



Dear Member of Senate:

I advise you that a meeting of the Senate of Acadia University will occur at **4:00 p.m.** on Monday 11th December, 2017 in **BAC 132**.

The agenda follows:

- 1) Approval of Agenda
- 2) Minutes of the Meeting of 6th November, 2017
- 3) Announcements (*normally 10 minutes per speaker*)
- 4) Carried Forward from October 10th, 2017 Senate meeting
 - a) Update from Faculty Support Committee (D. Benoit)
 - b) On-line Course Offerings at Acadia – presentation and discussion (J. Banks)
- 5) New Business:
 - a) Report from the Senate Library Committee (P. Rigg) (*attached*)
 - b) Motion from the Senate Library committee re: Article VIII Standing Committees, (f): Delete the following: *A Chair appointed for a three-year term from the membership of Senate, nominated and elected under the provisions of VIII (b) (ii).* (P. Rigg) (*Motion and rationale attached*).
 - c) Report from the Senate Ad-hoc committee on Community Engagement (M. Sweatman) (*attached*)
 - d) MOTION: That the University Senate approves initiation of the formal and administrative processes necessary to move the School of Music from the Faculty of Arts to the Faculty of Professional Studies by July 1, 2018. (D. Charke) (*attached*)
 - e) Enrollment update (M. Bishop)
 - f) Request from the Faculty Support committee to discuss the credit hour definition of a class (D. Benoit)
- 6) Other Business

Sincerely,
ORIGINAL SIGNED

Rosie Hare
Recording Secretary to Senate

Senate Library Committee Meeting Minutes
Library Staff Room, Vaughan Memorial Library
Thursday, November 16, 2017

In Attendance

Patricia Rigg – Chair
Barb Anderson – Faculty of Pure & Applied Science
Jennifer MacDonald – Faculty of Arts
Britanie Wentzell – Academic Librarian
Regan Haley - Student
Brenda Trofanenko – Faculty of Professional Studies
Patrick Hergott -Graduate Student
Amitabh Jha – Faculty of Pure & Applied Science
Ann Smith – University Librarian, Acting
Kelly Bennett – Recording Secretary

Regrets

Michelle Boyd
Colin King

Absent

Sam Nixon
Glenn Wooden

1. *Call to Order*

The meeting of the Senate Library Committee was called to order on Thursday, November 16, 2017 beginning at 11:30 a.m., with Chair Patricia Rigg presiding. As this was the initial meeting, informal introductions were made around the room.

2. *Appointment of Secretary*

Motion to appoint Kelly Bennett as Committee's Secretary made by Barb A., seconded by Jennifer M.

3. *Approval of Agenda*

An additional item (9.) was added to the agenda. Motion to approve amended agenda made by Jennifer M., seconded by Britanie W.

4. *Approval of Minutes*

Motion to approve minutes of Tuesday, February 28, 2017 made by Patricia R., seconded by Britanie W.

5. *Business Arising*

Bi-Laws Committee change re Chair election

Under the current procedures, the Chair is nominated by the Nominating Committee from the membership of Senate, with further nominations from the Senate, and elected by Senate.

The members of the Senate Library Committee agree that effective 2018/19, the Chair be nominated and elected within the Committee.

Action: Patricia R. will contact Glenys Gibson (Senate By-Laws Committee) to discuss the process involved, then communicate via email any information.

6. *Meeting dates and formats*

The committee decided that it will meet two (2) more times this year. The next meeting will take place in January 2018, and the second before the end of the academic year.

Action: Kelly B. will send out a doodle poll to Committee members to determine the date of the January meeting.

7. *Transition Report*

Patricia R. will send a transition report as requested by Rosie Hare, based on the notes from today's meeting.

8. *Review of Mandate*

The Committee's mandate was reviewed and revised in 2015/16. It was decided that no further revisions are necessary.

9. *Vaughan Memorial Library & Esther Clark Wright Planning Process*

Ann S. gave a brief overview of Library's upcoming Planning Process. The first part of the process will be a survey for students, faculty and staff. Unlike the Libqual surveys in the past, which were quantitative, this survey will be qualitative, asking two questions:

1. How should the Vaughan Memorial Library change?
2. Describe a high point (or high points) in your experience of the Vaughan Memorial Library.

The survey will be open for 3 weeks, beginning on November 20, 2017. The survey will be anonymous. The second part of the process will be interviewing Vaughan Memorial Library employees. The third part of the survey will involve focus groups (professors by discipline, students – grad and undergrad)

The process will be run by Acadia Graduate students – running the interviews, focus groups and analyzing the data.

The results will inform the Library planning process.

Ann S. asked the Senate Library Committee if they would consider being one of the focus groups for the planning process, as all disciplines are represented. All members present were in agreement.

10. *Announcements*

Ann S. announced the upcoming Acadia Reads event: A multi-disciplinary panel discussion of the Acadia Reads book: 13 Ways of Looking at a Fat Girl. The event will take place on Monday, November 20, 2017 from 6:30 – 7:30 at the Axe Bar & Grill

11. *Adjournment*

The meeting adjourned at 12:00 p.m.

**The Senate Library Committee puts forward a motion to Senate Re. Article VIII Standing Committees, (f):
Delete the following:**

A Chair appointed for a three-year term from the membership of Senate, nominated and elected under the provisions of VIII (b) (ii).

