



Dear Member of Senate:

I advise you that a meeting of the Senate of Acadia University will occur at **4:00 p.m.** on Tuesday 10th October, 2017 in **BAC 132**.

The agenda follows:

- 1) Approval of Agenda
- 2) Minutes of the Meeting of 11th September, 2017
- 3) Announcements (*normally 10 minutes per speaker*)
- 4) Time sensitive items
 - a) Approval of Graduates
 - i. Approval of list (*attached*)
 - ii. Enabling motion (*attached*)
- 5) Business Arising from the Minutes
 - a) Recruitment and Enrolment- Questions from last Senate meeting (C. Callbeck)
- 6) New Business
 - a) Senator representative on Chancellor Search Committee (J. Richard)
 - b) Reports from Senate sub-committees:
 - i) Academic Integrity Committee (P. Abela) (*attached*)
 - ii) Admission & Academic Standing (Appeals) (A. Kiefte) (*attached*)
 - iii) Senate Executive Committee (A. Kiefte) (*verbal report*)
 - iv) By-laws Committee (G. Gibson) (*attached*)
 - v) Curriculum Committee (Policy) (R. Raeside) (*attached*)
 - vi) Disability Policy Committee (L. Aylward) (*attached*)
 - vii) Scholarship, Prizes & Awards Committee (S. Landry) (*attached*)
 - viii) Timetable, Instruction & Examinations Committee (R.Mehta)(*attached*)
 - ix) Academic Planning Committee (H. Hemming) (*attached*)
 - x) Academic Program Review Committee (H. Hemming) (*attached*)
 - xi) Board of Open Acadia (H. Hemming) (*attached*)
 - xii) Graduate Studies Committee (A. Redden) (*attached*)
 - xiii) Honours Committee (*attached*)
 - xiv) Research Committee (A. Redden) (*attached*)

- xv) Nominating Committee (J. Richard) (*verbal report*)
- xvi) Admission & Academic Standing (Policy) (H. Hemming) (*to be circulated*)
- xvii) Archives Committee (A. Smith) (*to be circulated*)
- xviii) Awards Committee (P. Ricketts) (*to be circulated*)
- xix) Curriculum Committee (Administrative) (P. Callaghan) (*to be circulated*)
- xx) Faculty Support Committee (D. Currie) (*to be circulated*)
- xxi) Library Committee (Chair) (*to be circulated*)

c) On-line Course Offering at Acadia – presentation and discussion (J. Banks)

7) Other Business (if time permits)

Sincerely,

ORIGINAL SIGNED
Rosie Hare
Recording Secretary to Senate

Senate Meeting – October 10, 2017
Fall 2017 Graduation List

FACULTY OF THEOLOGY

Doctor of Ministry

Ford, Paul Gordon

Bachelor of Theology

Chiasson, Joseph Hubert

BETHEL BIBLE SEMINARY

Master of Divinity

Au Yuk Fong, Eva
Chan Sau Mei
Chau Kin Cheong, Garick
Chen Yi Ke
Cheng Lan Ying
Cheng Sze Chit
Ko Ling Yu, Leonard
Kwok Man Yee, Vivienne
Lam Yuk Ling
Lee Choi Han
Lee Chui Chi
Lee Sai Kit, Ivan
Leung Choi Lin
Loi Hin Kong
Lok Yuk Yan
Mak Yuen Pik, Kathy
Ng So Kin
Ng Tung Hoi, Chris
Sheto Sze Lai
Wong Kwai Yee, Iris

Master of Theological Studies

Cham Tsui Cheung
Chan Kwok Ming
Chau Ching Shui
Cheng Sau Yan
Fung Yuen Lan
Lai Yuen Shan
Lee Catherine
Li Kar Chun
Liu Sue Ann

Mak Wing Shing
Ng Tsui Fun, Esther
Ngan Yuk Fan, Elki
Tang Yuen Yee
Wong Cheung Chung, Franko
Wong Mei Fan, Meian
Wong Yat Ching, Susan
Yuen Oi Lun, Ellen

Master of Arts

Chan Ho Pang, Herbert
Ho Yiu Sun, Simon

CHRIST INTERNATIONAL DIVINITY COLLEGE (CINDICO)

Bachelor of Theology

Adeyeye, Michael Oluwasola
Egunlae, Temitope Ayodele
Onigbinde, Florence Modupe

Bachelor of Religious Education

Alo, Taiwo Oluwaseun
Ayeni, Davies Oluwaseun
Olusesan, Adegoke Emmanuel
Olakitan, Joseph Femi

