

Office of the Senate Secretariat

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Dear Member of Senate:

I advise you that a meeting of the Senate of Acadia University will occur at **4:00 p.m.** on Monday 12<sup>th</sup> March, 2018 in **BAC 132**.

The agenda follows:

- 1) Approval of Agenda
- 2) Minutes of the Meeting of 12<sup>th</sup> February, 2018
- 3) Announcements (*normally 10 minutes per speaker*)
- 4) New Business
  - a) Collection Development Initiative (*A. Smith/P. Rigg*)
  - b) Call for Nominations for Senate and Senate Committee Vacancies (*Registrar*)
  - c) Call for Nominations to replace FPS Senator vacancy on the Senate Nominating Committee (*Registrar*)
  - d) Notice of Motion from the Admission and Academic Standing (Appeals) Committee: "Senate approves that the Executive Director of Student Services, or delegate, be added as a non-voting, ex officio member of the Admissions and Academic Standing (Appeals) Committee." (*attached*) (*A. Kieft*)
  - e) Report from the Ad-hoc Relationships with Other Post-Secondary Institutions Committee (*attached*) (*P. Lauzon*)
  - f) Report from the Awards Committee (*President Ricketts*)
  - g) Motions (2) from the Admission and Academic Standing (Policy) committee re: Application Fraud and the Scheduling of Tests. (*attached*) (*H. Hemming*)

5) Other Business

Sincerely,

ORIGINAL SIGNED  
Rosie Hare  
Recording Secretary to Senate

## Collection Development Initiative

Over the next four years liaison librarians will be undertaking a comprehensive and close examination of the circulating monograph collection in the Vaughan Memorial Library (VML). The review will be completed in May 2022.

Senate passed the Vaughan Memorial Library's *Collection Development Policy* on 14 November 2006. This policy outlines the principles behind collection development at the VML and it will be the guide for this process. It is available at <http://library.acadiau.ca/about>. The collaborative and transparent nature of the process will ensure responsible stewardship with regard to local, regional, and national collections.

In order to ensure that the VML collections meet the ongoing scholarly needs of undergraduate students, graduate students, and faculty as reflected in curricula and research initiatives, the VML will examine the circulating monograph collection with the following aims: to identify gaps in the collection and areas where more current resources are needed; to improve access to reliable resources; to identify outdated, irrelevant, or damaged material for possible removal and replacement. Items that are of historical significance or have significance to Acadia, or those that impact the academic integrity of the collection will not be removed. Moreover, we will notify departments, schools, and programs when items are identified by liaison librarians as *possibilities* for removal so that they may be reviewed electronically via lists and/or physically in the VML.

Librarians and Archivists will be contacting the unit heads, directors, or co-ordinators to ask to attend a meeting to discuss this collection development initiative. In the meantime any comments, questions, or concerns can be addressed to your liaison librarian or to Ann Smith, University Librarian, Acting (585-1510) or to Patricia Rigg, Chair of the Senate Library Committee (585-1268).

Motion from the Admissions and Academic Standing (Appeals) Committee:

***Senate approves that the Executive Director of Student Services, or delegate, be added as a non-voting, ex officio member of the Admissions and Academic Standing (Appeals) Committee.***

Rationale:

The Executive Director of Student Services, James Sanford, has been participating in the activities of this committee in a non-voting capacity for several years. The representative from Student Services provides expertise and information about the Academic Support Program and other programs and services related to student support and wellness.

The current committee unanimously passed a motion at its meeting of November 16, 2017 in favour of having the Executive Director of Student Services or delegate added to the membership of this committee rather than an a regularly invited guest.

As such, the Chair of the AASA Committee contacted the Interim Chair of the By-Laws Committee to request that the By-Laws Committee investigate whether there exists any Constitutional/By-Laws reason for this to not be possible and to request that a motion be brought forward to Senate if deemed appropriate.

In response to this inquiry, the By-Laws Committee studied the Constitution and By-Laws in February 2018 and found that there was no reason that this change could not be made. The By-Laws Committee noted that several other Senate committees have non-academic members, including:

- The Research Ethics Board (community members)
- The Faculty Support Committee (Coordinator of Academic Technologies)
- Scholarships, Prizes and Awards Committee (Financial Aid Counselor).

The Committee feels that it would be appropriate and beneficial to have Student Services represented at the table on an ongoing basis.

## Relationships with Other Post-Secondary Institutions Committee Transition Report to Senate - Plans for 2018

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### Membership:

*Chair: Paul Lauzon, Arts Representative*  
*VP Academic: Heather Henning*  
*Student Representative: Oliver Gardiner*

*Pure & Applied Science Representative: Allison Walker*  
*Professional Studies Representative: Chris Shields*  
*Invited Resource: Mark Bishop, Registrar*

### MANDATE:

- Investigate how Acadia is currently engaged with the Maple League, and how the relationships can enhance students' curricular experiences and faculty development and research experiences.
  - Investigate existing relationships with community colleges/universities and 2+2-type agreements/bulk transfer programs (i.e. NSCC-Acadia Business programs, Sir Sanford Fleming College-Acadia Earth Science programs, Memorial University-Acadia Nutrition and Dietetics programs, Acadia-Dalhousie Engineering programs, etc). Identify possible additional relationships and develop a clear process for future proposals.
  - Investigate other current or potential linkages that may benefit Acadia.
  - Engage with key people and groups on campus (Maple League committee members, School of Business, Department of Earth and Environmental Science, School of Nutrition, School of Engineering, etc.)
1. Paul Lauzon is the Chair of the Relationships with Other Post-Secondary Institutions Committee.
  2. Meetings have been held on February 12<sup>th</sup>, March 5<sup>th</sup> and 19<sup>th</sup>, 2018. Additional meetings will be scheduled throughout the year.
  3. Modalities for the upcoming year (all meetings will be held in person, or some will be held via conference call, Skype, etc.)
  4. The Committee reviewed its duties and determined the following initial tasks:
    - a. Continue its work of developing a model of recommended steps to establishing successful agreements beneficial to Acadia and feasible to implement:
      - i. Nationally
      - ii. Internationally
      - iii. Internationally non-English Language Programs
    - b. Work closely with the working group on Recruitment
  5. Seek clarification from Senate Executive regarding the committee's mandate specific to:
    - a. Identify possible additional relationships and develop a clear process for future proposals.
    - b.** Investigate other current or potential linkages that may benefit Acadia.

Respectfully submitted:

Paul Lauzon, Chair

- 1) **Motion from the Admissions and Academic Standing (Policy) Committee: that Senate approve the adoption of the policy listed below regarding application fraud.**

Application Fraud

Students who through the application process misrepresent their credentials, or fail to provide complete and accurate information, including not disclosing attendance at another institution, will **be reviewed by the appropriate office (i.e. Graduate Studies, Admissions, Registrar's Office) for having committed an academic offence.** If it is reasonably determined that such an offence has occurred, **the University reserves the right** to reject the application, to cancel an offer of admission, or to terminate an active registration, with a permanent notation placed on the student's record. **Written appeals may be made to the Admissions and Academic Standing Appeals Committee.**

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- 2) **Motion from the Admissions and Academic Standing (Policy) Committee: Senate approve the language change in the 2018 revised Academic Policies and Regulations section of the University Calendar for the section entitled Scheduling of Tests on Page 16:**

Scheduling of Tests/ Tests may not be held during the **last ten days of classes in a term**, with the exception of routine weekly, end-of-chapter, or laboratory tests, and oral examinations in the languages. **Other course formats, for example intersession, shall be adapted to align with this basic principle.** No tests may be held on the study day(s) prior to the formal examination periods.