Experiential Learning

Community Learning

Non-Credit Coordinator

Career & Experiential Learning

Manager, Experiential Learning (Vacant)

Co-op and Career Development Coordinator

Co-op and Career Development Coordinator

Co-op and Career Development Coordinator

Co-op and Career Development Coordinator

Director Digital Learning (Vacant)

Open Acadia/Open Learning

Manager, Credit Programs

Coordinator, Credit Programs

LTID

Manager, LTID

Academic Technology Specialist

Instructional Designer

Instructional Designer/Course Developer

Academic Technology Specialist

Teaching Development

Coordinator, Faculty Initiatives (Secondment)

17.5 – Admin Assistant

ELC

Manager, English Language Centre

Head Instructor

Instructor

**Motion to approve the Graduate Thesis Supervision Conflict Policy.**

**Graduate Thesis Supervision Conflict Policy**

At times conflict arises in a supervisory relationship. It is imperative that troubling issues be addressed at an early stage before they lead to a deterioration of the working relationship. Resolution at an early stage should be between the student and the supervisor(s), without the necessity of involving others. However, given the power imbalance in a supervisor relationship, if students are uncomfortable approaching their supervisors on issues of conflict, or if the supervisory relationship has deteriorated to the point where the likelihood of resolution at this informal stage is remote, the procedures outlined in the Thesis Supervision Guidelines document ([https://gradstudies.acadiau.ca/tl\\_files/sites/gradstudies/docs/GraduateSupervision.pdf](https://gradstudies.acadiau.ca/tl_files/sites/gradstudies/docs/GraduateSupervision.pdf)) are to be followed.

The student may be discontinued/dismissed from their graduate program if alternative supervision options within the department or school (or another academic unit) have been exhausted. This action can only be taken by the Associate VP Research, Innovation and Graduate Studies, after consultation with the Head/Director of the Academic Unit, the Graduate Program Coordinator, and the student in question. A designate must be appointed in the case that the Head/Director or the Graduate Program Coordinator is the supervisor of the student. All avenues will be taken to protect the privacy of the student during these consultations.

Appeals against discontinuation/dismissal may be made to the Senate Admissions and Academic Standing (Appeals) Committee through the Provost and Vice President Academic. Decisions of the committee are final.

**Motion to approve the Report on Part-time Graduate Students Degree Progress and associated student completion policy.**

**Part-time Graduate Students - Completion of Degree Requirements**

All graduate students are responsible for ensuring that their degree requirements are met (i.e., all courses completed and fulfilling the current academic standing requirements). Students should consult with their supervisor(s) for confirmation of degree requirements for their program.

Part-time graduate students (excluding MEd students and MAK Coaching students) must maintain continued enrollment in their graduate program each semester. Course registration is only completed once university fees are paid in full. Failure to self-register and pay the fees owing will result in discontinuation from the program.

The supervisor(s) of students who have become part-time students are expected to maintain supervision and monitor the progress of students to help ensure degree completion. Supervisors should meet with part-time students on a regular basis (at least once per semester). Meetings may include other members of the student's supervisory committee. The frequency of these progress meetings may vary in accordance with specific program policies and the needs of the supervisor and/or student.

A part-time student progress report [<hyperlink form here>](#) is to be completed when scheduled progress meetings take place. When the form is completed, a co-signed copy is to be shared with the student, supervisor, Graduate Coordinator, and the Department Head/School Director.

In cases where a graduate student is not making satisfactory progress with their degree (in the absence of circumstances that understandably delay progress), the supervisor(s) and Graduate Coordinator may make a request to the Associate VP Research, Innovation and Graduate Studies to have the student deregistered or dismissed from the program. In considering the request, the Associate VP Research, Innovation and Graduate Studies will request a meeting with the student to discuss the circumstances and then meet with the Graduate Coordinator and supervisor(s) to discuss possible next steps. A designate must be appointed in the case that the Graduate Coordinator is the supervisor of the student.

## **REPORT ON PART-TIME GRADUATE STUDENT DEGREE PROGRESS**

This progress form has been developed to both track and support graduate student progress toward degree completion when the graduate program duration has extended beyond full-time status.

### **SECTION A: TO BE COMPLETED BY THE STUDENT**

Date of Progress Report:

Student Name:

Student Number:

Graduate Program:

Program Start (month / year):

Program Duration (as per academic calendar):

Name of Primary Supervisor:

Name of Co-Supervisor (if applicable):

Prior or current Leave(s) of Absence (if any, start and end dates):

Date of last progress report (if applicable, month / year):

### **SECTION B: TO BE COMPLETED BY THE STUDENT**

1. Describe the progress you have made during the past 4-6 months toward your degree completion. Include any deviations from the planned activities.
2. Describe any barriers to completion that you have faced or are currently facing. Specify actions that you feel would help to alleviate identified barriers.
3. Itemize the remaining stages of your degree and propose an updated timeline for completing them, with specific goals and activities for the remaining months.
4. Describe your recent and planned frequency of interaction/communication with your supervisor(s) and any additional supports or supervision/mentorship that you feel may be required for completion of the degree.
5. Provide any other details that may be relevant.

**Please forward this form to your principal supervisor after completing the above.**



**SECTION C: TO BE COMPLETED BY THE PRINCIPAL SUPERVISOR**

1. Describe the frequency and mode (in-person, TEAMS, etc) of interactions between the student and the supervisor(s) since commencing part-time studies or since the last progress report. Have recent meetings on progress been constructive?
2. Describe any supports (training, financial, experiential, etc) provided to the student since commencing as a part-time student and/or since the last progress report.
3. Comment on the student's progress since commencing part-time studies or since the last part-time student progress report.
4. Comment on the student's proposed goals and plans for degree progress (see SECTION B) and how you will provide supervisory support during the coming months.
5. Provide any other details that may be relevant.

**When the progress report is fully completed and shared with the student, the shared version of the report should be signed by both parties.**

.....

**Signatures:**

Both student and supervisor have met to discuss recent progress and identified barriers (if any) and plans for ongoing supervision and program completion. No changes to this completed and shared progress report are to be made after the student has signed the report.

Student Signature (or type name):	Date:
Supervisor Signature(s) (or type name):	Date:

The principal supervisor will electronically send the completed and signed report to the following for their records:

- Graduate Student
- Graduate Coordinator
- Department Head or School Director

In cases where there are unresolved issues, the principal supervisor and Graduate Coordinator (or Head/Director) will meet to discuss the circumstances. Next steps may include meetings of the Graduate Coordinator (or Head/Director) with the student and, where needed, the Associate VP Research, Innovation and Graduate Studies.

### **EDUC 5960 Curriculum Change Correction/Update**

The School of Education's curriculum submission for EDUC 5960 (thesis) was made in error earlier this year. The only active thesis course the SOE has is EDUC 5966. EDUC 5960 in Colleague is listed as 'inactive' and will remain so.

**By-Laws Committee**

**Notice of Motions:**

**Motion 1:** Motion to remove the Chair of the Senate Curriculum Committee from the Graduate Studies Committee.

**Motion 2:** Motion to add the Graduate Studies Officer as a non-voting member of the Graduate Studies Committee.

**Motion 3:** Motion to replace the Provost and Vice-President Academic (or designate) with the Vice Provost Teaching and Learning Excellence on the Faculty Support Committee.

**Motion 4:** Motion to replace “The Archivist” and “The Deputy Archivist” with “Two Archivists” on the Archives Committee.

**Motion 5:** Motion to add the Academic Program Development, Quality Assurance, and Planning Coordinator to the Academic Program Review Committee as a non-voting member.