FACULTY OF ARTS

Master of Arts

Levy, Brittany Mae (Sociology)

Bachelor of Arts

Bien-Aime, Darryl
Cartney, Jaye Macdonald
Champion, Nadia Marie
Furbert, Aaron
Kawasumi, Rina
Kostal, Lauren Shirley
Li, Tianyi
Thomas, Allyson Kathryn
Toole, Sarah Emily

Certificate of French Proficiency

Holland, Julie Mae
Huskilson, Hilary Sarah
Huskilson, Tracy Christine
MacLean, Natasha
Mokler, Mary Jo
Nunn, Lauren
Peddle, Lisa Joan
Peters, Rachel Lyn
Weir, Cara Brijan

FACULTY OF PURE AND APPLIED SCIENCE

Master of Science

Chase, Emily E (Biology)
Chen, Entao (Mathematics & Statistics)
Cormier, Dominic Andre (Biology)
Fee, Natasha (Applied Geomatics)
Holland, Erika (Biology)
O'Bertos, Shea (Psychology)
Pawlowski, Simon (Biology)
Scott, Sarah Megan (Applied Geomatics)

Bachelor of Science with Honours

Moult, Ryan Frazer (Psychology)

Bachelor of Science

Bower, Lauren Ferris
Chen, Yun
Dodge, Jennifer Margaret
Gjelaj, Mimoza
Hall, Brandon Immanuel
Kelly, Tristan James
LeBlanc, Renee Marie
Miller, Chelsea Rae
Nearing, Katelyn
Palmer, Deanna Wendy
Young, Morgan Andrea
Zhang, Yingwen

Bachelor of Computer Science

Fulton, Andrew Forbes
Hu, Guanglei

Bachelor of Science in Nutrition

Istanbouli, Youmn Jihad
Ross, Tamara Lynn
Taylor, Ashley Mae

Bachelor of Applied Science

Renaud, Steven Michel
Skiba, Dylan Charles

Certificate of Applied Science

Li, Yulin

Honours Conversion

Greenan, Ellen Christina (Nutrition)
Kendall, Kelsey (Nutrition)
Menon, Rekha (Nutrition)
Muggah, Elizabeth Marion (Nutrition)
Swantee, Kirsten Avery (Nutrition)

FACULTY OF PROFESSIONAL STUDIES

Doctor of Philosophy in Educational Studies

King, Colin David

Master of Education

Beals, Timothy George (Inclusive Education)
Bocking, Alyssa Marie (Leadership)
Burbridge, Neil Anthony (Inclusive Education)
Conrad, Crystal Lee (Leadership)
Coombs, Tara Lynn (Counselling)
Corbett, Michael Paul (Leadership)
Cormier, Hilary Suzanne (Leadership)
Corrigan, Rhonda (Curriculum Studies)
Cox, Matthew Donald (Leadership)
Cullihall, Kerry Eileen (Curriculum Studies)
Doiron, Melissa Jade (Curriculum Studies)
Dwinell, Raeann Iris Kelly (Curriculum Studies)
Ells, Carole Anne (Inclusive Education)
Ferguson, Abby Alaine (Leadership)
Fox, Gregory Frederick Owen (Leadership)
Fraser, Monica Marie (Inclusive Education)
Handley, Suzanne Catherine (Curriculum Studies)
Heisler, Christopher Colin (Inclusive Education)
Hubbard-Mujica, Nadia Francis (Inclusive Education)
Hubley, Kristin Pearl Marie (Inclusive Education)
Hume, Kelly (Leadership)
Johnston, Grant Alexander (Leadership)
Laking, Danica Joy (Curriculum Studies)
Longard-Cooke, Katherine Lynn (Curriculum Studies)
MacDonald, Angela Caroline (Leadership)
MacDonald, Elizabeth Margaret (Inclusive Education)
MacDonald, Lori Lurline Marion (Leadership)
MacDonald, William Nicholas (Inclusive Education)
MacIntosh, Julia Mary (Curriculum Studies)
MacKenzie, Brianne (Inclusive Education)
MacKenzie, Christine Louise (Inclusive Education)
MacLean, Tyler Blair (Curriculum Studies)
MacNeil, Christina Marie Annette (Inclusive Education)
Manning, Amanda Richelle (Inclusive Education)
Martin, Jillian Ashley (Inclusive Education)
Matheson, Jennifer Clare (Leadership)
McDougall, Andrew Wayne (Leadership)
Mosley, Rhoda Marina (Counselling)
Mundy, Jasmine Ella (Inclusive Education)
Picketts, Leanne (Curriculum Studies)
Pottier-Jones, Michelle (Curriculum Studies)
Powers, Todd C (Leadership)
Price, James Frederick (Leadership)
Ramsay, Suzanne Denise (Inclusive Education)
Read, Alison Helene (Inclusive Education)