Rationale: At present, the Senate Library Committee is the only Standing Committee of Senate that has its Chair elected through the Senate Nominating Committee. The Committee suggests that there is no good reason to maintain this practice and that electing a Chair from within the Committee membership on a yearly basis would ensure that the Chair had experience on the committee and would facilitate managing traditional Chair situations as they are managed in other Standing Committees. The Committee consists of representatives from each Faculty, as well as student representatives, so all stakeholders would be served by this change. We have consulted with the By-Laws Committee Transitional Chair, and she does not see that this change would be a problem.



Report the Senate Ad Hoc Committee on Community Engagement

MEMBERS

Jeff Hooper, Dean of Science
Wendy Robicheau, Faculty Rep (Arts)
Mary Sweatman, Faculty Rep (Prof. Studies)
Liesel Carlsson, Faculty Rep (Science)
Oliver Jacob, Student Rep

Mandate:

1. Document and celebrate the ways in which Acadia is currently engaging with the broader community and integrating this engagement into program curricula.
2. Consider how Acadia can strengthen its links to the broader community in future.
3. Determine the status and usage of the co-curricular transcript. After gauging interest, propose mechanisms to enhance its use in future.
4. Engage with key people and groups on campus (Co-op office, ALL program, Department of Community Development, Associated Alumni of Acadia University, Acadia Entrepreneurship Centre, Acadia Athletics, SMILE, Performing Arts Series, etc)

Activities:

The Committee has met two times (November 9, November 23 , 2017).

Actions to address mandate:

- 1. Document and celebrate the ways in which Acadia is currently engaging with the broader community and integrating this engagement into program curricula.**
 - Continue to explore how the different units engage with community and gather success stories of this engagement.
 - We will do this by attending the next Heads and Directors meeting in January, to let them know about our committee and ask to be invited to Departmental meetings to gather information about community engagement initiatives that faculty are involved in. At each departmental meeting, through a brief discussion and survey with faculty we will map out community engagement initiatives from each unit.
 - Continue to learning about options for a community engagement showcasing on the Acadia website.
- 2. Consider how Acadia can strengthen its links to the broader community in future.**

- This links directly to Mary Sweatman’s dissertation on community-university partnerships that support social transformation. Currently in the analysis phase of this research.
- 3. Determine the status and usage of the co-curricular transcript. After gauging interest, propose mechanisms to enhance its use in future.**
- Conduct an environmental scan of graduate schools that ask for co-curricular transcripts, and on other schools that have similar programs for students.
 - Develop a survey to be delivered to students this academic year, to understand their interest in using this program.
- 4. Engage with key people and groups on campus (Co-op office, ALL program, Department of Community Development, Associated Alumni of Acadia University, Acadia Entrepreneurship Centre, Acadia Athletics, SMILE, Performing Arts Series, etc)**
- Expand upon this list of key people and groups on an ongoing bases, and continue to reach out to them for input.

Submitted by Mary Sweatman (Acting Chair)

Committee Goals for the Current Year

The Committee decided to focus on the following items specific and measurable goals for the Winter term:

- Determine the current status and usage of the co-curricular transcript and how Acadia University could better support and enhance its use for its current and future students.
- Look into status of current community engagement activities by department/faculty; explore how to ensure the myriad of important and innovative activities are documented, reported and celebrated!

MOTION: That the University Senate approves initiation of the formal and administrative processes necessary to move the School of Music from the Faculty of Arts to the Faculty of Professional Studies by July 1, 2018.

Background: The School of Music (SOM) has undergone significant changes in the past ten years. During the past three years, extensive discussions have taken place regarding the most effective faculty home for the SOM. It is currently the only School in the Faculty of Arts (FA). The SOM offers pre-professional programs with distinctly different pedagogical methods and educational outcomes than most other programs in the FA, and which are more in line with programs in the Faculty of Professional Studies (FPS).

The SOM was founded in 1927, and existed as an independent School with its own Dean until the Schools were amalgamated into the three Faculties in 1986. Despite having close ties with the School of Education, the decision was made at the time to not place the SOM in the (then) Faculty of Management and Education, but to instead add it to the Faculty of Arts. The Faculty in the SOM have met several times in the past three years to discuss the ramifications of this decision as well as the pros and cons of either remaining in the FA or moving to the FPS. We have also discussed this matter with both students and part-time Faculty members. During the School of Music's annual retreat on June 6, 2017, the full-time Faculty members of the SOM voted unanimously to request a relocation.

The Faculty of Arts Council met on Oct 11, 2017 to consider a motion from the SOM to support the relocation, and received a majority approval. Members of the SOM have since met with FPS Directors and Planning Council, and the Schools of Kinesiology and Business to discuss issues such as senate and committee representation, budgeting, tenure-track requests, scholarships and awards, and other matters. The FPS Council met on December 7, 2017 to consider the following motion: "That the Faculty of Professional Studies supports in principle the move by the School of Music from the Faculty of Arts to the Faculty of Professional Studies, subject to implementation policies and procedures that will be mutually agreed upon." This motion passed unanimously. As the FPS motion indicates, the move would necessitate amendments to the by-laws of both faculties, and we are requesting that this work begin in January of 2018.

The School of Music is constantly evolving not only to meet the needs of students, but also to nurture an environment where it can best serve the creative and professional desires of its Faculty. We believe that being aligned with the Schools of Kinesiology, Business, and Education, and the Department of Community Development offers incredible potential for program synergies and will also allow us to have a stronger voice at the Faculty level.

Respectfully Submitted,

Dr. Derek Charke
Professor of Music
School of Music representative to Senate