Richards, Jennifer Lee (Curriculum Studies)
Rose, Emma Johanna (Inclusive Education)
Sandboe, Heidi Lee (Curriculum Studies)
Shanks-Tracey, Crystal Lynn (Counselling)
Singleton, Caitlin Barclay (Inclusive Education)
Skinner, Marilyn Rose Ann (Inclusive Education)
Williams, Ashley Dawn (Inclusive Education)
Young, Elaine Marie (Inclusive Education)
Zinn, Colleen Andrea (Counselling)

Bachelor of Community Development

Muise, Devin Andrew Joseph
Tingley, Matthew

Bachelor of Business Administration

Bennett, Kristen Jennifer
Langley, David Ross Robertson
Oh, Hyodong
Rolle, Iesha
Namprakai, Ruckchart
Smith, Trent Kimpton

Certificate of Business

Rousseau, Joseph Sylvain

Certificate of Business Management

Cherry, Keiler Scott

Enabling Motion:

Any candidate for an Acadia degree, diploma or certificate who should receive a grade or otherwise qualify or be disqualified between this Senate meeting and the Senate meeting in April, may, if circumstances require, be considered by the Chair of the Admissions and Academic Standing Committee, the appropriate Dean, the appropriate Head/Director, and the Registrar, acting as an ad hoc committee of Senate, they having the power to make consequential amendments to the graduation list. Any such amendments to the list shall be reported to Senate at the next Senate meeting.

Academic Integrity Committee Report for October 2017 Acadia Senate Meeting

Members: Paul Abela (Chair), Paul Arnold, Kelly Bennett, Jonathon Fowles, Samantha Nixon, Shawna Singleton, Ann Smith.

The committee has met twice since the beginning of the Fall term. The committee elected Paul Abela as Chair. The committee has agreed to meet at least once a month.

Owing to the turnover in the membership of the committee, the committee met to review its mandate and the tasks that Senate has directed the committee to consider. The committee noted, in its review, that Senate had previously tasked the committee to present recommendations regarding possible changes to existing policy that falls under its authority. It was further noted that the committee is somewhat behind in delivering on those recommendations owing to the complex, and involved, nature of the subject material.

The committee noted, further, that it is in possession of the student and faculty surveys that were completed in the Spring term of 2017. This work was time consuming and we acknowledge the hard work of the committee last year in completing this task.

The committee is committed to undertaking the next phase in the review process which will involve offering a roundtable, for each faculty and for students, to garner further input. This work will be completed no later than November 15, 2017.

The committee, post November, will deliberate and craft its recommendations, making appropriate use of the input it has gathered in addition to material it has collected from our sister institutions.

Given previous delays in bringing these recommendations forward, the committee dedicates itself to delivering on its objective to deliver recommendations and draft policy changes to Senate by May 2018.

Yours,

Paul Abela
Committee Chair

Admission and Academic Standing (Appeals) Committee Report

Report to Acadia University Senate

The Admission and Academic Standing (Appeals) Committee met on the following dates in 2016-2017:

- Monday, June 19, 2017 (morning)
- Monday, June 19, 2017 (afternoon)
- Thursday, June 22, 2017 (morning)
- Thursday, June 22, 2017 (afternoon)
- Friday, June 23, 2017 (morning)
- Monday, July 10, 2017 (morning)
- Thursday, August 10, 2017 (morning)

The Committee Membership for 2016-2017 was:

Chair (Chair of Senate): Anna Kiefte - ex-officio

Registrar or Delegate (non-voting): Jeff Banks - ex-officio

1 Arts faculty member: Michael Dennis

1 Arts faculty member: Stephen Maitzen

1 Prof. St. faculty member: Terrance Weatherbee

1 Prof. St. faculty member: John Guiney Yallop

1 P&A Sc. faculty member: Anna Redden

1 P&A Sc. faculty member: Cindy Trudel

1 Theology faculty member: Harry Gardner

1 Student: Samantha Nixon (sometimes Grace Hamilton-Burge was replacement for ASU)

Others invited to attend:

James Sanford (Executive Director, Student Services)

Shawna Singleton (Registrar's Office)

There was a quorum of voting members present at all meetings, and some work was also carried out electronically.

To reach its decisions, the committee considered the following information, if submitted and/or available:

- Appeal submission form
- Responses from questionnaires submitted by students (questionnaire was a tool developed by Student Services, with later input from the ASU)
- Letters of appeal submitted by students
- Letters of support from faculty and staff members and others
- Course grades and GPAs from EDEN
- Overall academic career and progression of student

- Information about whether or not the student had been on dismissal or probation before and whether they had completed and passed or failed the ASP (Academic Support Program) previously

There were two appeal deadlines:

June 5, 2017- for students who received notification of dismissal or probation by May 8th

July 24, 2017- for students who received notification of dismissal after May 8th (due to grade changes, etc)

Considered during the June meetings (received by the June 5th deadline):

55 students classified as “Dismissal- first year”

- 38 students appealed- 38 appeals granted
- 17 students did not appeal

62 students classified as “Dismissal- other”

- 33 students appealed- 14 appeals granted, 19 appeals denied
- 29 students did not appeal

117 students classified as “Probation”

- 2 students appealed probation status- one denied, one submitted late and not considered or granted
- 33 students did not appeal, but filled out questionnaire
- 82 students did not fill out questionnaire

Considered at the August meeting:

21 student cases considered

- 4 students “special cases”- 2 not reopened, 2 reopened but appeals denied
- 17 students classified as “Dismissal”-
 - 9 students appealed- 6 appeals granted, 3 appeals denied
 - 8 students did not appeal

Electronically since August 10th meeting

- 3 appeals received, none opened/reopened- dismissals upheld

The committee membership for 2017-2018 is:

Chair (Chair of Senate): Anna Kiefte — ex-officio

Registrar or Delegate (non-voting): Mark Bishop — ex-officio

1 Arts faculty member: Robert Seale (until return of Michael Dennis on January 1, 2018)

1 Arts faculty member: Stephen Maitzen

1 Prof. St. faculty member: Terrance Weatherbee

1 Prof. St. faculty member: Glyn Bissix

- 1 P&A Sc. faculty member: vacancy, replacement in process
- 1 P&A Sc. faculty member: Cindy Trudel
- 1 Theology faculty member: Harry Gardner
- 1 Student: Samantha Nixon until April 30, 2018 (or other student appointed by ASU)

Others invited to attend, non-voting:

James Sanford (Executive Director, Student Services)

Shawna Singleton (Associate Registrar, Registrar's Office)

The committee has been meeting this fall to create a document outlining the procedures for appeals. The committee hopes that this will clarify for students, faculty, and staff the types of documentation and information that a student may submit to support their appeal and what information (from EDEN or other internal university records) may be viewed/considered by the committee other than what was submitted by the student. The committee plans to bring this outline of procedures to Senate as a motion, and if passed by Senate it would be provided to the Registrar's Office for future use when communicating with students. The committee is also discussing whether or not it wishes to recommend to Senate changes to the committee membership.

Respectfully submitted,
Anna Kiefte
Chair

**By-Laws Committee Report
Autumnal Report
October 1, 2017**

Committee members 2017-2018:

| | |
|-------------------------|------------------------------------|
| Arts: | Vacant |
| Pure & Applied Science: | Glenys Gibson (Transitional Chair) |
| Professional Studies: | Vacant |
| Theology: | Vacant |

The By-laws Committee has not met this fall, as we only have one member. That member has reviewed the duties of the committee, which are:

Duties:

- (1) to incorporate, on an annual basis, any changes to the By-laws of Senate occasioned by the decisions and operations of Senate;
- (2) to review any changes to the By-laws of Faculty and Faculty Councils prior to their presentation to Senate and recommend any revisions or additions deemed necessary;
- (3) to conduct periodic reviews of the By-laws of the Senate, Faculty and Faculty Councils and recommend any changes or additions deemed necessary. These reviews should be staggered such that the By-laws of each of these bodies are reviewed at a minimum every five years;
- (4) to monitor the evolution of the academic committees and to recommend changes to the committee structure of Faculty Councils and other bodies at the University for which it is responsible;
- (5) to deal with any other matters which Senate might refer to the Committee.

Respectfully submitted,
Glenys Gibson

**Curriculum Committee (Policy)
Plans for 2017-2018
20 September, 2017**

Committee members 2017-2018:

Chair of Curriculum Committee (Administrative) ex-officio: Paul Callaghan (interim chair)
Registrar or Delegate (Non-vote): Mark Bishop (as of 16 October)
University Librarian or Delegate: Ann Smith
Theology: Chris Killacky
Arts: Heather Dahringer (replaced by Donna Seamone in Jan-Jun 2018)
Pure & Applied Science: Rob Raeside
Professional Studies: Roxanne Seaman (on leave Jan-Jun 2018; replacement tba)
Student: Samantha Nixon

The duties of the Curriculum Committee (Policy) are:

- 1) to investigate innovative and alternative methods of provision of undergraduate curriculum, and to make recommendations to Senate concerning such methods.
- 2) to develop policies to ensure that undergraduate curriculum is consistently provided and administered across faculties and to make recommendations to Senate concerning such policies.
- 3) to ensure that the implementation of Senate approved policies for undergraduate curriculum is managed, revised, evaluated and disseminated in a coherent and coordinated fashion.
- 4) to collaborate with the Curriculum Committee (Administrative) to ensure the maintenance of an appropriate structure for the consideration of curricular changes.
- 5) to consider such matters as Senate may from time to time entrust to the Committee.

The committee held its first meeting of the year on 20 September 2017. At that meeting the following items were resolved:

1. R Raeside was elected as chair.
2. It was agreed to meet two to three times a term as needed for business.
3. It was agreed to proceed with face-to-face meetings, with online consultation as necessary.
4. The committee reviewed its mandate, and briefly visited the following areas that were previously identified as issues in its responsibility. Recognizing that input is expected from the new registrar, it was agreed to investigate the following issues in the current year:
 - a. Definitions and nomenclature of variants of degrees and designations within degrees that are offered by Acadia.
 - b. Curriculum forms –conversion of forms to online format; assessing the nature of student input; dealing with impacts for students in-stream
 - c. Any other matters that Senate directs to the committee.

**Disability Policy Committee Report
Report to Senate (October 2017)**

Membership:

Lynn Aylward (Professional Studies) *Committee Chair—elected 28/09/2017*

Rick Mehta (Science)

Jeff Torbert (Arts)

Carol Anne Janzen (Theology)

Mark Bishop (Registrar)

Samantha Nixon (ASU)

Kathy O'Rourke (Disability Resource Facilitator)

Abu Kamara (Accessible Learning Coordinator)

Scheduled Committee Meetings (face-to-face): November 2017, February 2018.

Summary of Committee Plans/Goals for 2017-2018

1. Conduct our annual review of the *Policy Regarding Support and Accommodation for Students with Disabilities* (revised January 2015)
2. Monitor the implementation of the Disability Policy by meeting with Accessible Learning staff to track their detailed activities, student numbers, and planned events for the current academic year.

Respectively submitted by J. Torbert, Transition Chair

ACADIA UNIVERSITY

Report of the SCHOLARSHIPS, PRIZES AND AWARDS COMMITTEE (SPAC) to SENATE

REPORT DATE: September 28, 2017

SPAC COMMITTEE CHAIR

Scott Landry will chair the committee to June 2018.

MEETINGS DATES

The committee will meet in person and via email.

The committee met in person on September 28, 2017.

Additional meetings for the 2017-2018 year are expected to be held in:

November 2017

January or February 2018

Early March 2018

April 2018

Several other meetings may be held by the Awards and Appeals Committee of SPAC to decide upon various awards and matters as needed.

The Bursary & Loan Committee of SPAC will meet weekly throughout the academic year as needed. Several meetings have already been held.

PURPOSE AND DUTIES OF COMMITTEE

The committee reviewed the purpose and duties below. No changes were made.

1. To decide policy and process by which recipients of scholarships, prizes, bursaries, scholar-bursaries, awards, and convocation medals are to be selected and to gather all information it considers necessary for the selection;
2. To select the recipients of undergraduate entrance scholarships, prizes and awards and some in-course scholarships, prizes, and awards;
3. To periodically review the scholarships, prizes and awards program and to recommend improvements (increased funds, new scholarships, more prizes, etc.) to those involved in the program;
4. To promote interest in the scholarship program;
5. To consider such other matters as the Senate may from time to time entrust to the Committee.

Respectfully submitted,

Pamela D'Entremont
Secretary

Scott Landry
Chair

**Timetable, Instruction and Examinations Committee Report
September 28, 2017**

Present: Rick Mehta (Chair), Scott Landry, Anna Saroli, Shawna Singleton

Absent (Regrets): Samantha Nixon, James Sanford

The committee accepted Rick's offer to continue to serve as Chair. The goals for this committee for the upcoming academic year will be as follows:

- 1) Come up with the important Calendar dates (e.g., start and end dates for each academic term) for the upcoming three years.
- 2) Figure out the dates for the fall and winter study breaks for the upcoming academic year. If possible, we will set them for the upcoming three years.
- 3) Perform an overview of the timetable system when Mark Bishop (the new Registrar) arrives at Acadia in October, and make changes if necessary.
- 4) The exam schedule for December has been completed and the committee will work on the exam schedule for April 2018.
- 5) The committee will attempt to make available the option of faculty submitting their final exams online via the HUB (instead of paper copies).

The tentative plan is to meet once per month over the academic year, but this plan may change once Mark Bishop arrives on campus.

Respectfully submitted,
Rick Mehta (Chair)

Academic Planning Committee Transition Report 2017

Membership:

Vice-President Academic (Interim): Heather Hemming
Dean of Arts (Interim): Jeff Hennessy
Dean of Professional Studies (Acting): Ann Vibert
Dean of Pure & Applied Science (Acting): Jeff Hooper
University Librarian (Acting): Ann Smith
Faculty: Craig Bennett
Faculty: Janna Wentzell
Faculty: John Colton
Faculty: David Duke
Student: Katie Winters

The Committee met on October 6, 2017 and reviewed the five tasks assigned to it by the Senate of Acadia University.

The Chair of this committee will be Heather Hemming, Vice President Academic.

The Academic Planning Committee's mandate is as follows:

1. Shall make recommendations to Senate on matters relating to academic principles and planning
2. In carryout out its work, the Committee shall consult widely with all stakeholders and relevant bodies on campus. The APC shall report regularly to Senate, no less than two times per year.

Meetings will hold four (4) meetings in the upcoming academic year – late October, late November, late January and early March (rankings).

Acceptable modalities for the upcoming year will include meetings held in person, or via conference call, Skype, etc. as appropriate. The meeting to conduct the rankings will be a face-to-face meeting.

Goals for the coming year were identified as follows:

1. Explore ways in which the work that came out of the "Big Picture Discussion" conducted in December 2015, might inform a strategic planning process.
 - Motion approved in April 2016 - whereas Senate embarked on a "Big Picture" Discussion in December 2015, and whereas the Academic Planning Committee was directed by Senate to identify emergent themes from that discussion, and subsequently principles based on the discussion and ensuing debate in Senate, the Academic Planning Committee moves that the following principles be adopted by Senate:
 - Senate reaffirms the definition of an Acadia Education, passed at Senate April 2013, i.e., An Acadia education:

- Is rigorous and liberal and requires students to gain knowledge and understanding within and across disciplines.
 - Focuses on the whole student and fosters healthy academic, social, and residential experiences to develop well-rounded critical thinkers, engaged citizens, and lifelong learners.
 - Acadia believes that opportunities for flexibility and choice in rigorous student learning within the liberal education framework should be enhanced’.
 - Acadia continues to support the broader integration of the academic sector.
 - Acadia’s educational environment promotes engagement, awareness of current societal concerns including equity and diversity, and critical analysis in our graduates as they enter the broader world.
 - Acadia believes in supporting community connections and engagement as part of the university experience.
 - Acadia believes in engaging our students with research.
2. Conduct faculty rankings.
 3. Review form used by units when submitting a position for ranking Review timeline for the ranking process.
 4. Embark in a discussion of the issues surround the work of de-colonization and how this work informs and impacts academic planning.

Academic Program Review Committee Transition Report 2017

Membership:

Vice-President Academic and Acting Registrar: Heather Hemming, Arts: Paul Lauzon, Professional Studies: Ann Dodge, Pure & Applied Science: Diane Holmberg, Governor: Jim Stanley, Dean of Arts: Jeff Hennessy, Dean of Professional Studies (Acting): Ann Vibert Dean of Pure & Applied Science (Acting): Jeff Hooper

The Committee met on September 15, 2017 and reviewed the five tasks assigned to it by the Senate of Acadia University. The Chair of this committee will be Heather Hemming, Vice President Academic.

The Academic Program Review Committee's mandate is as follows:

3. To determine policy and procedures for conducting program reviews;
4. To determine annually which academic units are to be reviewed;
5. To select the members of each unit review committee
6. To oversee the process of review in each case
7. To make recommendations to Senate on the basis of the findings of each unit review committee
8. To deal with such matters as Senate may from time to time entrust to the committee

Meetings will be held on Fridays between 1 and 3 with meeting dates during the Fall semester with Winter semester time tbd which will be set to coincide with the program review schedule for the academic year.

Acceptable modalities for the upcoming year will include meetings held in person, or via conference call, Skype, etc. as appropriate.

Goals for 2017-2018 include supporting and completing the program reviews that have been scheduled for this academic year. Reviews scheduled for this year will follow the Senate guidelines approved in April of 2017. Review schedule includes the following: (update with details)

Psychology (Fall 2017 - final dates to be set)

- Self-study completed; reviewers being contacted

Economics (Fall 2017 - final dates to be set)

- Self-study completed; reviewers being contacted

Politics (Fall 2017 - final dates to be set)

- Self-study pending

Master of Recreation Management Program (December 4 & 5, 2017)

- Self-study completed; Review Panel confirmed

History and Classics (Winter 2018 - final dates to be set)

- Self-study pending

Chemistry (scheduled Winter 2018 - Update to follow)

It was agreed to delay the Education Bachelor of Education review until the current provincial accreditation process is completed. Update to follow regarding reviews of Education graduate programs.

Board of Open Acadia Report to Senate – Plans for 2017-18

Membership:

VP Academic (Chair): Heather Hemming
Associate VP Finance & Treasure: Mary MacVicar
Director of Open Acadia: Jeff Banks
Registrar: Heather Hemming (Acting)
Dean of Pure & Applied Science: Jeff Hooper
Dean of Arts: Jeff Hennessy
Dean of Professional Studies: Ann Vibert
Part-time Student: tbd

The duties of the Board of Open Acadia are to formulate, review and modify policy pertaining to the operation and enhancement of the program in Continuing Education at Acadia University.

The Board held its first meeting on October 2nd, 2017. At that meeting, the following items were resolved:

1. Heather Hemming is the Chair of the Board of Open Acadia
2. Meetings will be held in later November or early December, January or February and again in March.
3. Modalities for the upcoming year (all meetings will be held in person, or will some be held via conference call, Skype, etc.)
4. The Board agreed that it will work through appropriate channels to revise its mandate in a manner that aligns with current practices.
5. The Board will send to the Senate Executive a proposal for a change in its mandate for consideration at the next Senate Executive meeting.
6. The Board agreed that the Director of Open Acadia would integrate into the presentation requested by the Senate Executive a discussion of the framework for an E-Learning Strategy across the university. Presentation/discussion to occur at the October meeting of Senate.
7. The Board will examine the re-structuring efforts in Open Acadia.

Senate Graduate Studies Committee Report

October 2017

Committee Membership for 2017/2018:

Dean of Research & Graduate Studies: Anna Redden ex-officio (Chair)
Graduate Program Coordinators (14 Masters, 1 PhD)
Chair, Senate Curriculum Committee (non-voting) ex-officio
Graduate Student Arts
Graduate Student Prof Studies
Graduate Student P&A Science
Graduate Student Theology

The first meeting of the Senate Graduate Studies Committee for 2017/2018 was held on 29 September 2017. During the meeting, the Dean (Chair) welcomed the members and reviewed the Committee membership and terms of reference.

Meetings (face-to-face): 2 per semester, and subcommittee meetings as needed.

Agreed goals and priority activities for the coming year include the following:

- Review policies related to Graduate Studies and make recommendations for amendments to Senate where needed.
- Examine year-to-year trends in graduate student enrollment, retention, opportunities with the Maple League, and make recommendations where needed.
- Examine graduate student funding needs and investigate options for additional support.
- Identify and support professional development opportunities for graduate students.
- Examine ways in which to strengthen graduate student research.
- Highlight and celebrate student research (as per Senate “Big Picture” recommendations). May involve one or more joint meetings with members of the Research Committee.
- Adjudicate graduate student external scholarships (NSERC, SSHRC, CIHR, NSHRF, NS Provincial) and the Gold Medal Award – via 7 sub-committees.
- Use Acadia’s SharePoint site for accessing graduate student applications, including the Alert Me option. The site content/structure will be modified by RGS staff for greater efficiency of use.
- Develop a process that documents the annual progress being made by part-time students to help support thesis/program completions.
- Increase the number of faculty who Chair thesis defenses. RGS to formally recognize those who Chair defenses.
- Any other matters that Senate directs to the Committee.

Submitted by

Anna Redden
Chair, Senate Graduate Studies Committee

Senate Honours Committee Report

October 2017

Committee Members for 2017/2018:

Dean of Research & Graduate Studies: Anna Redden ex-officio

Registrar: Chris Callbeck (*Acting*) ex-officio

Arts: Marc Ramsay 3 yr 2018

Arts: Cynthia Alexander 3 yr 2020

Prof. Studies: Said Mekary 3 yr 2020

Prof. Studies: Jun Yang 3 yr 2019

P&A Science: Joseph Hayes 1 yr 2018

P&A Science: Matthew Lukeman 3 yr 2020 (Chair 1 yr)

Honours Student (Arts): Douglas Spafford 1 yr 2018

Honours Student (Prof. Studies): *vacant* 1 yr 2018

Honours Student (P&A Science): Baillie Holmes 1 yr 2018

The first meeting of the Senate Honours Committee for 2017/2018 was held on 4 October 2017. During the meeting, the Dean (Transition Chair) welcomed the members and reviewed the Committee membership, mandate and most recent activities (i.e. May 2016 report to Senate).

Matthew Lukeman agreed to Chair the Committee for the 2017/2018 year.

Meetings (face-to-face): 2 per semester (TBD) or as needed. Online consultation if necessary.

Agreed goals and priority activities:

- Updating of the Senate Honours Committee duties before end of the Fall semester. It was noted that several of the Committee duties were unclear and/or required amendments. The Committee will work on revising the text and will bring suggested revisions to a later meeting of the Senate.
- The Calendar needs greater clarity on the appeals process for the Honours thesis grades. Following discussion among Committee members and consultation with the faculty Deans, recommendations will be brought forward to the Senate.
- In line with the Senate "Big Picture" recommendations, the Committee will examine ways to strengthen research student opportunities and to celebrate student research outcomes. Recommendations will be shared with the Senate Research Committee.
- Oversee the adjudication process for awards to Honours students (e.g. USRA, HSRA). The adjudication committee members for the HSRA will be determined at the next meeting (a date in December to be determined)
- Review policies associated with the Honours program and to make recommendations to Senate where needed.
- Any other matters that Senate directs to the Committee

Submitted by

Anna Redden, Transition Chair of the Senate Honours Committee

&

Matthew Lukeman, new Chair

Senate Research Committee Report

October 2017

Committee Membership for 2017/2018:

Dean of Research & Graduate Studies: Anna Redden ex-officio (Chair)

Arts Faculty: Lesley Frank

Prof Studies Faculty: John Colton

P&A Science Faculty: vacant (Danny Silver agreed to represent Centres/Institutes)

Theology Faculty: Stephen McMullin

Librarian: Maggie Neilson

Canada Research Chair: Brenda Trofanenko

Director of a Research Centre / Institute: Danny Silver

Graduate Student: Sarah Dunn

Undergraduate Student: Sarah Bachar

The first meeting of the Senate Research Committee for 2017/2018 was held on 6 October 2017. During the meeting, the Chair (Dean) welcomed the members. The Committee membership and terms of reference were reviewed.

Meetings (face-to-face): min of 2 per semester, with online consultation as needed.

Agreed goals and priority activities for the coming year include the following:

- Review duties and policies related to the Research Committee and forward any recommendations for amendments to Senate.
- Initiate activities to advance action plan items associated with Acadia's Strategic Research Plan.
- Identify, encourage and support research opportunities for faculty and both graduate and undergraduate research students.
- Highlight and celebrate student research (as per Senate "Big Picture" recommendations). Work jointly with the Graduate Studies Committee and Honours Committee in areas that relate to students.
- Investigate options for developing and populating a searchable online database for faculty research activities (publications, presentations, funding, etc).
- Review the activities, support structures and needs of Research Centres, Institutes and other research related facilities.
- Any other matters that Senate directs to the Committee.

Submitted by

Anna Redden

Chair, Senate Research Committee